

Council on Student Affairs and Fees Annual Report 2016-17

Summary of the Year

This past year has been a successful second year for the Council on Student Affairs and Fees (COSAF). In addition to the charge of reviewing fee increases, the Council took on new responsibilities and designed a format in which to communicate this additional advice/recommendations to the VC of Student Affairs. Some highlights of the year included:

- *A full year of using Templates as a means for departments to communicate their budget and various details regarding use of funds. The use of the template created consistency of the information reported to the Council.*
- *Two campus budget presentations from Senior AVC, Kelly Ratliff*
- *Additional oversight of Student Affairs fund requests from student organizations*
- *Additional oversight to approve/deny Dean Witter Fund & Student Development Fund requests*
- *Tour of Schaal Aquatics and Aggie Stadium*
- *Co-Chairs interviewed for an article in The Aggie*
- *Construction project updates provided by Building Services Director, Matt Fucile*

This report is structured into sections reflecting the specific activities that occurred over the year and the results of COSAF completing it's charge.

Orientation Meeting

Date: 9/20/16

Summary:

COSAF members met for the first time and received insightful information including an overview of the Council's charge, a budget overview from the campus Finance & Resource Management and program overviews from the department directors of Campus Recreation and Intercollegiate Athletics. This overview provided clarification to the Council members of their charge for the year.

Campus Based Fees – CPI Recommendations & Comments

Charge: Review presentations from departments receiving funding from the fee. Vote to approve the CPI adjustment to the fee.

**1. Fee Name: FACE/LEEAP – Facilities and Campus Enhancements Fee
Legal Education Enhancement and Access Program**

Fee Summary: Passed in 1999 to provide funding for: a new Activities & Recreation Hall (ARC), recreation equipment and improvements to the Recreation Hall (Pavilion), a new aquatics complex (Schaal Aquatics Center), partially funding the cost of a new multi-use stadium (Aggie Stadium), enhancements for the Equestrian Center, a Recruitment & Retention Center and a return to aid component. CPI adjustments only apply to operating expenses.

Presentations:

Department	Name of Presenter	Date of Presentation
Divisional Resources	Luci Schmidl (Overview)	1/27/17
Recruitment and Retention Center	Mayra Llamas	1/27/17
Campus Recreation	John Campbell	2/10/17
Intercollegiate Athletics	Kevin Blue	2/10/17

Summary of Discussions and Recommendations: *

The Council voted to recommend a CPI increase to **all departments**, with voting results as follows:

	<u>Intercollegiate Athletics</u>	<u>Campus Recreation</u>	<u>Student Recruitment & Retention Center</u>	<u>Law School: Intramurals, Recruitment & Retention Center</u>
YES	7	9	8	1
NO	3	1	0	0
ABSTAIN	0	0	2	0

2. Fee Name: The Aggie Fee

Fee Summary: The Aggie fee funds the majority of the operations of *The California Aggie* newspaper, including newspaper printing, staff pay, equipment purchasing, and marketing. This is the first year the Council had oversight of The Aggie's CPI increase, as the referendum passed last year, and the fee began in 2016-17.

Presentation:

Department	Name of Presenter	Date of Presentation
California Aggie (ASUCD)	Scott Dresser	4/7/17

Summary of Discussions and Recommendations: *

The council voted to recommend a CPI increase, with voting results as follows:

YES	11
NO	0
ABSTAIN	0

* Full comments can be viewed on the COSAF website, cosaf.ucdavis.edu, and have been provided to the Vice Chancellor of Student Affairs

Campus Based Fees – CPI Recommendations & Comments *(continued)*

3. Fee Name: CEI – Campus Expansion Initiative

Fee Summary: Passed in 2002 to provide funding for: ICA move from Division II to Division I, Coffee House expansion, Unitrans new buses/new Silo bus terminal, Sport Clubs and Intramural Sports financial support to expand rosters and sports, Principles of Community Center (Student Community Center), Student Health Center and a return to aid component.

Presentations:

Department	Name of Presenter	Date of Presentation
Student Community Center	Rebecca Miller	4/21/17
Campus Recreation	Deb Johnson	4/21/17
Intercollegiate Athletics	Kevin Blue	4/21/17
Student Health & Counseling Svcs.	Cory Vu	5/5/17
UniTrans	Anthony Palmere	5/5/17
Coffee House	Darin Schlupe	5/5/17

Summary of Discussions and Recommendations: *

The Council voted to recommend a CPI increase to all departments, with the exception of Intercollegiate Athletics. (Unitrans does not receive a CPI adjustment for the CEI Fee). Voting results as follows:

	<u>VOTING MEMBERS</u>	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>
Intercollegiate Athletics	Undergraduates	4	4	0
Sports Club and Intramurals	Undergraduates & Graduate	9	0	0
Student Community Center	Undergraduates	8	0	0
Coffee House	Undergraduates	8	0	0
Student Health Center	Undergraduates, Graduate & Law	10	0	0

CEI - AB5 40 and Community Resource Center:

The Council supported the recommendation to allow a one year extension (2017-18) on the agreement to use CEI reserves to fund the AB540 Center and Student Community Center program costs.

* Full comments can be viewed on the COSAF website, cosaf.ucdavis.edu, and have been provided to the Vice Chancellor of Student Affairs

Campus Based Fees – Review & Comments

Charge: Review presentations from departments receiving funding from the fee. Provide comments and recommendations.

1. Name of Fee/Initiative: **SASI – Student Activities and Services Initiative**

Fee Summary: SASI is a continuation of the Student Services Maintenance Fee which was passed in 1993. SASI initiative was passed in 1994 to provide additional fee revenue to ICA, IM Sports and Sport Clubs, Recreation programs and it redirected the Student Health Fee to ICA.

In the Fall, Campus Counsel advised COSAF that the CPI adjustment is automatic per the language of the referendum that students voted on. COSAF continued to advise the VC of Student Affairs on each department's use of SASI revenue as part of COSAF's oversight role.

Presentations:

Department	Name of Presenter	Date of Presentation
Divisional Resources	Luci Schmidl (Overview)	10/7/16
Campus Recreation	Janna Tolla	10/7/16
Cross Cultural Center	Bruce Smail	10/7/16
Women's Research and Resource Center	Jessica Castellon	10/7/16
Intercollegiate Athletics	Kevin Blue	11/18/16

Summary of Discussions and Recommendations: *

Campus Recreation: *Majority* of Council comments were very positive regarding the use of SASI funds and they felt confident in how the fee is being managed. The operational costs for the buildings/facilities needs to be supported at the current cost of maintenance. The Council believes the Department reaches a large population of the student body, provides diverse programming, mental and physical well-being and stress reduction. *Minority* of students would have liked more details of each program.

Cross Cultural Center: *Majority* of Council comments expressed disappointment in the presentation and would have liked more elaboration on the efficiency of the operations, data to back-up impact of the programs and information on how they interact with other funding sources. Did not provide sufficient information on the plan in the event programming did not receive CPI increase. *Minority* of Council comments agreed the expenses were fairly consistent with previous years.

Women's Research and Resource Center: *Majority* of the Council agreed the Center is providing quality programming while leveraging it's resources, with a request for them to increase their outreach so that more students are aware of their services. *Minority* of Council comments requested to see more specific information.

Intercollegiate Athletics: *Majority* of Council was impressed with the outlined plan for ICA's future budget, themes and goals and conversely would like to see more strategies for increased revenues to lessen the burden on the students through the fee. *Minority* of Council comments wanted to hear more about how the student body and community would be mobilized to support the improvement to athletics.

* Full comments can be viewed on the COSAF website, cosaf.ucdavis.edu, and have been provided to the Vice Chancellor of Student Affairs

Campus Based Fees – Review & Comments *(continued)*

2. Name of Fee/Initiative: **TGIF – The Green Fund Initiative**

Fee Summary: The Green Initiative Fund (TGIF) was created to promote sustainable development by providing monetary resources to the UC Davis Community and educate students of all backgrounds by empowering them to develop, propose, and enact sustainable projects on campus.

Name of Presenter	Date of Presentation
Arianna Stokes, Allen Doyle	10/7/16

Summary of comments and recommendations from the Council: *

This is the first year the Council had oversight of TGIF's Annual Report as the referendum passed last year, and the fee began in 2016-17.

The Council comments included the following: a concern that the funds were collected but not allocated in the 2016-17 year, recommendation that future student fees include a model to not collect the fee until a governing committee is established and prepared to allocate the money, recommendation to add accountability and request the students receiving the fee to provide a follow-up report on how their allocation of funds benefited students.

3. Fee Name/Initiative: **Student Services Fee**

Fee Summary: Set by the UC Regents and charged to all registered students system wide, with few exceptions. This fee supports services and programs that directly benefit students and that are complementary to, but not a part of, the core instructional program.

Presentations:

Department	Name of Presenter	Date of Presentation
Budget & Institutional Analysis	Laurie Carney (Overview)	12/2/16
Undergraduate Research Conference	Tammy Hoyer	1/27/17
Student Fire Fighter Program	Chief Nate Trauernicht	2/24/17

Summary of Discussions and Recommendations: *

Undergraduate Research Conference: *Majority* of the Council would not recommend funding of the URC from the Students Services Fee. Though most agreed the conference is valuable to students, it is not an appropriate use of SSF funds and recommend to seek funding from another source. *Minority* of the Council felt it was an appropriate use of SSF.

Student Fire Fighter Program: *Majority* agreed to recommend the continuation of funding the program's needs with the contingency of diversifying the department and adding cultural competence training.

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STUDENT AFFAIRS FUNDING REQUESTS

Charge: Review presentations from the departments which are seeking funds from Student Affairs. Provide comments and recommendations for funding the following year.

Program	Name of Presenter	Date of Presentation
Native American Studies Graduate Student Symposium	Kaitlin Reed	4/7/17
Students of Color Conference	Sarah Sherery	4/21/17
Mental Health Conference/ Awareness Month	Samantha Chiang	4/21/17

Summary of comments and recommendations from the Council: *

Native American Studies Graduate Student Symposium: The Council comments overwhelmingly supported the use of Student Affairs funds for this event. Suggestions for the symposium included: increase undergraduate involvement in the planning process, increase advertisement, provide a report to Student Affairs following the symposium and gain sponsorship from other institutions that are attending and benefitting.

Students of Color Conference: Most Council comments approved of Student Affairs funding this conference, with the following suggestions: funding should not be permanent as SA funds are discretionary and may not be guaranteed each year if the number of participants increase, take fewer students to the conference and offset by having debriefing spaces with SOC participants (following the conference) to include student government representatives, decrease the participants to 10-20 which would more easily allow recurring funding, increase the number of graduate student participants.

Mental Health Conference/Awareness Month: Most Council comments approved of Student Affairs funding this conference, with the following suggestions: Student Affairs could guarantee a minimum amount to fund each year and the remaining funds be raised through alternative means including sponsorships, Student Affairs to guarantee 1/3 of funding each year, the future structure of the event and funding be discussed further with the committee members and VC of Student Affairs, develop strategies to assist students that do suffer from mental illness.

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REVIEW OF PROPOSED STUDENT FEE INITIATIVES (if applicable)

A GSA fee increase referendum was introduced, including annual CPI adjustments. The referendum passed with 89% in favor, 11% not in favor. Pending approval by the Chancellor and the UC Office of the President, the fee increase will take effect Fall 2017.

The request for CPI adjustment to the GSA Fee will come before COSAF during the 2017-2018 school year, to be applied in 2018-2019.

UPDATES TO BYLAWS (if applicable)

Section III, MEMBERSHIP COMPOSITION: Change number of faculty members from 2 to 1. Change number of staff members from 1 to 2.

Section VI, COUNCIL RESPONSIBILITIES: SASI Fee CPI increase is not subject to vote. Council will continue with oversight and will advise on how the departments are using the fee revenue.

Section IX, VOTING: Clarification on how Graduate, Professional and Law Students will vote on CEI. Clarification regarding GSA and LEEAP voting.

RATIFICATION TO APPROVE VOTES, ANNUAL REPORT and BYLAWS

Summary:

On June 2, the Council on Student Affairs and Fees ratified all votes for the 2016-2017 year, ratified the 2016-17 Annual Report, and ratified the revised Bylaws.

RECRUITMENT OF NEW MEMBERS

In April and May, the Co-Chairs and Student Affairs staff recruited, interviewed and selected the new undergraduate COSAF members for the 2017-18 academic year. In addition, the Council is working with GSA, LSA, the Academic Senate, the Academic Federations and Staff Assembly to fill the other positions as outlined in the Bylaws.

Selected Co-Chairs for 2017-18

Name: Jessica Sandoval

Background: Senior in 2017-18, served on COSAF during 2016-17

Name: Aaron Zheng

Background: Senior in 2017-18, served on COSAF during 2015-16 and 2016-17

ADDITIONAL RECOMMENDATIONS FROM THE COUNCIL

- Request for additional clarification and direction from Student Affairs to the Council regarding the review of discretionary fund requests, so that more accurate recommendations can be provided.
- Presentations for the request of discretionary Student Affairs funds should not to be included in meetings in which CPI fee adjustments are discussed.
- Dean Witter/Student Development Funds:
 - Create a rubrics/checklist for the review of applications to assure applicant is meeting the appropriate guidelines.
 - Send applications to Council members for review prior to meetings. At meetings, the checklist can be used to approve/deny.
- Possibility of moving the Friday meetings from bi-weekly-1 ½ hours to weekly-1 hr.

PROS: Works better with student schedules, allows more time to serve COSAF charges so that meetings are not overloaded with content.

CONS: More students may tend to miss meetings, LSA students have Friday's off, 1 hour may not be enough time.

CONCLUSION

We are pleased with our successful 2nd year of this newly formed committee. We look forward to providing Vice chancellor de la Torre and the Division of Student Affairs sound counsel that reflects the diversity of the student voice at UC Davis.

Respectfully submitted by COSAF Co-Chairs:

Madeline Garcia

Brionda Tanner