

# STUDENT SERVICES FEE (SSF)

2023-24

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

## SECTION 1: DEPARTMENT SSF DATA

The following data was provided to COSAF from Budget & Intuition Analysis and Student Affairs Divisional Resources

Student Services Fee Recipient:	<b>Academic Assistance &amp; Tutoring</b>
Contact:	Sara Hawkes
Finance Manager:	Michael Rogai
Total 2023-24 SSF Projected Allocation:	\$2,774,840
Percent of Overall Budget Funded by SSF:	80%
Approximate percent of the total 2023-24 SSF revenue:	7%

Expense	2022-23 SSF Actuals	2023-24 Projected SSF Allocation
Salaries/Benefits	\$2,025,607	\$2,345,008
Operational Costs	\$437,188	\$429,831
Other	\$0	\$0
<b>TOTAL</b>	<b>\$2,462,795</b>	<b>\$2,774,840</b>

Explanation if over a 10% differential between 2022-23 and 2023-24:

Equity adjustments plus 4.6% increase for all non-rep staff. Added 2 Student Academic Specialist 3's in 22-23 after budget was finalized.

## SECTION 2: DEPARTMENT RESPONSES

Use as much space as needed

### 1. Please provide a general description of your department's function

The Academic Assistance and Tutoring Centers (AATC) is a large centralized academic support unit in Student Affairs. We exist to help undergraduate students thrive at UC Davis and beyond. We provide an inclusive and interactive environment where students participate in reinforcing and retaining knowledge in multidisciplinary writing, math and science through co-curricular academic services provided by both professional staff and peer tutors. We strive to support students in developing the academic competence and confidence that will empower them to succeed at UC Davis

### 2. Please list the departmental program(s) and/or service(s) specifically funded by the Student Services Fee

In-Person:

- Pre and Concurrent Courses in math, chemistry, and physics taught by academic specialists
- Drop-in tutoring in biology, chemistry, economics, math, physics, statistics provided by academic Specialists and undergraduate student tutors
- In-Class writing workshops for writing experience courses
- Writing Studio with academic specialists and undergraduate student tutors
- Content Reviews in chemistry and math with undergraduate student tutors
- Office Hours in math, chemistry, physics, and statistic provided by academic specialists

Remote:

- Writing Individual Appointments with writing specialists and undergraduate student tutors
- Aggie Grammar Guide-An online grammar reference guide provided by academic specialists
- Submit Writing for Feedback – asynchronous writing feedback option
- Workshops in chemistry, math, physics, and statistics taught by academic specialists
- Individual tutoring in biology, chemistry, economics, math, physics, statistics provided by undergraduate student tutors
- Office Hours in math, chemistry, and physics provided by academic specialists
- YouTube videos on math and chemistry topics available for asynchronous viewing

Updates from the 2022-23 Academic Year

- Writing services moved the new university Writing Center on the 4<sup>th</sup> floor of TLC. The space itself is allocated to the office of Undergraduate Education (outside of Student Affairs) and AATC provides services in the new space.
- Added drop-in tutoring for ARE100A and 100B
- Added drop-in tutoring for CHE1V
- Moved all non-writing drop-in tutoring to the lower level of Shields library to be together in one location
- Expanded to three front desk locations where students can ask questions about and get connected with services: Shields Library, Writing Center, and Dutton 2205

New for the 2023-24 Academic Year

- AATC will have more space in the lower level of Shields Library
- AATC will add drop-in tutoring for the new MAT19 series
- AATC specialists will expand office hours locations to include the academic retention initiatives as well as the EOP cottage in addition to Dutton Hall.

**3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee**

*Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.*

2022-23 Data, accessed in the CSAA SwipeCard dashboard on September 20, 2023. Undergraduate Students:

1. 7,922 unique students served (up 19% from 6,642 the previous year)
2. 1,121 which is 14% of the AATC total usage
3. 27% of students served identify as Hispanic or Latina(e/o/x)
4. Usage by class standing: Freshman (24.5%) Sophomore (28%), Junior (27.1%), and Senior (20.4%)
5. Student Usage by College:

Agric & Environmental Sciences	2,156 unique students	26.9% of AATC users
Biological Sciences	2,337 unique students	29.2 % of AATC users
Engineering	913 unique students	11.4 % of AATC users
Letters & Science	2,601 unique students	32.5 % of AATC users

- AATC Continues to have above a 4/5 rating on the student satisfaction survey Student survey and evaluation reports and data show many benefits to UC Davis students including:
  - Higher exam scores and feeling better prepared for mid-terms and finals
  - More likely to be retained by the University
  - More likely to meet minimum progress Higher GPA
  - Greater subject confidence
  - Less stress and anxiety due to increase in academic preparation