

Council on Student Affairs and Fees (COSAF) Meeting
December 4, 2015
ARC, Meeting Room 1
11:30 am – 1:00 pm

- I. Call to Order (Vidur)
 - Today COSAF will vote on CPI for CEI
 - Reviewed agenda
- II. CEI Presentation – CRU IM & Sport Clubs (Laura Hall and Rekha Sylvain)
 - Laura Hall gave PPT presentation, which is in the Meeting Resources section of the COSAF site. Some highlights or additional information are noted below.
 - IM – goal is to touch as many students as possible – there are ~7,700 unique participants, but closer to 30,000 participations
 - Per capita, we are one of the top campuses in participation
 - There was no new funding for the minimum wage increase, so it will likely mean some reduction in programs and services
 - Sport Clubs – 37 clubs representing the university, mostly things that are not ICA athletics, but there are 7 duplicate sports
 - They are 100% student-run
 - A full-time career staff member helps mentor them and makes sure they're following policy and law. Otherwise, it's all up to them.
 - Some require managing budgets over \$100,000/year, so this is outstanding experience for students who are managing the budgeting and travel, etc. for these clubs
 - The main goal is student development, but we happen to have had several national championships
 - The budget comes from CEI (\$134,000)
 - We try to meet 20% of the expressed need, i.e. items that are well-defined in the Sport Club manual, e.g. uniforms are needed, t-shirts are optional. Covers travel, paying officials, some equipment.
 - There are budget hearings with the Officer Council that last about 3 weeks with presentations by students before their peers
 - That's 20% of the total and there is a formula for evaluation of each club, with some wiggle room if it's warranted
 - Funding hasn't been at 20% this year
 - Plan if there is no CPI this year?
 - Provide less money per club
 - Attend fewer events
 - Be mindful that CPI goes directly to reducing the amounts students have to pay out of their pockets to participate
 - We advise clubs. For example, hockey wanted to ask \$900 in dues because ice time is very expensive. Instead, they did more fundraising.
 - Financial summary was presented by Rekha Sylvain and is in the Meeting Resources section of the COSAF website.
 - Interest is on the balance of reserves
 - Examples of general supplies: small sets of portable bleachers, water coolers, first aid supplies – things that can be used by all the clubs
 - Is 100% subject to CPI
 - Some funding for building restrooms

- Q- What's the total cost to build restrooms?
 - Laura - Dairy Field ones were \$600,000
- Q- Clarification – is this funding for both ICA and Intramurals?
 - No, not for ICA
- Note (Jan Barnett and Naftali) Areas have been “unbundled” for voting purposes
- Q- Is the change in the salary amount just because of the minimum wage increase?
 - It also includes amount to cover a not-currently-hired paraprofessional to perform some duties
- Q – Do you typically use reserves for capital projects?
 - Yes, and catastrophic events
- Q – What are Sport Club dues, typically?
 - Varies significantly. For example, table tennis may be \$40/year. Hockey, ski club, crew, etc. could be \$500+/year.
- Q – Is there an additional cost for IM sports?
 - There is a team fee, which pays for officials.
- Q – What about field maintenance?
 - It is covered by budgets in other departments

III. CEI Presentation, Student Community Center (Luci Schmidl)

- Luci provided a handout which is posted on Meeting Resources page of the COSAF website. Additional notes are below.
- Staffing includes 50% of 1 FT Career position; 7-8 student managers
- The building is open a lot of hours and requires staff coverage
- The facility services included an upgrade to the key access and associated software
- Aggie Host is employed for security if the facility is open after hours for something
- This is the first year SCC paid the full amount for debt service, and it will continue to do so in the future
- Debt ratio has to be 1.25 or less for a bond. Without the help of central campus it would be at 1.6
- CPI is only calculated on operating expenses, not debt service
- Reserves are used for supporting offices operating within the SCC (listed on the spreadsheet handout)
- Q- What does the money go to?
 - 2 staff positions for all uses of the center
- Q – How long will reserves be used to support these other centers in the facility? What's the long term plan?
 - Not yet sure – it is still under ongoing discussion
- Reserves accumulated before the building opened and before we started paying debt service on it, so \$6M was used to help finance the building
- Custodial costs are doubling because campus is bringing those services in-house rather than outsourcing
- Q- How are funds used for AB540?
 - Phones, nams, etc.
- What about LGBTQIA?
 - Is funded by SSFs, had to find other sources for this
- Q – Where are such decisions being made? That \$300,000 goes here and \$350,000 there, or that reserves can cover Health Center salaries?
 - There is a provision in the referendum that fees can be used for other purposes

- The Vice Chancellor's office makes those decisions
- We expect in the future, COSAF will do more advising in this area
- Q- the initiative says there's a planning committee for SCC
 - There was. It was big and highly represented (PAC). The facility was 10 years in the making. Once it was completed, the committee was disbanded
- Q- What about FACE? Doesn't FACE provide funding for building
 - Yes
- Q – What will be the effect if there is no CPI?
 - SCC has never gotten it, so it is not represented in the projected budget
 - SCC will see an increase in costs, so if there is no CPI we'll have to see how to adjust the budget
- Comment (Mariah) As someone who has worked in the centers, the struggle over cuts in the budget is real!
- Q- Is there any plan for the reserves in the future?
 - Only programmatic
 - It is a new building, so right now it is programmatic, but as the building ages there will be more capital expenses like new A/C, etc.

IV. Information and Discussion Regarding CPI (Luci Schmidl)

- Luci provided some informational handouts. Additional notes are below.
- Handout – Bureau of Labor Statistics. Noted that we use San Francisco area CPI number
- Last year CPI was 2.8%
- CPI is calculated only on operating costs, not debt service
- % shown is on 2015-15 actuals
- Financial Aid – based on students eligible for Pell Grants – 43%
- Return to Aid (RTA) is calculated on the total increase, so each unbundled number has to be recalculated to be entirely accurate

V. Vote to apply CPI Adjustment to CEI (Chairs)

- Naftali reviewed the voting process
 - We used to vote only at the end of the year, but a vote will be taken today regarding CPI while the information is fresh in everyone's mind.
- Q – Should grad students abstain from voting regarding SCC since they don't pay that fee?
 - Jan B – all should vote on everything, because the committee's recommendation is advisory and that's the committee's job. It is how all the advisory committees operate.
 - EXCEPTION is when we vote on LEEAP, because Law students are the only ones who pay that.
- Q – is there anything specified in the committee's recommendation regarding where undergrad and grad students differ?
 - No, it's a committee vote
 - The vote is anonymous
 - People can identify whether or not they are grad students on their ballots if they like, but that info will not be used in reporting the vote tally
- Q – Re: quorum?
 - Jan B – Since, through no fault of the committee's, we do not have a full membership, we are ok with 66% of current voting members
- Q – will there be a chance to re-vote later in the year on these things voted on today
 - We will do a final, aggregate, re-ratification vote at the end of the year
- Q – Is there a provision for this in the bylaws?

- Yes. Note that there is also a provision in the bylaws that the bylaws can be changed by vote of the committee if they feel it's needed.
 - Q – Can there be a line-item Yes/No, or does it all just get bundled?
 - Answer is unclear as of yet. Luci believes the funds can be allocated per area. Laurie Carney (BIA rep) is not sure.
 - Q – Will comments voting members make on the ballots be recorded?
 - Yes, the comments are recorded and summarized in the recommendation report.
 - Last year's recommendation is on the COSAF site for reference
 - Q – For ICA, the CPI would all go to scholarships?
 - Yes
 - Q – Surprised this is an anonymous vote. Why?
 - Jan B – It was voted to be anonymous, per the proposed bylaws, by last year's committee
 - Ballots were distributed to voting members present, vote done and ballots collected
 - Votes were tallied during additional presentation from GSA rep
- VI. Presentation regarding proposed referendum to increase GSA fee (Patrick Dolan)
- Patrick gave a summary of the presentation he made to the GSA general assembly
 - Fee started in 1978 at \$3
 - Was last raised in 2002 to \$12
 - Approved increase has to go through their own committee process too, per their bylaws
 - They are proposing a \$3.86/quarter increase to \$15.86 (used the government CPI calculator to arrive at the number)
 - They want to reinstate programs that were slashed last year, and have funding for new programs coming
 - Would like to be able to have the chair representing them in Washington DC and elsewhere
 - Office is relocating, and there are no funds for that
 - There are fixed costs – rent, salaries
 - The increases would go to special projects
 - They are getting more info on how CPI could be applied within specific GSA costs
 - Q – Why is this COSAF committee hearing this?
 - Because COSAF oversees/advises on new referenda as part of the referenda process
 - Q – Is the ballot language going to include a provision for CPI?
 - This is not a new fee – they are trying to modify an existing fee
 - Jan B – regarding how CPI can be used – be sure your referendum language includes what you want to use the CPI increases for
 - Q – Why have COSAF oversee this if the committee is majority undergrad?
 - GSA wants to have COSAF oversee the fee – better transparency for an outside entity to do it
- VII. Voting result announced (Naftali)
- The only CPI that passed was for CRU. It was the only one that received more than 8 votes.
 - Chairs will write up the results during the break and will review
- VIII. Meeting adjourned 1:08 pm
- Student voting members to be paid for extra ¼ hour