

Council on Student Affairs and Fees (COSAF) Meeting
October 9, 2015
ARC Meeting Room 1
11:30 am – 1:00 pm

- I. Call to Order – Vidur Dewan 11:39 am
- II. Introductions
- III. Departmental Overview – Campus Recreation & Unions
 - Note (Naftali) – the council is hearing overview presentations from both ICA and CRU because these departments receive funding from all the fees. They will return at future meetings with more information related to each fee.
 - PPT presentation was given by John Campbell, Associate Vice Chancellor of Divisional Resources and Executive Director of Campus Recreation & Unions and the UC Davis Stores. PPT is posted on the COSAF website. Notes and questions below relate to the presentation.
 - JC gave a brief history of how departments were combined in recent years (Campus Unions, Campus Recreation, UC Davis Stores)
 - These departments touch every student on campus at least once a year!
 - Q – How was assessment survey distributed?
 - Through Institutional Analysis, random sample, with an incentive (about \$5)
 - CRU Student employee survey is required of all student employees
 - About 600 student staff at any given time, as some are seasonal or temporary
 - All are required to complete the survey and are paid for their time
 - Q – How do we know who uses the study spaces in CRU facilities?
 - Students count every 15 minutes
 - What health care classes are referred to?
 - First Aid and CPR classes offered by Outdoor Adventures
 - Q – How is Mobility Assistance funded?
 - It is shared – TAPS, Health Center, Compliance Office (Wendi Delmendo)
 - It is a tough service to maintain, but is critical
 - We have 4 mobility carts
 - Q – The Police department started a service too. Is there overlap?
 - (Laura H) Ours are the only carts that can move on campus during pass times
 - Our carts cannot accommodate transporting a wheelchair, so the Police vans are more for wheelchair transport or permanent mobility impairment
 - Q – (re: revenue slide) What is the interest income?
 - Interest (STIP) is only on reserves and will be decreasing in future due to use of reserves to pay increased debt service on capital projects
 - Interest on reserves is disbursed to the units who use the fees by % according to their allocations
 - We need to think ahead regarding recommendations for use of funds once things are paid off
 - For example, we are in the 6th year of a 7 year loan from campus fees for the covered arena at the Equestrian Center. COSAF will consider next year how to advise on use of those funds when the loan is paid off.
 - Our reserves # is a bit uncomfortable at the moment due to our income dropping (because of facilities that are currently offline) and the increase in custodial costs happening.
 - Q – Is there an ability to reallocate funds within FACE?
 - JC - FACE is the only referendum that allows for that

- Jan B – FACE allowed for money going from one facility to another if it isn't needed for the one it was originally allocated for.
- Q – What are campus assessments?
 - Each department pays for things like services (Shared Services Center), UCOP tax, tax against income, etc.
 - We can get a breakdown of those assessments if people want them
- JC – we are trying to catch up on our reserves a bit. There is no campus support for all auxiliary facilities, so if a roof blows off, it's the reserves that pay for it.
- Q – Is everything on a 5-year plan for replacement?
 - No, but we do know the replacement cycle (life span) of everything, so we create a multi-year plan. It is pages and pages long!
 - Q - Where does that funding come from?
 - FACE and income
- IM and Sport Clubs used to be part of ICA. They moved over to CRU, and their funds moved with them.
- About 5 years ago, the allocation was \$5M in SSF, now it's just over \$1M
 - Q – Why the cut?
 - Student Affairs needed the funds for expenses
 - Also due to increase in income capabilities – as SSF were drawn away, user fees were increased
- Q – Are donated funds from alumni included in the budget?
 - They are not noted on the summary
 - The Band has large endowments
 - Sport Clubs also have some large endowments - \$10,000 for crew, for example
 - The department has not entered into the fundraising arena – that still rests with the division
 - There was, for example, a large donation for the Band and Equestrian Center this year that helps keep students from paying so much (50% fee waiver) for things like riding lessons and participation in the Band retreat
 - OA had a celebration of its founders this year, with an eye toward this – starting to wander in the direction of development

IV. Campus Enhancement Initiative (CEI) Orientation

- (Vidur) This quarter we will be looking at CEI, so Jan Barnett is presenting CEI info today
- (JB) At the time of the referendum, Athletics was making the move from D2 to D1, and we were in need of a new health facility.
- There were 2 parts to the ballot [copy of ballot is on the website]
 - One part
 - Allowed for provision of scholarship money to athletes to support the change to D1
 - Allowed for the CoHo expansion
 - Unitrans was also on the ballot for buses, new terminals and to benefit from grant matching
 - Sport Clubs funding for Sports Programs
 - Funds for a Community Center (there were several smaller ones, but no main center)
 - Return to Aid
 - Second part was to fund a new Student Health Center, as Cowell was outdated. It also had a Return to Aid component

- Jan described the breakdown of what Grad students & Law students voted on
- It included a graduated fee increase – voted in 2002, started in 2003 with a gradual increase
- Health Center did not start collecting funds until 2004
- Q – How was it decided which students voted on what?
 - JB – they were student decisions
 - Comment re: the Unitrans fee – GSA are not members of ASUCD. They want to be part of the Unitrans fee, but it would currently be “taxation without representation” and would require a restructuring in order for GSA to have a say in it.
- CPI adjustments are only on the operating expense portion of the fees
 - For CEI, CPI has not passed in 6 years
- Q – Part B of the ballot says, “will fund construction and maintenance” so why is there \$2.5M allocated for salaries at the Health Center
 - JB – there is a provision for unallocated funding. Uncommitted expenses can be used for program budget or operating costs.
 - Did students see the provision?
 - JB – yes
 - Q – Did the reallocation of funds for salaries come to SSFAAC for advisory recommendation?
 - JC - no
- Q – CPI info again?
 - Luci – last time it passed was for 2013-14
- Naftali – we will discuss this more. There was no provision of sunset clauses.
 - JC – for example, once the Health Center mortgage is paid off, this body would have advisory discretion regarding use of those funds
 - The MU funding, for example, has been reinvested several times
- JB – it is important to bring hard questions to the table
- Q – What is the process by which any of these fees would be changed?
 - Vidur – talking about that next

V. Guide to Creating New Student Fee Initiatives (JC)

- [Guide is on COSAF website]
- All referenda come through COSAF as advisory
- Things combined into one referendum are confusing, and the plan is not to do that in the future
 - CEI, for example, would have had 5 different referenda
 - We now expect one initiative per referendum
- 25% Return to Aid is now a system-wide requirement of all referenda – started at UC Davis
- It is important to have a mechanism for increases
 - Is CPI the appropriate one?
 - Or the Higher Ed increase Kelly Ratliff discussed?
- (TS) This guide was written so students can be sure all I’s are dotted and T’s crossed and that the proper timing is taken into account (almost a year). It is helpful to all players in the process. Guidelines always existed, they just hadn’t been put in one place before.
- Fees are never voted on for start mid-year. They always start in fall.
- [Meeting ran a bit late. Members were given the OK to leave at this point if they needed to.]

VI. Chair Updates

- Discussion of participation in the UC-wide body for student fees.
 - UC Davis hasn't participated in 10 years.
 - Naftali and Vidur will be attending the meeting in Berkeley in November to investigate whether or not it would be beneficial to join again.
 - It is a group of all SSFAAC chairs, so as COSAF we are a little different.
 - We refer to the guidelines, but are not paying members.
 - Meetings are quarterly
- We will be sending emails to departments regarding the information we want to see in their upcoming presentations regarding their use of fees

VII. Meeting adjourned