

DEPARTMENTAL REPORT ON 2015-16 USE OF Campus Expansion Initiative (CEI)

Department Name:

- Intercollegiate Athletics
 Campus Recreation
 Student Community Center
 Student Health and Counseling Services
 Unitrans
 ASUCD Coffee House

Please list the department's programs, services, or facilities funded by CEI:

ASUCD Coffee House

Amount of annual department revenue generated by CEI in 2016: \$ \$722,920

2015-2016 USE OF CEI FEE REVENUE

Feel free to use multiple copies of this form for separate program/facility budgets:

Expense	2015-16 Actuals	2016-17 Allocation
Student Salaries (plus benefits)	\$ 0.00	\$ 0.00
Staff Salaries (plus benefits)	\$ 146,685	\$ 150,000
Program Expenses		
- Point-of-Sale replacement	\$ 52,755	\$ 0
- Kitchen Equipment replacement	\$ 75,723	\$ 15,000
- CoHo Expansion project	\$ 113,816	\$ 839,587
Facility Expenses * and Maintenance <i>(*utilities, custodial, grounds, etc.)</i>	\$ 139,580	\$ 140,000
Fixed Expense (debt service)	\$ 299,389	\$ 302,725
TOTAL	\$ 827,848	\$ 1,447,312

Please provide information on any substantial variance between 2015-16 and 2016-17:

Any variance is due to the CoHo Expansion project which was completed in the 2016/17 fiscal year. All other expenses were as budgeted.

Do you have plans to use any CEI funds for items not intended by the initiative? If so, please explain:

No.

Please provide the amount of CEI reserves (if any) and plans to use reserves for anticipated project or expenses:

Reserve level at 2015/16 fiscal close was \$2,096,342. Upcoming projects include a vehicle to assist in Coffee House pizza delivery to on campus locations and a renovation of the Coffee House "Ciao" area in order to improve customer flow and address operational challenges associated with the current equipment layout. A potential longer-term project is an expansion of the CoHo dining room.

Please describe the need for a CPI adjustment and include the departmental plan if CPI is not applied for next year:

A CPI adjustment will allow the Coffee House to maintain its facility and equipment as costs continually increase year to year. Not approving a CPI adjustment could lead to a limiting of funds available for planned improvements and an inability for the fund to support the CoHo's efforts to innovate and expand its services to meet the growing campus needs.

Is there information you would like to provide regarding the scope of student use of the programs/services/facilities funded by **CEI**. (Please limit your response to those items funded by CEI)

The ASUCD Coffee House is the most utilized food service operation on campus, directly impacting thousands of students—both customers and employees—each day. The CEI funds allow us to maintain our facility and equipment, and affords us flexibility as we innovate in order to continue to meet the dining needs of the growing campus population.