

Council on Student Affairs and Fees (COSAF) Meeting
May 13, 2016
MU II, Memorial Union
11:30 am – 1:00 pm

- I. Call to Order (Chairs) 11:38 am
 - A couple of voting members will be coming in late, so we'll do the follow-up discussion on Student Services Fees first, before voting to ratify the year's work.
- II. Follow-up Discussion of Student Services Fee (Laurie Carney, Budget and Institutional Analysis)
 - Laurie addressed the questions that were raised at the last SSF discussion about funding use for, e.g.
 - Child Care
 - Mondavi
 - University Honors
 - She noted that she is still looking into the School of Education and the Mental Health report
 - Child Care
 - There are 2 programs through HR
 - A need-based one for undergrads, graduate, and professional students
 - One for grad and professional students that is not need-based
 - In 2014-15 together they served 353 grad and professional students and 66 undergraduate students. In 2015-16, these programs are serving 340 graduate and professional students and 83 undergraduate students.
 - It was noted that the main reason for the big change in the amount had to do with a fee swap for correction for more appropriate use of funds. General fund money was taken from Child Care and applied to Student Disability Center, and SSF was moved to Child Care
 - Mondavi
 - Funds were used for 2 areas
 - A development & engagement program (14-15 est. participation noted below)
 - Tech. student observation (14 students)
 - Residencies (360 students)
 - Aggie Arts Advisory Council (1100 students)
 - Ticket subsidies for students
 - Average price - \$52
 - 1200 first year students took advantage of their option for 1 free ticket
 - 1428 were discounted for academic-associated classes
 - 3070 took advantage of 50% off any ticket
 - Question (NM) Who determines how to adjust if there were a significant increase or decrease in the number of students taking advantage?
 - i. They would have to cover it some other way, then ask for additional funding
 - ii. Some years they may carry forward if the money allocated is not all used
 - Greg O. noted that this is the first time the advisory committee has been asked to present anything. They thought they just got their money in perpetuity for this and had not been asked to account for it before.

- NM asked how reallocations would be made
 - Laurie was unsure exactly, but assumed it would be between Student Affairs, BIA and COSAF
 - Noted that Campus Based Fees are different from SSFs – SSFs have more flexibility to change; CBFs make changes as fixed costs increase, but the proportional allocation doesn't change.
 - (PD) Higher enrollment would mean more money available, right?
 - i. (LC) It depends. Sometimes the fixed costs have increased more than the additional funds available, so there is less funding available overall
 - ii. (IW) What is an example of a fixed cost increase?
 - iii. A 3% salary increase
 - (GO) We may want to give input regarding how Mondavi chooses to release tickets
 - (NM) I'm trying to understand who allocates what. The model seems to be problematic because we can't check allocations, what they're for, and how they are adjusted.
 - (PS) Does Mondavi anticipate releasing more tickets with increased enrollment? (unknown)
 - (JL) Have there been any studies regarding increases in participation? (unknown)
 - Honors Program
 - This appears to have been a one-time funding amount for marketing materials for recruitment and retention; for graduation stoles, student recognition, and some salaries
 - The change in control of SSF happened recently. It used to be BIA, and now is Student Affairs. BIA used to control the SSF allocations, but that changed in recent years.
 - Question (MG) Are there more programs that get one time funds, and do they show up on the spreadsheet?
 - It is a little hard to tell on the spreadsheet, but generally if something doesn't have a 2016-17 projection it is a one-time allocation
 - One-time funds allocated within Student Affairs were likely a Student Affairs decision. If it is outside Student Affairs it may have been BIA's decision.
 - Laurie will get back to us on the School of Education and Mental Health Fees
- III. Ratification of 2015-16 Council Work (Chairs)
- Jason went to print summary info that had not been previously provided to committee members
 - Chairs reviewed what the committee is doing
 - We need just a simple majority vote today regarding all that we've already voted on. We don't need to debate the merits of the votes again.
 - Then we'll discuss our overall recommendations. Chairs will create a skeletal draft of it and send it out before the final meeting. We'll work on it at the final meeting
 - Any questions?
 - IW commented that he may need to phone in for the last meeting, since school is now out for him.
 - Chairs will read through all the comments and ballots and create a paragraph narrative summary. It, along with all the ballots, will be sent to Adela. If you have any additional comments now, try to send them so they can be included in the summary draft.
 - Any other questions while we're waiting for the ratification information?

- (MG) So we are just ratifying our previous votes?
 - (NM) Yes, not revisiting, just ratifying
- The summary information also includes fees outside the purview of COSAF, just informationally.
- (IW) How much is SHIP going up?
 - (NM) A lot. It will show on the sheet
- (PD) Do we have new co-chairs?
 - (NM) Yes, they are both here (Madeline Garcia – current member, and Briar Tanner – new)
- (LC) Is there an annual summary?
 - (NM) Yes, the Annual Report is separate from the recommendation.
- Summary sheet was provided by Jason and reviewed
- (IW) What is the current total? And the new total with changes?
 - (NM) Sorry it's a little confusing and there's no total.
 - "NF" means "no funding"
- (NM) Remember CPI is only for operating costs, not capital expenses
- IW noted that he voted "no" for LEEAP but the vote was registered late so is not on the summary sheet the committee is ratifying. Discussion ensued regarding whether or not to correct the form first and vote later, or for IW to vote no on the ratification, IW to vote later after corrections or what. Eventually PD moved to amend the ballot to reflect IW's vote, IW seconded, no one opposed, and the vote continued.
- NM clarified that we are voting to ratify with the amended LEEAP tally reflecting IW's vote; ratifying that this is what we voted previously
- PD – "one ring to rule them all..."
- LC – What happens next?
 - This goes to Student Affairs to adjust the fee information to be accurate.
 - Is this also part of the recommendation?
 - (NM) We are not approving the summary document itself, just the votes previously taken.
- Note that the TGIF and Health Fee increases are not something we have control over, also SHIP. That info is just for our context.
- LC clarified that COSAF process hasn't held anything up. There is always this tight turnaround this time of year. BIA always estimates the student fee increases initially, but there is always a time crunch to get all the accurate info up ASAP. LC gave an overview of the process from here.
- (NM) Any other questions?
 - Ballots had been distributed.
 - PD – The ballot is vague. Are you going to elaborate on the ratification vote?
 - NM – this is just the ratification
- You may provide comments, but if you vote "No" you must comment.
- Votes were tallied. NM confirmed that we have ratified our work for the year

IV. Recommendation Conversation (Chairs)

- [Conversation was essentially conducted while awaiting summary info for the ratification vote.]
- Any questions?
- We have one more meeting, no more presentations.
- We will figure out virtual attendance if necessary for the next meeting.

V. Meeting adjourned (Chairs) 12:28 pm