

Council on Student Affairs and Fees (COSAF) Meeting
May 8, 2015
242 Asmundsen Hall, Hanna Room
11:30 am – 1:00 pm

- I. Call to Order – Andrew Musca 11:45 am
- II. 2015-16 COSAF Undergraduate Student Selection – Andrew Musca
 - Co-Chairs for next year will be Vidur Dewan and Naftali Moed
 - There were lots of applicants for membership. Read list of those selected.
 - Madeline Garcia
 - Parul Goyal
 - Tommer Schwarz
 - Grace Scott
 - Nathan Sy
 - Aaron Zheng
 - Alternate: Amy Yip
 - Will be reaching out to GSA, LSA and Staff Assembly regarding additional members
 - Also working on getting at least one transfer student who can hopefully spend 2 years on the committee
- III. COSAF Website
 - We're working on creating it
 - It will be housed within the Student Affairs website
 - It will include, at minimum
 - Bylaws
 - Roster
 - Meeting Schedule
 - Meeting Notes
 - Recommendations
 - Any issues requiring votes
 - Overall letter to the Vice Chancellor at end of year
 - Any other suggestions for what might be included?
 - NM – Maybe have Adela reference the site somehow
 - JC – Maybe include referenda history
 - Common questions students have
 - GP – glossary for the alphabet soup – Acronym meanings and descriptions, e.g. what SSFAAC stands for and that it was a precursor to this committee
 - NM – Admissions site has a link to new info on student fees done by BIA – maybe include that link on this site too
 - KK – maybe links to the other SSFAACs at other UCs
 - GP – some kind of comparison graph on CPI history and COL increases
 - NM – Any public information the committee receives, e.g. presentations, spreadsheets, etc.
 - If there are problems or things don't get updated, go to John with those issues
- IV. Campus Recreation & Unions Budget Presentation (John Campbell & Luci Schmidl)
 - JC gave overview of CRU history and combination of units – PPT presentation
 - A department assessment is done every other year
 - Notable:
 - 99.5% sometimes used services/facilities

- 79.6% regularly use CRU
- 60.1% regularly use MU
- 66% of those who regularly participate in CRU activities say it has a positive impact on academic success
- Question: Is the MU owned by ASUCD
 - JC – No, ASUCD is a tenant
 - MU is owned by student fees – the oldest of the fees
 - CoHo is owned by ASUCD but is still a tenant – a perpetual tenant, can't be kicked out
 - The building is owned by the students
- Question: Who speaks on behalf of the students?
 - This group
- Question: But ASUCD controls?
 - Questioner unclear on answer but will study it
- (Return to PPT) CRU has 688 student employees
- Employees do a mandatory annual survey. Includes effect of CRU job on, e.g.
 - Problem solving
 - Leadership
 - Self confidence
- Large % of employees are upper classmen
- Track participant #s and hours of participation
- NM Question re: Youth Programs/Summer Camps
 - Employs 75 students, mostly going into teaching
 - Makes \$ for the department
 - Serves faculty, staff and the community
 - 600 campers on campus/week – K-8
 - To clarify – this program does not receive any student fees
- Also note that the Stores is 100% Auxiliary
- CRU and Stores are the only departments that can say they touch every student on campus at least once/year
- End of JC portion
- Luci Schmidl provided handouts and discussed
 - CRU Budget Projection 2015-16 included
 - Sources and uses of funds
 - CRU student wages & benefits
 - 3-year Financial/Budget Review
 - 9 types of revenue (Quick explanations)
 - 5 campus-based fees, one not subject to CPI
 - LEEAP is part of FACE, but kept separate
 - SASI
 - IM & Sport Clubs
 - Building operations
 - Campus Rec programs & Equestrian Center
 - FACE
 - ARC facility & operations
 - Equestrian Ctr
 - Pavilion
 - IM & Sport Clubs as needed
 - CEI

- IM & Sport Clubs
 - MU fee
 - Supplies, services, staff, utilities, debt
 - Includes Silo partially
 - Required to keep debt ratio at 1.25 so reserves stay in check
 - CRU Department income, e.g. Event services, pays for the associated services
 - ATM
 - Student development, CLL, grad school
 - Some to grounds
 - CRU doesn't manage these funds
 - The banks of ATMs are going to be updated
 - US Bank had a separate agreement
 - Stores net income is used for campus assessments - OP tax, fire, police, Shared Services Center, etc.
 - Less projected for next year due to construction
 - Affects Stores, Games, Freeborn
 - Branch Stores were closed
 - Remaining stores contribute to income (Main Store, ARC Pro Shop/APO, Downtown Store, Welcome Center Store)
- JC concern: ARC is a \$48M facility, 100% Auxiliary. Should have > \$907,294 in reserve for this upkeep. Will be working on increasing reserve over time
- AM Question: How much will the ARC renovation cost?
 - JC - \$15M project
 - Moved \$7M from reserves in 2013-14
- There is no sunset clause in FACE
- Question: What is the target reserve for this?
 - JC – industry standard guideline is 3%/year of construction rate
- Question: Does this include mortgage/bonds?
 - JC – yes
- Question: What is the interest rate?
 - JC – is negotiated by UCOP – we could find out
- CRU Department income handout reviewed (Luci)
 - Admin includes Starbucks & Pro Shop
 - Minimum wage increase means expense increase of ~\$200,000
 - Another minimum wage increase is coming in January and will mean ~\$100,000 more for half the FY
 - JC – CRU did an across-the-board increase due to compression
 - Question: What does compression mean?
 - Clarified – re: student job differentials, etc.
- CRU 3-yr review handout discussed
 - Described reserves in all fund sources
 - JC highlighted net change projected for next year
 - Required to change custodial services staff to full employees
 - Means \$1.1M increase in operational expense
 - The right thing to do, but a big financial change we need to figure out how to deal with
 - The employees will be AFSCME represented

- The change puts us in a projected deficit at this point, but we will make necessary changes so absorb the cost so there will not be a deficit
 - Not sure what yet – there are several options
 - Services, programs & activities will need to be cut
 - It represents the cost of doing business
 - By July 1 we will present a positive budget
 - Might create a bridging plan, using reserves to do that
 - Question: Are we required by law or policy not to have a deficit?
 - JC – We are bound by the students
 - Luci – We cannot have a deficit in any one fund
 - Laura/JC – We need a sustainable model to operate above the line
 - Question: Are you keeping outsourced employees?
 - JC – Facilities will now be managing custodial services and we'll be working through them – we'll use their staff in our areas
 - Question: Current Pride employees have no guarantee of work>
 - JC – no
 - LH – but they can be put on other Pride projects
 - JC – will be able to apply for the new positions in Facilities
 - VD Question: Why is there a decrease in Stores revenue?
 - JC – construction and stores closed
 - Question: Wouldn't the closed stores reduce that?
 - JC – discussed short term pain/long term gain. It is expensive to close a store. Also, technology offers cheaper course material alternatives, which is great for our students but represents less income for us.
 - GP Question: What about the Amazon revenue?
 - JL – has been very successful and has allowed for course materials aid for 125 students this year
- Luci reviewed CPI current/proposed
 - Reviewed handout
 - Based on student enrollment
 - Clarified CPI is SF area rate
 - Question: What is state rate?
 - Not sure, is lower
 - Andrew – committee will vote May 29 as recommendation to Vice Chancellor
 - IP Question: Based on which rate?
 - AM-current bylaws specify SF rate
 - NM – recommendation is in letter form, so there is room to express uncertainty as appropriate
 - JC – working to get Financial Aid in here on the 29th. They receive a certain amount from fees for return to aid
 - KK – re: which CPI – CEI & FACE say whatever the oversight body decides. SASI says what was previously determined, which is the CA one
 - JC – last discussion with legal, since the body is advisory, could be recommended all together, or we could keep separate
 - Noted that most years SF CPI was higher, but not always
 - Student Health Fee has written into referendum that they can raise up to 7% for cost of living increase

- There is a Higher Education cost of living fee that could be applied which may be better applicable than CPI
 - JC – note that the Health fee does have to come through here, but we do not oversee its use
 - JC – referenda are coming from many different places
 - NM – on the website it would be good to highlight the differences
 - JC – fees and rates committee did create guidelines for writing referenda
 - Can be put on the website
 - IP – Question: Do we need a quorum to vote next meeting?
 - AM – YES! Will need half of the members
 - KK Question – Is this contrary to the initiative? KK will research
- V. Meeting adjourned shortly after 1:00 pm