I. Call to Order – Andrew Musca 11:45 am

II. 2015-16 COSAF Undergraduate Student Selection – Andrew Musca
    • Co-Chairs for next year will be Vidur Dewan and Naftali Moed
    • There were lots of applicants for membership. Read list of those selected.
      o Madeline Garcia
      o Parul Goyal
      o Tommer Schwarz
      o Grace Scott
      o Nathan Sy
      o Aaron Zheng
      o Alternate: Amy Yip
    • Will be reaching out to GSA, LSA and Staff Assembly regarding additional members
    • Also working on getting at least one transfer student who can hopefully spend 2 years on the committee

III. COSAF Website
    • We’re working on creating it
    • It will be housed within the Student Affairs website
    • It will include, at minimum
      o Bylaws
      o Roster
      o Meeting Schedule
      o Meeting Notes
      o Recommendations
        ▪ Any issues requiring votes
        ▪ Overall letter to the Vice Chancellor at end of year
    • Any other suggestions for what might be included?
      o NM – Maybe have Adela reference the site somehow
      o JC – Maybe include referenda history
      o Common questions students have
      o GP – Glossary for the alphabet soup – Acronym meanings and descriptions, e.g. what SSFAAC stands for and that it was a precursor to this committee
      o NM – Admissions site has a link to new info on student fees done by BIA – maybe include that link on this site too
      o KK – maybe links to the other SSFAACs at other UCs
      o GP – Some kind of comparison graph on CPI history and COL increases
      o NM – Any public information the committee receives, e.g. presentations, spreadsheets, etc.
      o If there are problems or things don’t get updated, go to John with those issues

IV. Campus Recreation & Unions Budget Presentation (John Campbell & Luci Schmidl)
    • JC gave overview of CRU history and combination of units – PPT presentation
    • A department assessment is done every other year
    • Notable:
      o 99.5% sometimes used services/facilities
- 79.6% regularly use CRU
- 60.1% regularly use MU
- 66% of those who regularly participate in CRU activities say it has a positive impact on academic success

**Question:** Is the MU owned by ASUCD
- JC – No, ASUCD is a tenant
- MU is owned by student fees – the oldest of the fees
- CoHo is owned by ASUCD but is still a tenant – a perpetual tenant, can’t be kicked out
- The building is owned by the students

**Question:** Who speaks on behalf of the students?
- This group

**Question:** But ASUCD controls?
- Questioner unclear on answer but will study it

(Return to PPT) CRU has 688 student employees
**Employees do a mandatory annual survey. Includes effect of CRU job on, e.g.**
- Problem solving
- Leadership
- Self confidence

Large % of employees are upper classmen
Track participant #s and hours of participation
**NM Question re: Youth Programs/Summer Camps**
- Employs 75 students, mostly going into teaching
- Makes $ for the department
- Serves faculty, staff and the community
- 600 campers on campus/week – K-8
- To clarify – this program does not receive any student fees

Also note that the Stores is 100% Auxiliary
CRU and Stores are the only departments that can say they touch every student on campus at least once/year
End of JC portion
Luci Schmidl provided handouts and discussed
- CRU Budget Projection 2015-16 included
  - Sources and uses of funds
  - CRU student wages & benefits
  - 3-year Financial/Budget Review
- 9 types of revenue (Quick explanations)
- 5 campus-based fees, one not subject to CPI
- LEEAP is part of FACE, but kept separate
  - SASI
    - IM & Sport Clubs
    - Building operations
    - Campus Rec programs & Equestrian Center
- FACE
  - ARC facility & operations
  - Equestrian Ctr
  - Pavilion
  - IM & Sport Clubs as needed
- CEI
- IM & Sport Clubs
  - MU fee
    - Supplies, services, staff, utilities, debt
    - Includes Silo partially
  - Required to keep debt ratio at 1.25 so reserves stay in check
  - CRU Department income, e.g. Event services, pays for the associated services
  - ATM
    - Student development, CLL, grad school
    - Some to grounds
    - CRU doesn’t manage these funds
    - The banks of ATMs are going to be updated
    - US Bank had a separate agreement
  - Stores net income is used for campus assessments - OP tax, fire, police, Shared Services Center, etc.
    - Less projected for next year due to construction
      - Affects Stores, Games, Freeborn
    - Branch Stores were closed
    - Remaining stores contribute to income (Main Store, ARC Pro Shop/APO, Downtown Store, Welcome Center Store)
- JC concern: ARC is a $48M facility, 100% Auxiliary. Should have > $907,294 in reserve for this upkeep. Will be working on increasing reserve over time
- AM Question: How much will the ARC renovation cost?
  - JC - $15M project
  - Moved $7M from reserves in 2013-14
- There is no sunset clause in FACE
- Question: What is the target reserve for this?
  - JC – industry standard guideline is 3%/year of construction rate
- Question: Does this include mortgage/bonds?
  - JC – yes
- Question: What is the interest rate?
  - JC – is negotiated by UCOP – we could find out
- CRU Department income handout reviewed (Luci)
  - Admin includes Starbucks & Pro Shop
  - Minimum wage increase means expense increase of ~$200,000
  - Another minimum wage increase is coming in January and will mean ~$100,000 more for half the FY
  - JC – CRU did an across-the-board increase due to compression
  - Question: What does compression mean?
    - Clarified – re: student job differentials, etc.
- CRU 3-yr review handout discussed
  - Described reserves in all fund sources
  - JC highlighted net change projected for next year
    - Required to change custodial services staff to full employees
    - Means $1.1M increase in operational expense
    - The right thing to do, but a big financial change we need to figure out how to deal with
    - The employees will be AFSCME represented
- The change puts us in a projected deficit at this point, but we will make necessary changes so absorb the cost so there will not be a deficit
  - Not sure what yet – there are several options
  - Services, programs & activities will need to be cut
  - It represents the cost of doing business
- By July 1 we will present a positive budget
  - Might create a bridging plan, using reserves to do that
- Question: Are we required by law or policy not to have a deficit?
  - JC – We are bound by the students
  - Luci – We cannot have a deficit in any one fund
  - Laura/JC – We need a sustainable model to operate above the line
- Question: Are you keeping outsourced employees?
  - JC – Facilities will now be managing custodial services and we’ll be working through them – we’ll use their staff in our areas
- Question: Current Pride employees have no guarantee of work?
  - JC – no
  - LH – but they can be put on other Pride projects
  - JC – will be able to apply for the new positions in Facilities
- VD Question: Why is there a decrease in Stores revenue?
  - JC – construction and stores closed
  - Question: Wouldn’t the closed stores reduce that?
  - JC – discussed short term pain/long term gain. It is expensive to close a store. Also, technology offers cheaper course material alternatives, which is great for our students but represents less income for us.
  - GP Question: What about the Amazon revenue?
    - JL – has been very successful and has allowed for course materials aid for 125 students this year
- Luci reviewed CPI current/proposed
  - Reviewed handout
  - Based on student enrollment
  - Clarified CPI is SF area rate
  - Question: What is state rate?
    - Not sure, is lower
  - Andrew – committee will vote May 29 as recommendation to Vice Chancellor
    - IP Question: Based on which rate?
    - AM-current bylaws specify SF rate
    - NM – recommendation is in letter form, so there is room to express uncertainty as appropriate
  - JC – working to get Financial Aid in here on the 29th. They receive a certain amount from fees for return to aid
  - KK – re: which CPI – CEI & FACE say whatever the oversight body decides. SASI says what was previously determined, which is the CA one
  - JC – last discussion with legal, since the body is advisory, could be recommended all together, or we could keep separate
  - Noted that most years SF CPI was higher, but not always
  - Student Health Fee has written into referendum that they can raise up to 7% for cost of living increase
- There is a Higher Education cost of living fee that could be applied which may be better applicable than CPI
- JC – note that the Health fee does have to come through here, but we do not oversee its use
- JC – referenda are coming from many different places
- NM – on the website it would be good to highlight the differences
- JC – fees and rates committee did create guidelines for writing referenda
  - Can be put on the website
- IP – Question: Do we need a quorum to vote next meeting?
  - AM – YES! Will need half of the members
  - KK Question – Is this contrary to the initiative? KK will research

V. Meeting adjourned shortly after 1:00 pm