

MEETING NOTES

Council on Student Affairs and Fees (COSAF) Meeting

May 19, 2017

Memorial Union, Garrison Room

11:30 am – 1:00 pm

I. Call to order – Briar Tanner

II. Annual Report Review – Madeline Garcia

- In your packets, there is the annual report draft. This year we broke it up into sections.
- Full comments are not included, but are available on the COSAF website, under Meeting Notes.
- *Council reviewed the Annual Report draft*
- *Feedback and suggestions were provided by the Council*

III. Bylaw Updates Review

- Member Composition adjustment
- Voting member clarification for CEI, GSA & FACE/LEEAP
- Compensation –pay frequency
- ASUCD President attending member interviews. Edit to have them attend only the co-chair interviews.
- Updates will be incorporated in the Bylaws document and sent for review prior to next meeting

Q. (Laurie) For the purpose of allowing enough processing time, is it possible to have COSAF ratify their fee recommendations by early May next year? A. (Jason) Yes, maybe we will have SASI be the last, and FACE/LEEAP, CEI, Aggie Fee in Fall and Winter.

IV. Review of Proposed Fees for 2017-2018 - Luci Schmidl

- *See handouts*

V. CEI Discussion and Vote – Madeline and Briar

Q. (Daniel) When/how will we know that the Vice Chancellor has made her decisions (from COSAF's recommendations)? A. (Laurie) COSAF will be copied on the VC's letter to the Chancellor.

In attendance

Undergraduates: 8

Law Student: 1

Graduate Student: 1

VOTE TO APPLY CPI ADJUSTMENT TO THE CEI FEE 2017-18

	<u>VOTING MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Intercollegiate Athletics	Undergraduates	4	4	0
Sports Club and Intramurals	Undergraduates & Graduate	9	0	0
Student Community Center	Undergraduates	8	0	0
Coffee House	Undergraduates	8	0	0
Student Health Center	Undergraduates, Graduate & Law	10	0	0

VI. Ideas for Next Year Meetings

- Meetings weekly (60 minutes) instead of bi-weekly (90 minutes)
 - Pros: Can cover more topics, better for student' schedules
 - Cons: More students will miss more meetings, will be rushed
- Dean Witter / Student Development fund applications
 - Creating a sub-committee to review the requests
 - Provide ½ hour pay during the week for members to review, then vote at the meeting.
 - Create a checklist for applications: does it meet the guidelines?
 - Keep a history of decisions made so that members can review if similar applications have been approved or not.
 - Have total budget provided to members
- Student Affairs funding requests
 - Would like to know the budget
 - Create a checklist to keep consistency
 - Have all the presenters at one meeting to assist in making decisions based on budget allocation.

Briar: Please submit any additional comments for the Annual Report by next Friday, 5:00 pm.

Meeting adjourned