

STUDENT SERVICES FEE

2019-20

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

Student Services Fee Recipient: **ASUCD**

Contact/Finance Manager: **Greg Ortiz**

Total 2019-20 Estimated Allocation: **\$259,000**

Approximate Percent of the Total 2019-20 Campus Student Services Fee Revenue: **.76%**

Expense	2018-19 Actuals	2019-20 Estimated Allocation
Salaries/Benefits	\$205,527	\$257,400
Operational Costs	\$-9,645	\$1,600
TOTAL	\$195,881	\$259,000

1. Please provide a *general* description of your department's function:

The Associated Students of University of California, Davis (ASUCD) is a multidimensional unit that embraces student experiences and student life. ASUCD is primarily student-managed and led, employing over 1,000 students. ASUCD offers students opportunities to gain leadership experience in numerous fields including student advocacy, environmental activism, event planning, media, leadership, management and finance.

2. Please list the departmental program(s) or service(s) *specifically funded by the Student Services Fee*:

The fee pays for salaries and benefits to the ASUCD Student Services Office which include the ASUCD Business Manager who oversees 28 career staff and 100's of student employees, ASUCD Payroll & Personnel, ASUCD Accounts Payable and Purchasing and the ASUCD Office Manager who oversees three career staff and approximately eight student employees.

3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) *specifically funded by the Student Services Fee*.

Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.

ASUCD mainly serves undergraduate students needs but has positive residual impacts that directly benefit graduate/professional students, faculty, staff, community members and visitors. ASUCD is the largest student-employer on campus with respect to staff to student ratio oversight. With the main funding source of ASUCD coming through student fees, student leadership has emphasized maximizing student development, growth and opportunities. With such a large student employee base there are a few career staff positions that are funded through the SSF to provide stable and adequate funding for ASUCD student services. Each position help student leaders, directors and managers navigate a complex university system. The SSF funds help manage and guide student leaders through, hiring, purchasing, accounts receivable, accounts payable, payroll, general accounting, serves as a cashier's office, vacancy postings, human resources, volunteer and event paperwork, reservations, check distribution, travel, reimbursements, taxes, agreements/contracts, donations, scheduling legal appointments, fundraising, overseeing the Davis Model Lease, Community Housing Listing, budget forecasting, event management, billing and financial oversight. The Student Services Fees allows ASUCD to provide resources to students at a fraction of the cost and more efficiently than other shared models.