

## MEETING NOTES

Council on Student Affairs and Fees (COSAF) Meeting

December 2, 2016

Memorial Union, Garrison Room

11:30 am – 1:00 pm

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### I. Call to Order (Briar Tanner) 11:37 am

### II. Update from Health Fees Oversight Committee (Jessica Sandoval)

- Increasing women's health services
- Hiring more counselors this year
- Still in talks about transforming space / transitioning WRRC to another location
- Allied Health hired a new dietician
- Added a new physical therapist last year
- Certain immunizations will be a requirement for incoming students next year. If proof is not provided, there will be a hold on the student's record.  
Q. (Rosaisela Rodriguez) Will that also be for graduate students? A. (JS) Yes
- Current health fee is \$144. Next year, \$4 increase. (CPI increase) Will be voted on in January
- May have a fee for students that show up late or cancel appointments.
  - Q. (Aaron Zheng) So we don't have a requirement for immunization proof right now? A. (JS) No.
  - Q. (Madeline Garcia) Do they have an idea on how they will be notifying incoming Freshman ahead of time to get immunizations? A. (JS) She will ask and report back.
  - Q. (Laura Emberson) How will international students be notified and how will they send their information in? A. (JS) They can request their physician to send it in. (LE) It might be in a different language though. (JS) I will ask about that.
  - Q. (RR) My population of students are older graduate students. How will they deal with that? A. (JS) I will ask.

### III. Construction Projects Update (Matt Fucile)

- Reference PowerPoint handout, "Capital Construction & Renovation".
  - MU Renewal
    - Under construction for 1 ½ years. Opening April 3<sup>rd</sup>.
    - First and second floor full renovation.
    - 2 story open atrium
    - The Store renovation turned into a major part of the construction
    - 2<sup>nd</sup> floor: Veterans, Aggie Card, IET Open Access, Shared Services
    - Bowling/games area will reopen with a new look, new gaming area.
    - 1<sup>st</sup> floor: new convenience store (partnered between UC Davis Stores & ASUCD)
  - Q. (Zachary Bouchard) So the seismic retro fit was not anticipated when starting the renovation? A. (MF) No, but when the engineers came in to assess, that is when a lot of the unknowns surfaced.
  - Q. (LE) How much was the projected cost and what was the ending cost? A. (MF) Approximately \$24 million, ended up with the same number, maybe 100-200 thousand more.
  - Q. (LE) How often is it planned to renew the MU? A. (MF) Usually 50 years, but this building, a minimum of 40 years.

- Q. (Chaye VanKeuren) While construction is going on, will there be an entry to the bookstore? A. (MF) Yes.

- MU North Courtyard

- Intent to have it under construction this coming summer
- Will accent the main entry to MU, Amazon entry
- The courtyard is actually the roof of the games area

- Q. (LE) I was just wondering how the plants are selected for the landscaping? A. (MF) The architect comes up with the plan, campus approves. The architect has done other work on campus and knows the plants we have on campus. Will be in-line with the living garden on the campus. Drought tolerant.

- ARC Expansion

- Mostly impacted are the weight room and studio spaces. Need more space for these.
- Will have more space for cardio machines and spin studio.
- Will be bumping out into the courtyard about 40 feet.
- Expanding square footage to all areas.
- Included will be an outdoor cross-fit, just outside the doors by climbing wall.
- Will be an upper 20's million dollar project

- Q. (Alex Lee) What would the displacement be like? A. (MF) We are meeting about this. Was thinking about 2 different phases, but cost would be too much. Certain areas will be off-line at times, moving some equipment/programs to the Pavillion.

- Q. (AL) How long will the process take? A. (MF) Right now it is a 9-month construction window. All together a little under a year.

- Q. (ZB) What is the current square footage of the ARC? A. (MF) 150,000 square feet. All together with the Pavillion, about 300,000 square feet.

(Jason Lorgan) The goal is to allow access to the services in the ARC, but will have different entry points.

- This project in general will answer a need of a growing student population

-Q. (ZB) Has this plan been approved? A. (MF) Yes, approved by campus.

- Rec Pool

- Opened originally in 1966. Pool deck is now out of code and not in good shape.
- Will remove the old pool completely. Will update the bath house. Re-do the deck. Competition pool. Leisure pool. Sand volleyball court.

-Q. (BT) Has the bidding for the contractor already happened? A. (MF) We do have an architect but we have not bid out yet.

#### IV. Adela De La Torre

- I am looking forward to your input on the Student Services Fee.

#### V. Student Services Fee (Laurie Carney)

- Reference draft handout: "UC Davis Student Services Fee"

- This report is our campuses version of an annual expense report for the Student Services Fee, which is required of all UC campuses. These reports are actually due today but will be a few days late as we are still making absolutely sure all the numbers are correct.
- The report looks at the past 2 years (first 2 columns), variance column, and then a column for future projections, based on what we know of resources that will be available to the different programs.
- Roughly 25% of the Student Services Fee is used for programs outside of Student Affairs.
- Q. (LE) What is the Office of Technology? A. (Adela) Programmers for anything used within the Student Affairs office. According to history, anything governed by Student Affairs had to be supported by Student Affairs. Eventually SOAT will be moved to campus IT, over the next couple years. Q. (LE) So what does it pay for, personnel? A. (Adela) Updating Banner, introducing Degree Works, any programming/software updates. Ultimately, SA is responsible for implementation support. Pays for personnel, some software, not other department's equipment.
- Q. (BT) What does VCSA stand for? A. (Adela) Vice Chancellor Student Affairs.
  - Q. (AL) What is the process of allocating the Student Fees? A. (Adela) We actually have very little funds that are considered discretionary. (LC) By March, we ask all budgets to be submitted then it is up to Adela's discretion to approve. (Adela) 25%-30% of the SSF is for current on-going programs/historical allocation that will remain the same. I don't have control over this 25%. I think it is very important for these programs that receive the historical allocations provide a presentation to students-COSAF, which has not been done in the past.

#### **VI. Student Services Fee Template Draft (Jason)**

- Please review the sheet in your packet. This is our draft template of questions. Because the SSF is not based on a referendum, we would like you to help determine what type of questions we would like to ask those departments. This is just a draft. Add/subtract questions.
- We are not getting this feedback from everyone, just those that are non Student Affairs departments.
- This will be our pilot for the template on the SSF. We can review at the end of the year, to see if we want to make any revisions.

*Input from students for additional questions/re-phrasing.*

Q. (AL) Is there a way we can request internal audit reports? A. (Adela) Some of the audits are confidential. We would have to ask Jeremiah, head of internal audits. This is a good question. Audits in general are looking at cyber security, etc... . It might not all be relevant to COSAF. And they are not done every year. Jason, perhaps we can have John talk to Jeremiah about explaining this to COSAF.

- (MG) These have all been good points. If you have further comments on the template, see herself of Briar.

#### **VII. Closing**

- Next meeting will be January 13 at the stadium. Check the website for exact location and we will be emailing you.

(JL) We are having the meeting at the stadium since we will be reviewing FACE and LEAP next quarter, which funds the building of the stadium and Schaal. ICA has accepted our request to have our meeting at the stadium. We will be touring Schaal, and finishing at the stadium where we will have our meeting.

*Meeting adjourned 1:00 pm*

