

DEPARTMENTAL REPORT
Use of 2016-17 Fees
CEI (Campus Expansion Initiative)

Department Name:

ASUCD

Abbreviated referendum verbiage for allocations to this department:

The ASUCD Coffee House will be expanded to accommodate more students and more food services.

Please list the department's programs, services or facilities funded CEI:

ASUCD Coffee House

Amount of annual department revenue generated by CEI in 2016-17:

\$742,785

2016-2017 USE OF CEI FEE REVENUE & 2017-18 ALLOCATIONS:

Expense	2016-17 Actuals	2017-18 Allocation
Student Salaries (<i>plus benefits</i>)	\$0.00	\$0.00
Staff Salaries (<i>plus benefits</i>)	\$164,499	\$170,000
Program Expenses	\$0.00	\$87,000
Facility Expenses & Maintenance (<i>include utilities, custodial, grounds, etc.</i>)	\$194,630	\$200,000
Total	\$	\$

Please provide information on any substantial variance between 2016-17 and 2017-18:

The only difference between 16/17 actuals and 17/18 allocations is the planned "Program Expenses" of replacing specific equipment per CoHo Equipment Replacement Plan and a minor reconfiguration of the Chopstixx platform to accommodate an expansion of their menu.

Do you have plans to use any CEI funds for items not intended by the referendum? If so, please explain:

No.

Please provide the amount of **CEI** reserves (if any) and plans to use reserves for anticipated project or expenses:

Reserve level at 2016/17 fiscal close was \$2,173,401. Capital improvements planned for this coming year include replacement of aging equipment (Refrigerators, Ice Machine, Hot Storage units, Coffee Grinder, etc.) per Coffee House Equipment Replacement Plan, as well as a small renovation of the Chopstix service platform to facilitate menu growth. The Coffee House leadership is also interested in examining the long-term viability of utilizing reserves to expand the dining room, renovate/expand the employee area (backpack/shoe storage and restrooms/changing rooms) and/or renovate the customer restrooms.

Please describe the need for a CPI adjustment and include the departmental plan if CPI is not applied for next year:

A CPI adjustment will allow the Coffee House to maintain its facility and equipment as costs continually increase year to year. Not approving a CPI adjustment could lead to a limiting of funds available for planned improvements and an inability for the fund to support the CoHo's efforts to innovate and expand its services to meet the growing campus needs.

Is there information you would like to provide regarding the scope of student use of the programs/services/facilities funded by **CEI**. (Please limit your response to those items fund by CEI.)

The ASUCD Coffee House is the most utilized food service operation on campus, directly impacting thousands of students—both customers and employees—each day. The CEI funds allow us to maintain our facility and equipment, and affords us flexibility as we innovate in order to continue to meet the dining needs of the growing campus population.