

DEPARTMENTAL REPORT
2017-18 Expenses / 2018-19 Allocations
CEI (Campus Expansion Initiative)

Department Name:

Student Community Center

Please list the department's programs, services or facilities funded by CEI:

Student Community Center facility operations and debt service.

Amount of annual department revenue generated by CEI in 2017-18:

\$1,479,808

CEI EXPENSES / ALLOCATIONS

Feel free to adjust expense types in column 1 as needed

Items Funded	2017-18 Expense	2018-19 Allocation
Student Salaries (plus benefits)	\$51,816	\$57,914
Staff Salaries & Benefits	\$55,044	\$56,694
Programs, Admin, IT, Travel	\$	\$
Facility Expenses and Maintenance	\$430,566	\$465,492
Fixed Expense (debt service)	\$704,696	\$706,910
Other (please list)	\$	\$
TOTAL	\$1,242,122	\$1,287,010

Please provide information on any substantial variance between 2017-18 and 2018-19:

Spending on student salaries increased due to the change in state minimum wage. Additionally, we continue to see an increase in the cost of custodial services and general maintenance of the building.

Do you have plans to use any CEI funds for items not intended by the referendum? If so, please explain:

No.

Please provide the amount of **CEI** reserves (if any) and plans to use reserves for anticipated project or expenses:

At the end of FY 17/18, CEI reserves were a total of \$2.15 million. Plans for reserves include refreshing of the second floor lounge, which was just completed, working on equipment replacement of the furniture due to wear and tear. Continue to resolve ingress/egress issues & lack of dining seating for CoHo South Cafe. Developing equipment replacement schedule for cafe operation. In addition, there may need to be modifications made to the East side of the building, as a result of the Walker Hall project, including improvements related to waste management, storage, and charging stations for electric vehicles.

Please describe the need for a CPI adjustment and include the departmental plan if CPI is not applied for next year:

The increase in a CPI adjustment is being requested to cover ongoing increases in custodial services/supplies and the student minimum wage increase/merits for career staff.

Is there information you would like to provide regarding the scope of student use of the programs/services/facilities funded by **CEI**. (Please limit your response to those items funded by **CEI**.)

The SCC is the home to five (5) Student Life Centers and the WRRRC Outreach Office. In addition, the building has five (5) meeting rooms, 1 multi-purpose room, & small study space. The building is open during the academic year M – R: 7:30am – Midnight, F: 7:30am – 9pm, Sa: 9am – 7pm, & Su: Noon – 10pm. The building also offers an Extended Study option for students in the lobby throughout the year.

STUDENT COMMUNITY CENTER
Campus Based Fees: CEI Fee
Financial Results 2017-18, Budget 2018-19

	ACTUALS	BUDGET
	2017-18	2018-19
Annual Revenue		
UnderGrad Students-CEI Income	1,256,181	1,264,498
Central Campus Funding-30%	211,123	211,123
Interest Income	12,504	12,000
Subtotal revenue	1,479,808	1,487,621
Annual Expense		
Staff Salaries & Benefits		
Career Staff	36,453	37,546
Student Staff	51,219	57,250
Benefits	19,188	19,812
	-	-
Subtotal	106,860	114,608
Operating Expenses		
Custodial Service & Supplies	221,334	250,500
Utilities	122,395	124,000
Grounds Maintenance	37,356	41,800
Facility Services	31,104	30,000
Security -Aggie Host	-	-
Supplies	18,376	19,192
Subtotal	430,566	465,492
Total Expenses	537,426	580,100
Debt Service Expense	704,696	706,910
Total expenses	1,242,122	1,287,010
Net Contribution to Reserve	237,686	200,611
Debt Ratio	1.34	1.28
Portion of fee subject to CPI:	0.43	0.45
Beginning Reserves		
	2,283,526	2,153,503
Add:		
Net Contribution to Reserve	237,686	200,611
SCC Event Billing (Net)	16,253	10,000
Subtract:		
Less: Maintenance/Equipment	(3,223)	(35,000)
Add: Retruned Funds, Project Closeout	138,373	
Less: CRC-Center Staff/Office Support	(211,809)	
Less: Undocumented Stdt Center-AB540	(307,304)	
Ending Reserves	2,153,503	2,329,115