

Student Affairs Administrative Advisory Council (SAAAC) Meeting
April 10, 2015
ARC Meeting Room 1
11:30 am – 1:00 pm

- I. Call to Order – Andrew Musca 11:39 am
- II. Overview of Campus Based Fees – Luci Schmidl
 - Provided handouts organized to simplify information (hopefully!)
 - Explained each fee as noted on handout, with additional comments/questions
 - SASI
 - JC - SASI fee is a 2nd generation of the Student Services Maintenance fee originally for temporary/emergency needs. Some parts of it are still part of the maintenance fee.
 - FACE/LEEAP
 - LS – Some debt service goes out 30-40 years
 - JC – Note that there is a distinction between the referenda fees
 - PC question: Who determines use of reserve funds?
 - JC – These bodies. \$ is placed in holding, or “Plant Accounts”
 - E.g. this group approves overall capital project plan, and once we have specific approved plans or design, this body will see them again. As an example, the ARC plan is going forward for design approval to the Chancellor in the fall. This body will see it again after that. The Rec Pool plan is a little behind it.
 - LC question: How is return to aid calculated?
 - LS - % of increase
 - JC comment – an interest-only payment process first on debt led to reserves growing. As the principal gets paid and reallocation of funds happens, reserves will diminish. Campus is sensitive to such a large reserve.
 - CEI
 - RR question: What bond purchases is this tied to?
 - Student Health Center and Student Community Center are the 2 major ones
 - Renovation of CoHo (less so)
 - Plan for pool remodel part of SASI
 - Question: Is it possible for a reallocation for the Women’s Resource Center to get a higher %
 - Referendum is specific about percentages
 - Changes would have to be voted on by students
 - Referenda have gotten better at their wording over time. The best is FACE.
 - Some fees are not eligible for CPI
 - Each fee was voted on separately, but not the categories within it (CEI was done that way)
 - Question: Are there deferred costs included for ongoing maintenance on capital projects?
 - No, that should be built into 10-year budget projections
 - MU Renewal is a \$23M project, but we were able to invest \$10M from reserves. That meant there was no fee increase due to the MU Renewal

- KK Question: Where can the final versions of referenda as approved by UCOP/Regents be found?
 - JC – we have a master notebook
 - Is it public record?
 - JC – Yes! But not sure how it is made available
 - JB – General Counsel are actually the owners of it
 - Q: No one in ASUCD has a copy of it?
 - No.
 - Good question
 - JB – referenda were intermittent events with no real plan for how to retain/maintain these records
 - JC – the process has evolved since the 50s
 - The chancellor has appointed a work team to define the process
 - Question still to answer: Where do we go from here? Getting records and the defined process?

III. ICA Budget Presentation – Mike Bazemore

- Usually the Director of Athletics joins for this presentation, but the Director stepped down last week and the interim won't start until June, so Mike is presenting solo
- Went through PPT presentation listing where revenues/expenses come from
- Question: What does "institutional support" mean?
 - Funds from the University (not student fees), e.g. for PE program, seed money for start of a new revenue-generating program
- Question: (Ade) What branch of Athletics is responsible for finding new revenue sources for Athletics?
 - MB various departments within Athletics – development, fund-raising, special events, individual teams
- Question: (Vidur) What's the largest revenue stream?
 - MB – student fees by far
 - What comes in 2nd? -Unsure
- MB – You will see different numbers in different places because they're required to report to different organizations differently. E.g. NCAA requires that we back out PE funds and include overhead support, which is over \$3M for us; Dep't of Education requires reports showing that every sport "breaks even" – doesn't include PE but also doesn't include debt service; our financials will have the PE stuff but not non-cash donations, which still have to be reported differently.
- So take this information, look at it and come up with questions rather than making assumptions
- Biggest expenses:
 - Salaries and expenses
 - Grant in aid
- Question (KK) – What accounts for the difference in the projected vs. the actual budget?
 - MB – could be a lot of things but doesn't have that info here
 - Ade – seems that evaluating that would be a good use of time
 - MB – regular audits are required of Athletics
- MB – Example of a significant expense: when teams are required to be here when classes are not in session and housing/dining services are closed, they need to be housed and fed
- Question (KK) – re: projected vs actual, facilities was \$100K under, medical \$200K over. Why
 - MB – Medical – both a bad year for injuries, and the nature of the injuries

- MB – Re: Student Assistance Fund – NCAA Basketball TV contract – we only get the money if we spend it on things they allocate it for. We primarily use it for our tutoring program
- MB gave general review of overall budget and what allocations are for each fee they receive funding from
- Grants in aid are mostly funded by CEI – originally to be fully funded by CEI, but the gap grows annually
- Most universities give more institutional support to athletics. Student fees give a much larger proportion here per student.
 - Our philosophy is different. The size of the university and the cost of tuition here mean a larger grant in aid amount
 - The increased benefit from 2010/2011 to now is from 25% to 50%
 - This is why CPI increases are important for their dep't
- Costs increase. E.g. for campus services and facilities/grounds the cost increased 16%
- Question (Vidur & PC) – What is the plan if there is no CPI increase? Not seeing any cost and cost savings in the budget. Seems fiscally irresponsible.
 - MB – If that's the case we'll need to have discussions
 - Most discussions and ultimate decisions are made between the Athletic Director and the Chancellor, MB is not privy to all the discussion info, so can't answer, and there is no AD here to answer.
- PPT presentation can be distributed to committee
- Question (Janice C) – To flip Paul's question, what if there is a new revenue source? Would the money be saved or used, and how would that be communicated to students?
 - MB – at a deficit now, so any extra would be used to pay the deficit.
- Question (Naftali) – If there's a reserve, how does it relate to deficit?
 - MB – reserves can only be used for certain things (e.g. Schaal)
 - Donors give for specific purposes so use is limited
- Question (Vidur) – what are the deficit amounts?
 - \$460K – PE
 - \$1.3M – Athletics
 - Hope to catch up some this year
- Question – What's causing the PE deficit?
 - MB – the coach lecture model was underfunded
- Question (Kabir) – will severance package of outgoing AD be counted toward salaries
 - Unknown
- Question (Adam) – Why have benefits gone from 25% to 50%
 - MB – increases in costs as well as campus philosophy
 - There's also been an increase in contribution to retirement that has affected the budget
 - For self-supporting units, they fully fund any increases like this
 - Adam – it sounds like students help fund this

IV. Vote on Committee Name

- Andrew presented 2 names
 - COSAF was added because they feel it's important to have reference to Student Affairs in the name
- Question (KK) – If we don't have a quorum for either committee, how can we vote for the new name? Is a quorum required? What constitutes a quorum?
- Discussed that this is a new committee and changes can be made as we go along if necessary
- Vote was taken by anonymous paper ballot given to all voting members present

- 2 for SFSAC – Student Fees and Services Advisory Council
- 6 for COSAF – Council on Student Affairs and Fees

Sample of ballot:

Student Affairs Administrative Advisory Committee
BALLOT TO ADOPT NAME
April 10, 2015

_____ I vote to adopt “Student Fees and Services Advisory Council” (SFSAC) as the title for the Student Affairs Administrative Advisory Committee, established in March 2015.

_____ I vote to adopt “Council on Student Affairs and Fees” (COSAF) as the title for the Student Affairs Administrative Advisory Committee, established in March 2015.

Meeting adjourned shortly after 1:00 pm