

SAAAC Meeting
March 6, 2015
242 Asmundsen Hall, Hanna Room
11:30 am – 1:00 pm

- I. Call to Order – Andrew Musca 11:35 am
- II. Review of the MU Bid Process – Matt Fucile
 - On budget
 - Preparing to close 1st 2 floors March 20 (not CoHo, 2nd floor meeting rooms or 3rd & 4th floor)
 - East Wing will be temporary space for Bookstore
 - Construction to start 3/23
 - Q – Vidur - When will it be finished?
 - Projected winter 2017
 - Maybe some flexibility in that, as old buildings usually hold surprises
 - Q – Ade - Will student services still be available?
 - (Matt & Janice) Yes. Currently moved to temporary spaces. Most will move back when construction is finished
 - Shop 24 didn't pan out, so will be installing a new trailer with convenience items
 - Q – Ade - Can it be communicated where things have moved?
 - Matt F – fair point. There is signage and info has been in Dateline and the Aggie
 - Q – Why not Shop 24?
 - Matt F – several reasons, including inability to accommodate required PCI (Payment Card Industry) compliance
 - Q – Kabir - Can there be more opportunity for student feedback on what goes in the convenience store?
 - Q – What's the place students can get info>
 - CRU website has a page
 - So does DCM
 - Q – Naftali - Can an email be sent to the entire campus community?
 - Matt – this has been a multi-year process thus far, so there has been a lot to date
 - JC – we will talk to SAMC and Marketing
 - Recognize that it's a constant issue
 - Spring quarter, text will be in the Pavilion
 - Matt – there is a new FB page for MU where things will be posted
 - Q – What's the FB page? Will it be in orientation
 - JC – yes
 - FB page – you can get to it through CRU's site
- III. SHIPS and Current Proposal – John Campbell
 - Making us aware on behalf of Michelle Famula (SHCS Exec Dir) - handout
 - Michelle will be back in front of this group with more info
 - JC not an expert, but we need to be sure this group is aware
 - Q – What's the status of the bylaws? Can the Health Committee be updated in them?
 - Yes. Adela wants all bodies that affect students going through this group for recommendations to Adela (e.g. SHIP)
 - JC will get date/time/location for upcoming meeting March 9 (forwarded)
- IV. Student Services Fee Overview – Laurie Carney
 - (Reports were sent out prior to meeting, copies available)
 - These are done annually as required by UCOP

- SSF set aside Mental Health Services funds, so there are 2 reports
- Laurie explained the reports, reporting format and sources used
- JC – this info is brought to this body for awareness
 - Some SS Fees are outside Student Affairs, e.g. Mondavi Center funds to offset student ticket prices
 - SSF must be used for Student Services
- Q (Paul C) – Can this group ask Mondavi to come and define their use?
 - Yes
- Naftali – Explanation is really imperative to understand context
- Q- Roman – Can we add required line items
 - JC – Yes! This body can ask for whatever is needed to understand
- Andrew – this is here do digest all at once, so email him with suggestions for additional information we may want
- Q - Naftali – Can we have descriptions first?
 - That info is needed from within the division
 - JC – we can easily get descriptions and will plan to have that for next time
 - This is a process improvement issue and we will move forward with getting information
- Armando – It would be good to have descriptions of why there are variations from year to year
- Andrew asked for more info on each line item and Laurie provided it
- Q - Roman asked about ICA
 - Mike Bazemore does present the info annually
 - Roman – it would be great to see it broken down
- Q – Naftali asked about the 8M reduction anticipated for next year
 - Placement of funds into Plant accounts for capital development and improvements
 - JC – the intentions need to be broadcast; he has more info to present
- Q – Kabir – What documents govern where money is allowed to be spent?
 - Laurie – UCOP has guidelines
 - Kabir – looking at the guidelines, he has questions
 - Laurie – this is just one tool. The report serves only one purpose. This body has a broader responsibility.
 - We need more info to understand the issue.
 - Q - Kabir – What role does the Council of Student Fees play?
 - Adam – we haven't been a member for several years
 - His impression is they are not a governing body
 - Q – Kabir – Do they have any regulations for use of Student fees?
- Q – Gerry – This report doesn't include fees covered by CURB, right?
 - JC – right
- JC - #1 thing on next meeting's agenda is to have descriptions
- Naftali – It would be good to see UCOP governing info, e.g. Registrar's Office?
 - JC – that \$ is for their technology group
- Andrew – What is the \$ going to for each?
 - JC – yes, he'll create the questions to get info from groups on use and funds
- Kabir – Some things were funded and now aren't on there, so what are the variety of groups/services money can go to?
- Roman – Where does SSFAAC funding go?
 - Adam – used to pay \$4,500/year to membership, now has a reserve
 - JC – Chair stipends, operating needs
- Naftali – Since there will be more fees to advise on it will be a big job. How will it be managed?

- Adam – plan to review according to a schedule
- Andrew – more meetings next year; more prep work for chairs

V. Update on the New Committee – Vice Chancellor Adela de la Torre

- Gave thanks to SSFAAC and CURB
 - She and the Chancellor are excited and need this committee’s input.
 - The new structure will hopefully allow for the attendance and engagement that is needed
 - We’re looking for more financial transparency overall, and it will be happening with John Campbell’s help
- Q – Kabir – What’s the new name
 - SAAAC (Student Affairs Administrative Advisory Committee)
 - But Adela is open to change
 - Roman – there is already a committee with the same acronym
 - Adela – send recommendations to the chair
 - Ade – suggestion SFSAC – Student Fees and Services Advisory Committee
 - Kabir – easy to remember – San Francisco and Sacramento: SFSAC
 - Paul – important to have the word “fee” included
 - Ade moved to use the name, Roman seconded
 - Kabir asked who is actually eligible to vote
 - Unclear, so JC suggests bringing this to the table next time
- Kabir – what did Adela and the Chancellor approve?
 - Adela – what was approved was what was brought forward
 - JC – approved the bylaws as they were approved by this group at our last meeting to bring to the Chancellor with the discussed changes. The plan is to begin in July. At that time the group can bring the bylaws with any amendments to be approved at the first meeting next year (July)
- Gerry – can the bylaws be changed?
 - JC – Yes! That’s what this body needs to do
- JC & Adela – We are going to be much more engaged with you
- Kabir – How can students see the bylaws?
 - They will be posted on the AA Committee site
 - Adela – Would it be better to post them on the Student Affairs website? Perhaps have a button for it on the website? Would that be helpful
 - Determined Yes
- Andrew – What’s your vision for the committee for spring and for the next year?
 - Adela – thanks to JC and the Analysts getting info together on finances
 - Want to be sure you have the info needed
 - Need to balance the needs of a large constituency
 - Will give more things to this group than in the past
 - The body will need to know if it is too much or too little
 - JC – e.g. SHIP info
 - Adela – since it affects fees students pay
- Adela – any other questions?
 - None raised

VI. ASUCD Review of CEI Capital Plans – Darin Schlupe

- Introduced by JC
 - Re: CEI funds – a referendum fund

- Broadening the concept of use of funds
 - Darin – 10 year forecast on use of CEI funds (& revenue expected)
 - Explained spreadsheet handed out
 - Includes various capital projects geared toward increasing/improving CoHo services
 - E.g. maybe offer pizza delivery during slower times at CoHo (e.g. Friday night/Saturday)
 - Document is likely to change year to year
 - Freeborn idea – maybe a pub, full-service kitchen is always expensive
 - Cost of PCI compliance roughly equaled the amount saved by not paying rent this year
 - Q – Kabir – What about the Library?
 - Darin – Sodexo has first right of refusal for new food service on campus, so if Sodexo says no to it, CoHo can do it.
 - Q – Kabir – What have they said about the International Center?
 - JC – They passed on it
 - JC – reference point regarding Dutton Hall – the Registrar’s Office will be transitioning from Mrak to Dutton Hall. Thought this had gone to SSFAAC, but it hasn’t.
 - When Dutton was built, the idea was to have a Student Services wing
 - Adela wants student services consolidated
 - SSF funds to be used for improvements to move student services to Dutton
 - This is already happening, using SSF reserves within Student Affairs for this project
 - JC – the handout shows the potential use of funds. As things come to pass they will go to this group
 - SSF \$ is to improve services and SPACE for students
 - The initial idea was to bring the registrar to the 1st floor rather than the 4th floor of Mrak
 - Q – Paul – What about The House? (a temporary building)
 - JC – The House is shut down for seismic renovation
 - Safety funds for improving it were frozen until the director determined use of The House
 - Possible SSF and Health & Wellness joint project
 - House may be razed
 - Q – Paul – \$7M for Freeborn and \$5M for the House?
 - JC – Freeborn is managed by Student Affairs, but not owned by it
 - Adam – if we’re reviewing the use of reserves, would like more involvement in the planning stages – e.g. never heard about the Dutton Hall project
 - JC agrees – that is where this group needs to be
 - Not sure what it means, but the chairs can make it happen!
 - Ade – need ongoing updates
 - JC – Any questions?
 - Kabir – yes, but there isn’t time
- VII. Recruitment of New Members – Vidur Dewan
- If you are interested in participating on SAAAC next year, apply!
 - Deadline is Monday!!
 - If you are interested in being chair of the committee, email JC
- VIII. Meeting adjourned 1:00 pm