

ESTIMATED BUDGET

Organization: Advising and Retention Services (SASC)

Event/Program Name: Apply-a-Thon

Item		ESTIMATED COST	SUB-TOTAL
A. Lecture / Entertainment: Honoraria / Performers			
1.	_____	\$ _____	
2.	_____	\$ _____	
3.	_____	\$ _____	
4.	_____	\$ _____	
5.	_____	\$ _____	
			\$0.00
B. Publicity: Flyers / Posters / Ads / Mailing / Printing			
1.	Publicity through SAMC	\$ 500.00	
2.	_____	\$ _____	
3.	_____	\$ _____	
4.	_____	\$ _____	
5.	_____	\$ _____	
			\$500.00
C. Food: Refreshments, Breakfast, Lunch, Dinner (Include cost per person)			
1.	Sandwiches Boxed Lunch through University Catering	\$ 578.00	
2.	Beverages	\$ 45.75	
3.	Coffee	\$ 112.00	
4.	Fruit	\$ 50.00	
5.	_____	\$ _____	
			\$785.75
D. Decorations / Props			
1.	_____	\$ _____	
2.	_____	\$ _____	
3.	_____	\$ _____	
4.	_____	\$ _____	
5.	_____	\$ _____	
			\$0.00
E. Facility: Room Rental / Room Setup Fees / Equipment Rental / AV			
1.	Student Community Center Computer Lab Rental	\$ 396.50	
2.	Student Community Center Meeting Room D Rental	\$ 67.00	
3.	_____	\$ _____	
4.	_____	\$ _____	
5.	_____	\$ _____	
			\$463.50
F. Travel: Transportation / Parking / Lodging			
1.	_____	\$ _____	
2.	_____	\$ _____	
3.	_____	\$ _____	
4.	_____	\$ _____	
5.	_____	\$ _____	
			\$0.00
G. Miscellaneous			
1.	Grad Program Application Fee Waivers	\$ 7,875.00	
2.	Folders/Handout Printing	\$ 115.00	
3.	_____	\$ _____	
4.	_____	\$ _____	
5.	_____	\$ _____	
			\$7,990.00
			\$9,739.25
Other Funding Sources: Income / ASUCD / Dept & Club Contribution			
Ticket Sales	_____	\$ _____	
Registration Fees	_____	\$ _____	
Program Advertising Sales	_____	\$ _____	
Merchandise Sales (T-shirts, etc.)	_____	\$ _____	
Club Contribution	_____	\$ _____	
ASUCD Contribution	_____	\$ _____	
Other	_____	\$ _____	
			\$0.00
		Total Expenses	\$9,739.25
		Less Total Income	\$0.00
		Amount Requested	<u>\$9,739.25</u>