

New Fee Initiatives Summary:

(more detail is available at cosaf.ucdavis.edu)

- Compulsory campus based fees are levied at individual campuses and they must be paid by all registered students to which the fee applies.
- The vast majority of the time, these fees are established, increased or renewed following a student vote.
- It is important to note that all campus based fees are advisory to the Chancellor. If the Chancellor embraces the fee, the fee is still subject to final approval by the President of the UC System, or UCOP. The President has final approval under the authority delegated by the Regents.

Timeline for New Fee Initiatives:

- Voting on a new fee takes place at the same time as the ASUCD Winter elections, therefore all timelines are suggested in order to meet the February election
- Proposal Development Phase- create written proposal and develop ballot language
 - It is recommended that the following resources are consulted with during the development phase:
 - Student Affairs Associate Vice Chancellor of Student Life (Milt Lang)
 - Student Affairs Associate Vice Chancellor of Divisional Resources (John Campbell)
 - ASUCD Business Manager (Janice Corbett)
 - Council on Student Affairs and Fees (COSAF)- the generally recognized student committee for fee oversight
 - Final Language is submitted to the Vice Chancellor of Student Affairs (Adela de la Torre)
 - Vice Chancellor of Student Affairs will work with the Budget Office, Campus Counsel and UCOP Student Affairs to ensure consistency with law and university policy
- Fall Quarter- this is a critical quarter in which approvals are received to be able to put an initiative out for a student vote during winter quarter
 - During Fall Quarter, referendum sponsors will meet with COSAF and present a draft of the ballot language and accompanying materials in order to collect comments and possible edits to ballot language
 - Once ballot language is approved by UCOP, referendum sponsors will conduct a petition for signatures by the student body. Signatures will be collected from at least 8% of the undergraduate students and 8% of the graduate students for fees affecting each respective student bodies.
 - After meeting the necessary requirements for approval by petition, referendum sponsors will present the documents to the co-chairs of the Council on Student Affairs and Fees (COSAF) to request COSAF's review and endorsement. The COSAF co-chairs will then issue the Council's endorsement and comments in writing to the Vice Chancellor of Student Affairs
- Winter Quarter- vote takes place as part of ASUCD elections

- Voter turnout must equal 20% of the eligible voting population as provided by the Registrars office
 - If 20% is not met, the fees proposed will be considered null and void
- 60% of the vote must be achieved for ballot measures
- If passed, the Vice Chancellor of Student Affairs will forward to the Chancellor and Budget Office, who will in turn submit to UC Office of the President for review and approval.