

MEETING NOTES

Council on Student Affairs and Fees (COSAF) Meeting

February 10, 2017

Memorial Union, Garrison Room

11:30 am – 1:00 pm

I. **Call to Order** (Madeline Garcia) 11:35 am

II. **MU Renewal and Freeborn Hall Projects Update** (MG)

- MU Grand Opening will be April 3. Pretty much on budget. Have used 127% of their contingency budget for unforeseen costs.
- MU Courtyard starting this summer, should be completed by Winter
- If anyone is interested in sitting in on upcoming PAC meetings, let me know. They are monthly.

III. **Student Development Funds Requests** (Jason Lorgan)

- COSAF will be taking on a new responsibility.
- 2 funds. Dean Witter & Student Development Funds
- New process, when requests come in, they will be sent along with the agenda, then will be the first item discussed at that meeting.
- Review of Student Development Fund Guidelines & Eligibility (see handout)
- Review of Dean Witter Fund Guidelines & Eligibility (see handout)
- Review of last 2 requests for Student Development Funds (see handout)
- Review of last 2 request for Dean Witter Funds (see handout)
- Applicants will receive a letter for approval or denial letter, signed by our co-chairs.

Q. (Laura Emberson) Who used to do it? A. (JL) It was done administratively by Luci's team. We thought students supporting students would be a great concept, that's why COSAF will be overseeing. Q. (LE) So unlike other responsibilities that are just recommendations, these are actually final? A. (JL) Yes.

Q. (Chung-Lung Chiu) How big are the fund amounts? A. (JL) SDF will be \$25,000. We are thinking about breaking these into thirds for each quarter. We can discuss further. Open to improvement.

(John Campbell) There is potential for growth for this. As new student fees are brought forward into the division over the years, and Adela sees a great need for student support, there is a possibility of increase at any given year/time. Would you agree? A. (Adela) Absolutely. I think this would be a great opportunity. We don't get as many requests as we would like. There are all kinds of ways to use the Dean Witter Fund. There are many ways to strengthen the bond between faculty and students.

Q. (MG) How do we disseminate this information back to students? A. (JL) We do have a plan for that. We are working with Student Affairs Marketing to put this in the Student Life newsletter.

Q. (CC) Is this open to all students? A. (JL) There is a Dean Witter fund for graduate students, it's just not managed through COSAF. (Luci Schmidl) Graduate students approached us for funds for them to manage, this year it was \$5,000. (Adela) This will actually be a great time to have Nefretiri with Student Affairs Strategic Communications update the website so that this information is readily available. (LS) \$25,000 for Dean Witter funds from an endowment. Anything not used will be carried over.

IV. **FACE/LEEAP Template Review: Campus Recreation** (John Campbell)

- Presenting the Recreation side of the FACE initiative. LEEAP represents the equivalent of FACE for the Law School.
- Campus Recreation has multiple fund sources, with FACE being the largest.
- Generates approximately 8.9 million on an annual basis. The largest percentage of that is allocated toward the building and construction of the ARC. FACE really is the dollars that are managing the ARC as we know it – not only the costs associated with the existence of the facility but also some operational costs against the facility.
- Review of template (handout)
- Facility expenses increase is due to moving from outside custodial services to in-house staffed custodial services.

Q. (Briar Tanner) What is the variance on programs IT travel and B2H? A. (JC) B2H is a partnership software program used by UCLA, CAL and Davis. UCOP has moved in and provided \$1 million for continuation of the development of the program. Which means Recreation is paying less into that and UCOP is now managing it.

(Adela) Just to give you some context, Campus Rec has been really critical in providing employment for our students. Approximately 600-700. Students prefer to work on campus. (JC) Yes, Campus Rec can employ anywhere up to 800 students throughout the year. One of the largest. Only ASUCD is larger.

(JC) The CPI is a critical piece to support management of annual cost of living expenses, in particular student wages – with minimum wage rising. ARC is a self-funded facility. 100% managed through the student fee.

Q. (Laurie Carney) Will the CPI adjustment be sufficient to cover the minimum wage increase? A. (JC) No, it will not. May have to re-allocate resources or generate new income through memberships.

(Adela) I just want to highlight – We don't control the collective bargaining unit in which we make decisions. For example, it is wonderful that custodial is now in-house but at a high cost. Costs are very real that will constrain the availability of FACE fees only because they are not in our control. (JC) It is the liability and burden of the department to absorb those costs.

(JC) There is an allocation of about \$135,000 for the Equestrian Center for the covered arena. That 5 year note will be done this year. Jason has the opportunity to bring that back to this group to reallocate those funds next year.

(BT) Kind of related. I volunteer at the Craft Center and we use Aggie Swipe. AS is not always accurate. The system has a lot of problems. I just wanted to bring up that it probably shows less users and we actually have. (JC) But there are 2 models to measure users. AS is one but they also have an independent. They still average between 6,000-7,500/day that go through that facility. That is a true number. It serves as a campus hub of activity. (Adela) Will work with Emily to look into the AS issue.

Q. (Jessica Sandoval) Regarding student development funds, will everyone be voting on it or just undergrad? A. (MG) We will do sort of a shared governance.

Q. (Britta Heiss) If the graduate student funds were brought to this table, there would be a larger number of undergrads than graduates that would be voting on the requests? (Greg Ortiz) The committee also has grad students voting on undergrad. You all vote on fees you do or don't pay in to. (JC) This is a shared governance, this is a body that should have good knowledge and understanding

for entire fees and costs for campus. Because all students own the campus. (LE) I think we should let grad studies know before we just take over that role for the grad student portion. (MG) Yes, there will be a lot of discussion since this is a new role for COSAF.

V. **FACE/LEEAP Template Review: Intercollegiate Athletics** (Kevin Blue)

- Introduced Clancy McConnell. He is a grad student that has taken me up on the offer to shadow me for a day. This is an open invitation for all of you.
- FACE for ICA is about facilities: Aggie Stadium and the Aquatic Center
- Last time he presented he talked about 8 variables that impact how athletic departments perform. Facilities are still below neutral. Part of our plan is getting facilities to neutral.
- Facility challenges that we are working through as we raise money:
 - Weight room. Most teams have to break up into separate working groups due to size.
 - Ice buckets used for student athletes after games/workouts
- Facilities are primarily varsity athletics. That is what they were established to do. But there are a lot of non ICA usages as well. Club Sports, Intramurals, Phy Ed classes.
- Update on Schaal facility. We are fundraising for an additional building which will hold meeting space, study space and offices for the water polo coaches and swim and dive coaches.
 - Our idea would be to have these spaces available to club teams and others. Also could be used for PE classes as a home base during the day.
 - Will cost \$2.3 million. In private fundraising have received over a \$1 million. About to start the public phase, and we plan/hope to raise all of it.
 - If necessary, would use FACE reserves. But our plan is to not have to use reserves.
 - The original plan for this building included this space.

Q. (BT) Can you explain what an endowment is in regards to the coaching positions? A. (KB) It is a significant amount of capital that is gifted and put in an account for the university to manager. The proceeds from the investments are paid out to benefit the program. It generates return and the return will compound.

Q. (MG) What make the athletics department so confident that they can raise the extra \$1 million? A. (KB) We have had a conversation with the donors and we are optimistic based on these conversations that we can raise the remainder. But if we don't raise it in a short amount of time, we do feel comfortable using the reserves based on what is in the structure.

Q. (LC) Minimum wage increase effects? A. (KB) There is upward pressure on facility staff salary. Minimum wage applies to hourly employees – we do not have as many as the ARC but we do have some.

Q. (Aaron Zheng) Is there a correlation between a better facility and a better performance? A. (KB) There is a recruiting aspect of having facilities that are below average.

(JC) This is the first time ICA has come through here with a facility growth need, and instead of going right to the reserve, they have complimented it with an effort to raise funds. That shows that they are committed to not always have the drain be on the student and to protect those resources that students have given them. We haven't seen that before. This is a positive trend that growth can occur without the responsibility of the students.

(JL) To allow more time for discussion, we will delay the FACE/LEEAP vote until the next meeting.

VI. Adela Update

- Diversity Inclusion funds available.
 - With regards to Diversity Inclusion, in March, we are having a big idea event. We have put aside \$50,000, it can be as low as \$500 and as high as \$5,000 to create opportunities for better understanding communication and diversity. It is on the DI webpage. We would like to encourage you all to reach out. We want this to be an annual event. We are hoping to get about 40 applications but we want to get a lot of proposals from students. If we get a lot of student applications I would love to use my discretionary funds to help match so that these can occur. This is an opportunity for creative energy.
 - We will have a big kick-off where people present. We have a number of reviewers.
 - Does not have to be a grand idea. It can be very simple. A lunch with discussion, outreach within the community.
 - Want COSAF members to know since they have a big network of communication – to get the word out.
 - It is urgent – when we extend a hand, it makes a difference.
 - Deadline for applications is February 13. We will send you the link.
 - (LE) Can this be sent to grad students as well. (Adela) Yes, we will get this link to them.
- Thank you
 - To everyone, particularly Luci, John and Jason
 - I want to acknowledge the work you're doing, I think it's fabulous.
 - The level of transparency and asking the right directions.
 - Moving us in the right direction – thank you all.

VII. Updates

- (MG) Our COSAF application is up again, if you are interested on serving this committee next year. We will send out the link to this application and the link to Adela's grant fund.
- (JL) We encourage current members to return next year because we really like to have a balance of the experience. If you are interested, you will need to go through the application process again. We highly encourage you if you are not grading and will be here next year to apply.
- (BT) Please review the meeting minutes from this quarter. If you have any questions from our presenters, let us know and we will reach out to them.

VIII. Final Announcement (JL)

- We will be involving COSAF in a Digital Writing Pilot sponsored by Student Affairs. On-line tutoring. We are starting the pilot Spring Quarter.
- We will be asking you to access this program and provide your feedback.
- The product is called Pearson Writer.

Q. (LE) What is COSAF's long term role with this project? A. (JL) For Spring Quarter, to engage you and provide feedback to us. Over the summer we will assess the results of the pilot. Next year's COSAF role would be based on the summer assessment and may involve the Academic Senate and making sure they are engaged in the process. Will develop more ideas as time goes on.

Meeting adjourned (BT) 1:02 pm