

Council on Student Affairs and Fees (COSAF) Meeting

September 20, 2016

Memorial Union, MU II

10:00 am – 2:00 pm

I. Call to Order (Madeline Garcia) 10:05 am

- Welcome and introductions of all meeting attendees

II. Introduction to COSAF (John Campbell)

- COSAF is a blend of two former councils: SFAAC and CURB. This is COSAF'S second year
- Encourages members to challenge, ask questions
- Your purpose is to protect student dollars, act as a change agent organization
- COSAF meetings are highly regarded and if a department is asked to attend/present, they will be here. Today's presenters are Kelly regarding budgets, Kevin regarding Athletics and Janna with Campus Recreation
- Students pay for and own several UCD properties, such as the ARC, Football Stadium, Schaal
- He (JC) will be available throughout the year, and will be attending several of the COSAF meetings. Please ask questions.
 - Q. (Sidharti Hizari) – Do med students pay student fees?
 - A. (JC) Yes, and they do access this campus and the ARC

III. Overview of Council Work

- (Jason Lorgan). Read from COSAF bylaw and highlights handout:
 - *The Council on Student Affairs and Fees is a Chancellor's Administrative Advisory Committee. There are 14 AAC's on campus*
 - *COSAF reports to the UC Davis Chancellor through the Vice Chancellor for Student Affairs*
 - *What is an AAC?*
 - *Administrative Advisory Committees provide an opportunity for faculty, staff, and students to participate in the governance of UC Davis. This concept is often referred to as shared governance.*
- (MG) Read from Read from COSAF bylaw and highlights handout:
 - *What is the purpose of COSAF?*
 - *To advise the Chancellor, through the Vice Chancellor of Student Affairs on the use of student fees in Student Affairs units*
 - *To advise on the delivery of Student Affairs programs and services*
 - *To advise on the use, management and capital improvements to student fee funded buildings and facilities*
- (Briar Tanner). Read from COSAF bylaw and highlights handout:
 - *What does COSAF specifically provide input on?*
 - *COSAF Provides input on the use of Student Services Fee*
 - *The Student Services Fee is paid by students on all UC campuses and each campus chooses how to allocate the fees to support student services. The level of the fee is determined by the UC Regents*
 - *COSAF Provides input on the use of Campus Based Fees*
 - *Campus Based Fees are fees specific to UC Davis that were passed by a vote of the students when they were proposed, this vote is referred to as a referendum*
 - *COSAF provides input on the use of campus based fees in accordance with the referendum language*
- (MG) Read from COSAF bylaw and highlights handout:
 - *COSAF Provides input on the review and approval of annual CPI adjustments to Campus Based Fees*
 - *What is CPI?*
 - *The Consumer Price Index measures changes in the price level of a market basket of consumer goods and services that are purchased by households in a given region. Another way to think of CPI is as a measurement of inflation. So to apply CPI is essentially to keep the purchasing power of fees the same as in a prior year. Not*

applying a CPI adjustment will cause the student fee to not be able to support the same level of purchasing power as in the prior year.

- *Who determines CPI?*
 - *The Bureau of Labor Statistics, which is the principal fact finding agency for the US Government, is the agency that measures the Consumer Price Index or CPI. The Bureau of Labor Statistics is a unit of the United States Department of Labor*
- *What does CPI apply to?*
 - *CPI is only applied to operating expenses*
 - *It is assumed that operating expenses go up each year, hence the need for a CPI adjustment to keep programs from having to be cut, because inflationary pressures reduce the purchasing power of the fee*
 - *CPI is not applied to the debt service portion of each fee*
- *What should be considered when determining CPI on programs versus facilities?*
 - *Facilities are owned by students and need consistent upkeep which is necessary versus optional. Value judgments on the program application of CPI is appropriate versus letting buildings degrade.*
- Q. (Laura Emberson). Are we only giving advice? A. (JL) Yes, but is traditionally highly valued and used.
- (JL) CPI analogy regarding the minimum wage increase. If we don't adjust, we lose purchasing power.
- (JL) Students own the buildings and they need constant upkeep, which is necessary and not optional. Program adjustments are based on value.
- (BT) Read from COSAF bylaw and highlights handout:
 - *COSAF Provides input on the level and use of student fee reserves*
 - *What is a reserve? A reserve is like a savings account that is used to ensure you can maintain facilities.*
 - *Examples of why you need to save money in reserve accounts*
 - i. *Synthetic turf on a playing field has a life of 8-10 years, so if turf was bought in 2010, we need to plan to have enough money to replace it sometime around 2018-2020*
 - ii. *Carpet in a high traffic building may need to be replaced every 5 years. If we installed new carpet in 2015, we need to be saving money to replace it in 2020*
 - iii. *A roof may need to be replaced every 25 years, so we need to save money to be able to replace the roof*
 - *COSAF Provides input on new referenda that have been proposed to or by the Vice Chancellor prior to being put before the student body for a vote*
- Sponsors will come in and talk about referendums. The Vice Chancellor counts on COSAF to study and make recommendations, before it is sent to students to vote.
- Q. (Britta Heiss). Is there a limit to the number of referendums can be submitted per quarter? A. (JL) No limit, however, the process has many barriers.
- (Greg Ortiz) UC Davis is the highest self-taxed school in the UC system. Be strategic in challenging referendums as it is coming out of your pocket. Sunset clause – referendum has an end date, and to continue, will have to be put up for referendum again.
- Q. (LE) Do we vote on CPI for every fee? A. (JL) No, only if it is in the referendum.
- Q. (Zachary Fletcher) What are reserves? Are they for every building? A. (JL) No, only for those that the students own. When you are reviewing fees, and you see reserves, you should ask what the reserve is going to be used for.
- Q. (ZF) Are we only giving advice on referendums? A. (JL) Yes and also any advice the Vice Chancellor requests assistance.
- (MG) Read from COSAF bylaw and highlights handout:
 - *What is the membership composition of COSAF?*
 - *10 Voting Undergraduates*
 - *4 Voting Graduate/ Professional Students*
 - *2 Voting Faculty Members*
 - *1 Voting Staff Member*
 - *10 Ex- Officio or non-voting members*

- *What is the meeting schedule?*
 - *Every other Friday from 11:30-1*
 - *Tentative Meeting Schedule to be handed out*
- (BT) Read from COSAF bylaw and highlights handout:
 - *How does voting work?*
 - *All voting members, including co-chairs, will vote on all CPI adjustments with the exception of the FACE/LEEAP fees. When FACE/LEEAP come to a vote, only the LSA representative will vote on LEEAP. The LSA representative will not vote on FACE. All other voting council members will vote on FACE and not LEEAP.*
 - *How does a vote pass?*
 - *The CPI vote must pass by 66%, with the exception of LEEAP since only the LSA member votes on LEEAP.*
 - *All other non-fee adjusting votes will pass with a simple majority*
 - *A quorum of 50% of voting members must be present for the committee to vote*
 - *Members with an excused absence can vote absentee, but absentee ballots will only be counted if a physical quorum is present at the meeting when the vote takes place*
- Q. (LE) Why does only LDP vote on LEEAP? Is it in the referendum? A. (JL) Yes. COSAF interprets, does not make changes.
- (MG) Important to be at voting days. Contact the council ahead of time if unable to attend.
- (MG) Read from COSAF bylaw and highlights handout:
 - *Only voting members representing student associations may vote by proxy at the meeting. These include the President of ASUCD, the GSA and LSA representatives*
 - *We will be discussing Return to Aid during the year. What does this mean?*
 - *In general, return to aid is 25% of fees- Student Services Fee and Campus Based Fees*
 - *For example, if a fee were \$10, \$2.50 of that fee would go into a pot of money we call Return to Aid. This money is then allocated to need based grant funding for students. It is a critical component of Financial Aid*
- Q. (ZF) Regarding Return to Aid, is 25% of the referendum fee taken away from the amount allocated to the fund? A. (JL) Yes.

IV. HR Update (Lorna Gill)

- Voting members are paid, except for the ASUCD president
- Please be sure to sign in and out at every meeting
- Sheila Bird will be approving the timesheets this year
- In TRS, enter your meeting times and any other outside time used for COSAF that has been pre-approved by the co-chairs.
 - If you are entering any time other than the meeting time, please add a note of explanation
- Non-paid members still sign in for the purpose of noting your attendance and an attendee list is required for catering.

V. Campus Recreation and Unions presentation (Janna Tolla)

- Video. (see COSAF website, under the tab "Resources" "Meeting Resources")
- PowerPoint presentation (see COSAF website, under the tab "Resources" "Meeting Resources")
 - Branding: "How Do U Rec?"
 - Aggie Marching Band has approximately 300 members
 - Memorial Union – created gathering space for students
 - ARC – Informal Recreation, additionally created student life space
 - Fitness & Wellness – activities inside the ARC, group exercises
 - Sports Clubs – 35 total, compete nationally
 - Aquatics – Hickey Pool and Rec Pool
 - Craft Center – classes taught in the South Silo
 - Equestrian – student can board horses, take riding lessons
 - Games Area – billiards and bowling, will be re-opening in the Spring

VI. Budget Overview (Kelly Ratliff)

- Handout. (see COSAF website, under the tab "Resources" "Meeting Resources")

- Revenue
 - Medical Center (hospital) 41% of the university's revenue. UC's that don't have a medical center require more state funding
 - School of Medicine
 - School of Nursing
 - State unrestricted funds, 9%, has been declining but is stable now
- Expenses
 - Scholarships, 7%, this is the university's own money
 - Benefits, 18%
 - Employee population is 22,756 equivalent of full-time staff
 - Q. (Ryan) Is the benefit % for employer's share? A. (KR) Yes
 - Receive 4% from the state, leaves a \$30 million gap.
 - Need to increase revenue, decrease cost, which cuts programs, building maintenance and staff
- She (KR) would like to see modest, gradual, predictable fee increases and encourages COSAF to think about the principles they use to judge and apply filters when needed.
- (JC) We may be bringing Kelly back-in over the course of the meetings, since we are on a learning curve right now
 - (KR) Yes, I would like to, especially when you are delving into more specific topics

(BT) Read handout regarding Council Participation:

- Respectfully challenging items is appropriate and expected of council member
 - It is your money being spend and allocated and you should understand and provide input on the fees that you and the other 30+,000 students you represent are paying
 - Asking questions is the best way to ensure you fully understand the work of the council
 - Asking questions is very welcome
 - Being a change agent- A change agent is a person from inside or outside the organization who helps an organization transform itself by focusing on such matters as organizational effectiveness, improvement and development. Members of COSAF can be change agents for the greater good of our campus

VII. Overview of Fees

- (MG) Read from handout Overview of Fees:
 - SASI- Student Activities and Services Initiative/Student Services Maintenance Fee- this will be discussed during Fall Quarter
 - This fee is allocated among the following units:
 - Intercollegiate Athletics
 - CRU (Intramurals, Sport Clubs, Pavilion, Equestrian Center, Rec Pool, Craft Center, Outdoor Adventures, MU Information Desk)
 - Cross Cultural Center
 - Women's Resources and Research Center
 - \$344.86 is the current annual fee for SASI
 - (MG) SASI only paid by undergraduates
- (BT) Read from handout Overview of Fees:
 - FACE/LEEAP- Facilities and Campus Enhancements Fee and Legal Education Enhancement and Access Program- this will be discussed during Winter Quarter
 - This fee supports:
 - Construction and Maintenance of:
 - i. Activities and Recreation Center or the ARC (CRU)
 - ii. Schaal Aquatics Center (ICA)
 - iii. Aggie Stadium (ICA)
 - Improvements to the Equestrian Center and other Recreation Programs (CRU)
 - Student Recruitment and Retention Efforts
 - Financial Aid
 - \$418.99 is the current annual fee for FACE
 - \$394.03 is the current annual fee for LEEAP

- (MG) Read from handout Overview of Fees:
 - CEI- Campus Expansion Initiative- this will be discussed during Spring Quarter
 - This fee supports:
 - Construction and Maintenance of Student Health and Wellness Center
 - Expansion of Coffee House
 - Improvements to Unitrans
 - Funding for Sport Clubs and Intramurals
 - Student Community Center
 - Student Athlete Grants in Aid (Financial Aid)
 - \$549.66 is the current annual fee for CEI
 - (BT) Read from handout Overview of Fees:
 - SSF- Student Services Fee- this will be discussed in late Fall and Winter Quarters
 - This fee supports
 - Non-academic services and activities in the support of students including:
 - i. Counseling
 - ii. Advising
 - iii. Tutoring
 - iv. Student Information Systems
 - v. Debt on Dutton Hall and Memorial Union
 - vi. Mental Health Programs and Services
 - A complete list of units receiving SSF will be distributed when we discuss SSF
 - \$1074 is the current annual amount for the Student Services Fee
 - (JL) We will be using templates for all initiatives this year.
 - This worked well in the Spring quarter last year.
 - The template will be used when other departments come to present.
 - We will ask them to complete the template ahead of time to be sure they are answering the specific questions we have.
 - Once completed, this template will be sent out ahead of time to all members for review, so that we will be prepared for the meeting and can spend more time on questions and answers.
 - (JL) Bylaws can be adapted/changed. We will be reviewing possible changes at the end of the year. Please provide feedback at that time.
 - (MG) Showed the COSAF website on the screen
 - (JL) Referendums, ballots and meeting notes will all be archived from last year. Website will be re-designed.

VIII. Inter-Collegiate Athletics overview (Kevin Blue)

- Introduced himself.
 - New, started in June 2016
 - Grew-up in Toronto, Canada
 - Played golf at Stanford – Graduated 2005
 - PhD in Sports Psychology at Michigan State
 - Grad/Business school – Stanford
- PowerPoint presentation. (see COSAF website, under the tab “Resources” “Meeting Resources”)
 - Wants to aggressively build engagement of undergraduate students
 - Wants our athletes to be role models within the community. This impacts young people to understand being a good student goes hand in hand with being an athlete.
- Q. (LE) What do the student fees go toward? A. (KB) Undergraduate athletic scholarships, facility maintenance/enhancements, operating costs, travel, uniforms
- Q. (Ryan Abusaa) How can inter-collegiate athletics open up more opportunities for students? A. (KB) by employing, attending games, value when teams are doing well.
- Q. (ZF) Do our athletes outreach to local high schools? A. (KB) Yes, they are doing that right now. Showing it’s cool to try hard in school and sports.
- (JL) COSAF members have a unique opportunity to offer ideas to engage the remainder of the student body. It’s good to give feedback to Kevin.

- (KB) Yes, please communicate with us. I am trying to modernize, student engagement, make it fun and cool.
- (MG) Would like to see more availability at Schaal pool. Outside clubs come in and take space away from students.
(KB) Is aware of this situation. Complicated due to all the different programs/units involved.
- (Greg Ortiz) These are good points to bring up. You should be asking questions regarding ICA and Rec. Dialogue is good because of all the overlap.
- (KB) Wants sports games to be a community event. It's fun to come out, gather, socialize.

IX. General discussion

- Q. (Nathan Sy) When covering fees, will we review last year's recommendations/conversations? Are the results/comments posted on the website? A. (JL) Good questions. Yes, it will be important to review last year's thoughts to understand the conversations that have already happened.
- (JL) Kevin's presentation was very positive. He is open to change. We did a great job engaging and asking questions.
- (GO) Regarding Madeline's point about Schaal pool, he is available to help with any questions regarding athletics and history/perspective of the program. Please reach out to him as it can get very convoluted.
- (GO) FACE initiative on COSAF website states graduate students get free admission to sporting events.
- (JL) A good idea would be to gather information from other college friends. Ask why they go to games.
- (BT) Why do opposing teams typically have larger crowds than UC Davis?
- (GO) Good point. Usually due to regional rivalry. These are good questions to ask
- (JL) We will spend a large part of our time discussing Athletics because they are heavily funded by students fees
- (JL) I want to encourage you to come up with ideas and feedback.
- (MG) Remember to bring your folders to all meetings, because we will have a lot of handouts.

X. 1:50 pm. Meeting adjourned

