

MEETING NOTES

Council on Student Affairs and Fees (COSAF) Meeting

February 24, 2017

Memorial Union, Garrison Room

11:30 am – 1:00 pm

I. **Call to Order** (Briar Tanner) 11:35 am

- Agenda order has changed as we are waiting for more members.

II. **GSA Fee Increase** (Laura Emberson, GSA Treasurer)

- GSA is holding a fee referendum this year. Trying to implement a CPI adjustment.
- From last fee referendum of 2002, base fee is \$12.00/qtr. Has not been increased for 15 years.
- New fee would be \$17.40 each quarter, half of that in the summer.
- If passes, there will not be a CPI adjustment before the 2018-2019 year.
- Vote will take place in 2 weeks. Will let us know in Spring Quarter if it is approved

III. **Student Services Fee Expenditure Report** (Laurie Carney)

- See handout. These are the final copies sent to UCOP
 - *(Note: Report is posted on COSAF website, under Meeting Resources for 2/24/17)*
- Reflects actual 2015-16 expenses and projects for 2016-17
- Q. (Madeline Garcia) Is this the final copy we will be using to request SSF presentations? A. (Jason Lorgan) Yes, if there are questions. (Laurie) I can answer some of those questions here.
- Q. (LE) The bottom line, Total Sources Less Total Uses, carryover. 2016-17 is projected to be about half of current year. Was there a large one time cost? A. (LC) Yes, that is due to Capital Projects listed at 3.6 million. That accounts for some of it. If we had a much more expansive report and showed projections from 2015-16 and what actuals came in, you would notice that the actuals are always come in a little bit lower. We set the 3.6 million aside but when the funds are actually expended is kind of an unknown.
- Q. (MG) It looks like the only budget that has not changed is for the UC Center in Sacramento Student Services. Is this separate from the Davis campus Student Services and needs it's own funding? Is there a physical office on the Sac campus? A. (LC) I think this was a historical allocation. It could be that the number of students have not changed. But that is a good question. I can try to look into that.

IV. **Fund Application Requests** (Jason Lorgan)

- Dean Witter Fund
 - Council, please review the 3 requests and start a discussion
 - Q. (Rosaisela Rodriguez) Are we going to address the issue Alex Lee brought up? A. (JL) Yes, we can discuss now. Alex noted that he did not see the charge of reviewing these fund requests in the COSAF bylaws. There is something in the COSAF bylaws with language as to *any activity that the Vice Chancellor of Student Affairs would like COSAF to review*. In terms of the Bylaws, we feel it is covered. Another point Alex brought up: *would it be more transparent in a different process?* One of the reason we made this decision (to review fund requests) was to increase transparency. It was done by

administrators originally. We thought it would increase transparency by having students review the applications from other students. If Alex was here, it would be great to have more feedback about his comment. Also brought up, *should these applications be reviewed by ASUCD and GSA instead of COSAF?* ASUCD does not allocate funding that belongs to Student Affairs. This is money that is in the SA budget, so it has always been reviewed within SA. Another comment – *can we provide feedback on the workload of COSAF?* On May 19, the year-end review, there will be an opportunity to critique this process and provide comments that will go into the annual report, which will go to the Vice Chancellor.

- Request #1
 - Dairy production class field trip. Fund request to help pay a portion of lunch.
- Need more information in order to approve. This is formal and supposed to be informal. Was this request approved through DW last year?
- Request #2
 - Lunch at the end of the quarter with students.
(*conversation among members regarding the DW guidelines*)
Yes, this would qualify

V. Student Fire Fighters Template Review-Student Services Fee (Chief Nate Trauernicht)

- We have been receiving these funds since 2010-2011, and this is the first time we have had the opportunity to come before a group of students and talk about what the program does, why the money is important and why it is of value.
- UCD Fire Fighter Program is very special as we are one of a handful of fire departments in the entire county that is 100% dedicated to serving a college campus.
- History starts 100 years ago, when this was the Berkeley Farm. A fire brigade was formed to protect the agricultural resources.
- Today the UC Davis Fire Department has 23 career fire fighters, 15 student resident fire fighters, 7 student EMTs, and 5 administrative support personnel.
- (*review of PowerPoint presentation – slide deck is posted on COSAF website, Meeting Resources for 2/24/17 meeting*)
- Every 2 years we go through a recruitment selection. We average 150-300 applicants for 15 spots. We select 20-25 to go through an academy. Then we select the final 15.
- We have had a number of international students through the program.
- A program where students help students.
- We are launching a new CPR program (used to be run by Outdoor Adventures)
- Most people associate the fire service with white males. We have the ability to change that perception and show young women and people from under represented classifications as a whole that the fire service is inclusive and welcoming and does and should represent everyone.
- Our career fire fighters are always training and mentoring the student fire fighters.
- Student fire fighters have the opportunity to work on interpersonal skills, networking to help build a resume, great references and mentoring. They learn the value of customer service and how to treat others regardless of their beliefs, ideals, appearance – we treat everyone the same during the time of interaction.
- Student Fire Fighters gives back to the community by raising funds (pancake breakfast) for Relay for Life and Fill the Boot.

- *Self- introduction of the 8 guests accompanying Chief Trauernicht, ranging from current Student Fire Fighters to UCD graduates that are now career with the UCD Fire Fighters Program and some that are career Fire Fighters in other communities.*
- Q. (Jessica Sandoval) What has the Fire Department done to train/increase their knowledge of culture diversity and sensitivity? A. (Chief) Right now working on a program that promotes individuals from underrepresented groups into leadership positions in the fire service. We maintain the core values and principles that this campus embraces. We do a lot of targeted recruitment for underrepresented classifications.
- Q. (Daniel Nagey) Have you looked into Cultural Competency training, peace training? A. (Chief) We are a little bit different in terms of our interaction (vs. policy department) from the aspect of the mission of the job which is blind to any characteristics of a person, other than that they are a person in need. We do not send the fire fighters through a cultural diversity type of program. We have never received a complaint regarding treatment of a person. Our mission is to care for everybody that needs us. Would be open to it if folks believe it would provide additional value.
- Q. (LE) Regarding the funding, can you explain the loss of funds and why the Student Service Fee is seen as the appropriate pool to support the program? A. (Chief) Prior to receiving SSF, we were funded through several different sources. Due to downturn in economy, the Fire Department received significant cuts from 2009-2013. In 2010-11 we reached out to our Vice Chancellor to inform him that the Student Fire Fighters funding has to be cut to meet the cut requirements. He reached out to Student Affairs and requested a bridge of funding. Every year since, we do a budget letter to SA asking for the continued support, as it directly services students and does so much to enrich student lives. We have been denied permanent funding – we have to ask every year.
- Q. (Emily Prieto-Tseregounis) What are the demographics of the current group? A. (Chief) Out of the current group of 15, we have 1-African American, 1-female, 2 Hispanic, remainder Caucasian. This can vary greatly every 2-year cycle. We have gone through great representation in Asian cultures, spikes in females, it ebbs and flows.

(JL) To clarify, you are not asking for an increase in funding, just to have consistent funding? (Chief) Yes, ideally.

VI. **Fund Application Requests** (Jason Lorgan)

- Student Development Funds
 - Q. (DN) Do students need to prove that they are not taking the money for something else? A. (LE) Through submitted receipts they would be verified.
 - Q. (SC) How much money is allocated to the Student Development Fund? A. (MG) \$25,000. Q. (SC) How much has been allocated thus far? A. (JL) About 1/3.
- Request #1
 - CSF Pre-Dental Conference
 - Need further clarification around “host” in guidelines
 - “Number of Undergraduate Students” column header should include “UC Davis”
- Request #2
 - Rocky Mountain Regional Conference
 - “Event Type” is a very general heading. Should be more specific. Add questions such as what is the purpose of attending the event.

- *Questions regarding the timing of the requests in relation to the event, reimbursement process, asking for feedback from the students once they attend the event. Suggestions to apply 1 month in advance.*
- (RR) We need to have further information on what types of requests have been approved in the past. Should have further clarification – Is this for individual development, or for gaining knowledge to bring back to campus?
- (JL) All this feedback for requesting further clarification on the guidelines and updating the application is great to have. It will be reviewed more in the co-chair meeting and brought back to the members.

VII. **FACE/LEEAP Discussion/Vote and Student Services Fee Advisory Form** (Madeline)

- *Physical quorum achieved*
- *Ballots and Advisory Forms distributed and collected*

Meeting adjourned 1:00 pm