

STUDENT SERVICES FEE (SSF)

2024-25

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

SECTION 1: DEPARTMENT SSF DATA

The following data was provided to COSAF from Budget & Intuitional Analysis and Student Affairs Divisional Resources

Student Services Fee Recipient:	Academic Assistance & Tutoring
Department Contact:	Sara Hawkes
Finance Contact:	Tiffany Hsieh
Total 2024-25 SSF Projected Allocation:	\$3,132,320
Percent of Overall Budget Funded by SSF:	90%
Approximate Percent of the Total 2024-25 SSF Revenue:	7%

Expense	2023-24 SSF Actuals	2024-25 Projected SSF Allocation
Salaries/Benefits	\$2,237,199	\$2,634,673
Operational Costs	\$464,627	\$497,646
Other	\$0	\$0
TOTAL	\$2,701,825	\$3,132,320

Explanation if over a 10% differential between 2023-24 and 2024-25:

16%

Added 2 new Academic Specialist positions to support students.

SECTION 2: DEPARTMENT RESPONSES

Use as much space as needed

1. Please provide a general description of your department's function

The Academic Assistance and Tutoring Centers (AATC) is a large centralized academic support unit in Student Affairs. We exist to help undergraduate students thrive at UC Davis and beyond. We provide an inclusive and interactive environment where students participate in reinforcing and retaining knowledge in multidisciplinary writing, math and science through co-curricular academic services provided by both professional staff and peer tutors. We strive to support students in developing the academic competence and confidence that will empower them to succeed at UC Davis

2. Please list the departmental program(s) and/or service(s) specifically funded by the Student Services Fee

In-Person:

- Pre and Concurrent Courses in math, chemistry, and physics taught by academic specialists. AATC math Pre and Co-class enrollment for 2023-24 was double versus the previous year.
- Drop-in tutoring in biology, chemistry, economics and ARE, math, physics, statistics provided by academic Specialists and undergraduate student tutors

- In-Class writing workshops for writing experience courses
- Writing Studio with academic specialists and undergraduate student tutors
- Content Reviews in chemistry and math with undergraduate student tutors
- Office Hours in math, chemistry, physics, and statistic provided by academic specialists

Remote Offerings:

- Writing individual appointments with writing specialists and undergraduate student tutors
- Aggie Grammar Guide-An online grammar reference guide provided by academic specialists
- Submit Writing for Feedback – asynchronous writing feedback option
- Workshops in chemistry, math, physics, and statistics taught by academic specialists
- Individual tutoring in biology, chemistry, economics, math, physics, statistics provided by undergraduate student tutors
- Office Hours in math, chemistry, and physics provided by academic specialists
- YouTube videos on math and chemistry topics available for asynchronous viewing

Updates from the 2023-24 Academic Year

- AATC expanded its space in the lower level of Shields Library
- AATC added co-classes and tutoring for the new MAT19 series
- AATC brought back co-class for STA13
- AATC specialists increased collaboration with math, econ, and stats faculty meeting weekly to discuss content, share student feedback, and adapt lesson planning accordingly. Several math faculty now co-locate office hours with AATC specialists to work as a cohesive instructional team
- AATC specialists expanded office hours locations to include the academic retention initiatives as well as the EOP cottage in addition to Dutton Hall.

NEW for the 2024-25 Academic Year

- AATC is hiring two graduate students as associate instructors and one full time math specialist to expand offerings of co-classes for both in-person and remote options.
- Content review is being added for BIS2B starting fall 2024
- All AATC drop-in tutoring subjects are co-located in Shields library, including AATC Writing Studio
- **Not SSF funded**, just FYI: the tutoring space in Shields has been upgraded with furniture and noise mitigation

3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee

Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.

2023-24 Data, accessed in the CSAA SwipeCard dashboard on September 20, 2024. Undergraduate Students:

1. 7,211 unique students served (59,698 visits)
2. 1,064 of which were transfer students which is 14.7% of the AATC total usage
3. 30.4% of students served identify as Hispanic or Latina(e/o/x)
4. Usage by class standing: Freshman (23%) Sophomore (27%), Junior (28%), and Senior (22%)
5. Student Usage by College:
 - Agric & Environmental Sciences 2,076 unique students 31.6% of AATC visits
 - Biological Sciences 2,171 unique students 33.6 % of AATC visits
 - Engineering 762 unique students 12.4 % of AATC visits
 - Letters & Science 2,257 unique students 22.4 % of AATC visits