

**Council on Student Affairs and Fees (COSAF) Meeting**  
**April 29, 2016**  
**Garrison Room, Memorial Union**  
**11:30 am – 1:00 pm**

- I. Call to Order 11:33 am - Naftali
- Adela was present to answer questions
  - Q (NM) What is the most helpful for you (Adela) regarding how the committee gives her its recommendations?
    - Adela – She needs to provide context for the vote, so she wants to know the majority vote and that is what she reports, but she doesn't want to disenfranchise the minority. She doesn't necessarily need all the actual comments made, but a summary of the concerns is important.
  - Q (MG) How do you (Adela) feel about abstentions?
    - (Adela) As with faculty merits, for example, you have to add comments even to abstain. You need to explain why you're abstaining.
    - (NM) The question has come up regarding voting for fees that don't affect them specifically, e.g. grad students who don't pay a fee undergrads pay and vice versa.
    - (Adela) Kind of disagrees with the thought that you shouldn't vote if you don't pay the fee. There is usually some integration at some level, so there is merit in people voting even if they don't benefit from the fee. We can't force someone to vote, but she feels there's value in it.
    - (John C) The conversation arose with a question of shared governance.
    - Question (PD) What about the idea of forcing someone to vote?
      - (Adela) That's a problem. We can't do that unless there is a compelling reason
  - The question of whether or not to reduce the required number for a quorum if some members repeatedly do not show up was discussed. There is already a mechanism to remove someone from the committee if they do not show up for a certain number of meetings.
  - The issue of filling faculty seats was discussed.
    - Adela offered to reach out if necessary
    - John C mentioned that we do have applications this year, but meeting every other week with no added compensation for it may be a commitment the applicants may not be willing to make, so we'll have to see who is still interested once they know the details.
    - Adela – if there are standing applications, review them first. If the faculty positions still aren't filled after that, talk to her and she will reach out about it.
    - Adela – if it's workable, we might consider faculty moving in and out of the committee quarterly or something like that.
  - Naftali checked to see if there are any other related questions on this topic and there were none.
  - Question (NM) Can you (Adela) speak to the allegations that SSFs were misused?
    - Adela said she can't speak to the allegations in general, but she can speak specifically regarding the Center for Transnational Health, which is under her. In this case she can say the allegations are false.
    - She added that she doesn't know what the allegations are or who released them.
    - Question (NM) You (Adela) make the allocation of the fees?
      - (Adela) – Yes, some, though not all
      - There are cases where corrections are made when they are discovered. For instance, SASI fees were used for PE. It was caught by BIA, internal audit, and corrected.

- Adela will do internal audits for her areas and take MCAs (Management Corrective Actions) when necessary.
- (John C) An assumption was made before Adela's time that SASI fees could be used for PE. It was later corrected.
- (JC) We only manage about 75% of SSFs. Others are managed by BIA which answers via the Chancellor's office, e.g. Mondavi, Athletics
  - (NM) Who decided on that 75%?
  - (JC) It's historical
- (Adela) BIA does decide – it oversees the whole budget (not Health System)
- (Adela) We don't get any tuition dollars.
- (Adela) Those SSF allocations are made at the Chancellor and Provost level.
- (JC) Adela wouldn't be responsible for giving funds to Mondavi and we don't have oversight. Another example would be the Child Center.
- How is the process conducted?
  - (NM) thinks policy says fees should have student recommendation
  - (NM & JC) The policy is vague
  - (JC) thinks it's more toward the funds given to Student Affairs
  - (Adela) Kelly Ratliff and Dave Lawlor would be good ones to ask about this.
  - We just see the list
  - (NM) It seems like students should make recommendations on the other allocations. It's concerning that we don't
  - Adela agrees. The opportunity for dialog is a good thing, and important for transparency.
  - (NM) BIA says they don't have the final decision – that lies with the Chancellor and Provost.
  - (JC) They are the mechanism it goes through, but they take directives.
  - BIA supports and ensures a balanced budget.
- Adela mentioned re: tuition dollars that ADA requires us to accommodate students for their academic/classroom access, so she feels we should get some tuition dollars for those services that are provided through the Student Disability Center.
  - (JC) Kelly Ratliff would gladly come back if the committee wants to invite her.
  - Any other questions?
  - There were none. Naftali thanked Adela and she left.

## II. SASI Discussion and CPI vote

- Chairs took roll call of voting members for the SASI vote.
- Luci Schmidl brought summary information handouts regarding potential overall fee increases, and proposed SASI fee adjustments.
- Naftali opened things for discussion before the vote. Any thoughts? Questions? Concerns? Comments?
- (MG) Regarding ICA and SASI, she voiced concern that ICA needs the money just to stay steady.
  - (Mike B) The issue is that as a campus we need to address how the budget model works. CPI won't cover all the cost of living increases that are happening. We want to respect student concerns, but the campus needs to do something in order to meet all the campus requirements
  - (MG) So meaning funding other than student fees?

- (MB) The current model is not sustainable. In other areas the required increases are covered by campus.
  - (NM) An idea was raised of COSAF coming up with a referendum proposal, but since we'd be the ones recommending on whether or not it should go forward, that would be a conflict of interest.
  - Is there an Athletics Advisory Committee?
    - (MB) Yes, but it hasn't met recently
  - What is ICA doing, absent any campus-level support?
    - (MB) This is why the discussion has to happen. It's at the Chancellor level. Maybe we'll eliminate sports, as before, though the Chancellor has said that won't be the case.
  - (NM) What will ICA do if there is no CPI this year?
    - (MB) Unclear. The budget isn't finalized.
  - Q (LH) What does a yes vote mean, and what does a no vote mean?
    - Yes means ICA tries to maintain
    - No means there's a big gap and it will have to be decided – do they run in deficit? Discontinue programs?
  - (NM) Are people ready to vote?
  - (AZ) Can we discuss WRRRC again?
    - They didn't use the new form.
    - (NM) People can pull up info from the website on their devices if they want to review it.
    - They are developing programs to serve lots of levels
    - If there is no CPI they would probably have to decrease student work hours
  - The summary of fee adjustments was handed out
    - John Campbell discussed the SHIP increase. It's a voluntary fee, but it is a significant increase. It doesn't apply as mandatory, but about 45% of the student population uses it, mostly grad students with families.
    - Clarified that the correct year on the summary should be 2016-17, not 2015-16.
    - The sheet is a big picture guideline, not exact.
  - MG noted that the WRRRC info said they would try to retain students if possible, even without CPI
  - Q (Alex Lee) – What percentage of all student fees (Campus Based Fees) is SASI?
    - Luci S – 20% of CB student fees
    - Luci and Teresa S looked on line to confirm the information
  - (NM) While they're working on that, any other questions before the vote? Does everyone know what CPI is? (It appeared that everyone did.) That's progress. It didn't used to be so. Look how far we've come!
  - Took time for voting. Reminder that all votes require a comment, even abstaining, which is still an option.
  - (NM) Chairs will compile the results and send in the next week or two, before the next meeting.
  - Vidur collected the ballots
  - Naftali thanked everyone for their ballots and for the process.
- III. Equestrian Center Debt Payoff Discussion (John Campbell)
- The Equestrian Center bond is retiring in 2016-17. Whenever this happens, the question of what to do with those funds comes up for discussion.
  - It was part of the FACE initiative and was primarily for facility development.
  - The part for the Equestrian Center was to build a covered arena. There was a 7 year bond program for it.

- FACE is different from other initiatives in that it gives COSAF the power to recommend reallocation of funds to other areas when this situation arises.
- Recreation will come forward with information on costs, expenses for the Equestrian Center, and how FACE is being used for operations, and they will present their argument for keeping the funding in the Equestrian Center.
- \$225,000 – dropped to reserves in FACE annually then redirected
- Any time the division reaches completion of a payment on a facility, the sunset of a bond, the question comes back to COSAF regarding reallocation.
- The MU fee will be next in a year or two.
- (VD) FACE receivers need to make a case for receiving the funds.
- Q (AL) What are the FACE facilities?
  - E.g. Equestrian Center, ARC, Schaal, the Stadium and some programs
- (JC) The Equestrian Center will ask. The need was to improve the environment, so now they will need funding to maintain it.
- (NM) Is returning the money to the students possible?
  - (JC) Good question. That would need to be explored.
- (NM) We heard recently of a move of the computer lab out of the SCC to a temporary building. What funds will be used for that?
  - That move is temporarily delayed. Probably won't be until Spring 2017
  - Q (AL) Why the delay?
  - (JC) It's the nature of construction – there are delays. June 6 the Bookstore will open. Because of that delay the lab space can't yet move back to the MU
  - (NM) Funding?
  - (JC) SSFs, not CEI. AB540 had seed money from UCOP. We're not yet sure if it will be further funded so we are planning on CEI reserves.
  - There was further discussion of the computer lab move and the fact that there are two media labs that are tricky for relocation.
- (AL) Likes the idea of sending the Equestrian Center money back to students. It's an interesting idea.
- (NM) Any other general comments?

#### IV. Chairs Update

- Vote tally for today:
  - ICA did not pass
  - CRU, CCC, WRRRC did pass
- Congratulations – We're done with voting on the Campus Based Fees for this year!
- We will have a Student Services Fee follow-up at the next meeting with Laurie from BIA
- And we will work on drafting our recommendation for the Vice Chancellor
  - We (chairs) will bring forth a draft at the next meeting for edits.

#### V. Meeting adjourned 12:46

- JC to talk to Kelly Ratliff about attending the next meeting.