

# Council on Student Affairs and Fees

ANNUAL REPORT

2017-2018

## Summary of the Year

This past year has been a successful third year for the Council on Student Affairs and Fees (COSAF). In addition to the oversight of student fee CPI adjustments, the Council took on new responsibilities following a September 2017 Student Fee Review by the Audit and Management Advisory Services at UC Davis. Following are some of the actions which occurred as a result of the audit conclusions and recommendations:

- *More transparent oversight of the **Student Services Fee (SSF)** by requesting presentations from SSF fee recipients and providing feedback to the VC of Student Affairs regarding the use of SSF revenue.*
- *Disbursement of \$79,399.25 in SSF funds to qualifying applicants. The fund was named **Student Programming Fund** and was set up for one-time funding. COSAF opened a call for applications in the Fall, listened to presentations during Winter and Spring quarters, and will be awarding funds during the first quarter of 2018-19.*
- *Creation of an **Action Item Log**, posted on the COSAF website, to document all votes and recommendations made by the council throughout the year.*
- *In 2018-19, the Student Services Fee allocation process will move from Student Affairs to the Finance, Operations and Administration department.*
- *Proposal to adjust the member composition for 2018-19 by adding 2 undergraduate voting members, removing the ex-officio Student Affairs CFO member and adding ex-officio representatives from Finance, Operations and Administration and the Office of the Chancellor and Provost.*

Additional highlights of COSAF accomplishments for the year:

- *COSAF co-chairs joined the **UC Council on Student Fees** and attended meetings at UC Irvine, UC Merced, UC Berkeley and UC Office of the President.*
- *Vetted 90 applications for **Dean Witter Funds** and **Student Development Funds** and provided approval/denial based on the qualifying fund guidelines.*
- *Tour of Schaal Aquatics and Aggie Stadium*
- *Updated look and layout of the COSAF website, including a more user-friendly menu system to access reference materials quickly and photos of current council members.*
- *Presentation from VC Kelly Ratliff on the overall UCD campus budget and the process involved.*
- *Provided input to administration regarding usage of the **Mental Health Fee** and potential increase to the **Student Services Fee** for 2018-19.*

This report is structured into sections reflecting the specific activities that occurred over the year and the results of COSAF completing its charge.

## Orientation Meeting

Date: 9/26/17

### Summary:

COSAF members met for the first time and received insightful information including an overview of the Council's charge, a review of the budget process from the campus Budget & Institutional Analysis department and program overviews from the department directors of Campus Recreation and Intercollegiate Athletics. This orientation provided clarity and detail to the Council members of their oversight responsibilities for the year ahead.

## Campus Based Fees – FACE/LEEAP

**Charge:** Review presentations from the departments receiving funding from the fee. Vote to recommend/not recommend a CPI adjustment to the fee in 2018-19.

Fee Name: **FACE/LEEAP – Facilities and Campus Enhancements Fee  
Legal Education Enhancement and Access Program**

Fee Summary: Passed in 1999 to provide funding for: a new Activities & Recreation Hall (ARC), recreation equipment and improvements to the Recreation Hall (Pavilion), a new aquatics complex (Schaal Aquatics Center), partially funding the cost of a new multi-use stadium (Aggie Stadium), enhancements for the Equestrian Center, a Recruitment & Retention Center and a return to aid component. CPI adjustments only apply to operating expenses.

Presentations:

Department	Name of Presenter	Date of Presentation
Divisional Resources (Budget Overview)	Luci Schmidl	10/06/17
Recruitment and Retention Center	Mayra Llamas	11/03/17
Campus Recreation	Deb Johnson	11/17/17
Intercollegiate Athletics	Kevin Blue	11/17/17

**Voting took place on 12/01/17**

### VOTING RESULTS:

*The Council voted to recommend a CPI increase to all fee recipients except Law School Intramurals and Recruitment & Retention Center*

### Quorum Met

Per the Council on Student Affairs and Fees Bylaws: *Voting on issues associated with CPI for fees must have a quorum, defined as half the voting membership, rounded up to the nearest number.*

Total Voting Members: **17**

In Attendance: **16**

Quorum was met at **94%** attendance

### FACE CPI Vote

Per the Council on Student Affairs and Fees Bylaws: *Votes to approve CPI adjustments on Campus Based Fees must pass by 66%, rounded to the nearest number.*

**16** voting members present. **11** yes votes required to pass.

	<u>Intercollegiate Athletics</u>	<u>Campus Recreation</u>	<u>Student Recruitment &amp; Retention Ctr.</u>
YES	13	14	13*
NO	3	2	1

### LEEAP CPI Vote

Per the Council on Student Affairs and Fees Bylaws: *Only the LSA (Law Students Association) Representative will vote on CPI adjustments to the remaining portions of the LEEAP fee: Law School Intramurals and Law School Recruitment and Retention.*

**1** voting member present. **1** yes vote required to pass.

	<u>Law School Intramurals</u>	<u>Law School Recruitment &amp; Retention</u>
YES	0	0
NO	1	1

\* Per COSAF Bylaws, the LSA representative does not vote on this portion of FACE

## Campus Based Fees – FACE/LEEAP

### COUNCIL COMMENTS:

#### YES - Recruitment and Retention Center

- I think the work they do is important for UC Davis Students and should be supported accordingly.
- The SRCC provided strong evidence as to how they directly increase recruitment and retention of students. It would be nice to have data on how many senior night students completed their degrees at UC Davis vs another UC.
- Because it is important to continue helping students to succeed academically.
- I am satisfied that all the adjustments are justified. I don't have any other comments.
- Important for many underrepresented student groups, though oversight to ensure duplicate services aren't being funded through multiple departments across campus may be provident in the future.
- This center serves a great purpose in helping to build and maintain a campus community for students who would otherwise go without. These services should be supported and maintained while requiring as little as possible from those that need them.
- The SRCC has a variety of programs that are aimed to assist student with their college experience. However, I would like to see larger programs and events from this center. These events should target the students here at the university and have less of an emphasis on incoming students.
- This is one of the most heavily involved communities on campus and students are extremely worried about it's continued service if cuts continue; adjustment is not only advisable but necessary.
- Detailed presentation with validated retention and participation of their program. Students really seem to enjoy this program and find a home base here.
- Sounds fine.
- They are doing a great job and even going above their required duties. Hope they continue to fund the outreach/minority programs and keep up the great work.
- I vote to approve a CPI adjustment to account for the wages/expense increase over the years.
- The center is a good steward of their budget, reserves and constitutes. I see that they are responsible managers of their programs and are committed to the development of the students they pursue.
- The services provided to this department are essential to ensuring that all students have their opportunity to succeed at this university.

#### NO - Recruitment and Retention Center

- It was mentioned during the presentation that they had more money than originally thought and that was going to go towards programs (end of the meeting by the presenter's director). Also in looking at what was presented and the cost/increase of CPI, I do not feel that an increase in CPI is necessary so I do not support a CPI adjustment.

#### YES – Campus Recreation

- Especially with the ARC remodel, there has already been faith put into the ARC's ability to reach/benefit students. Newer facilities cost more to maintain, so it seems silly not to adjust the fee accordingly.
- While I have voted to approve CPI adjustment this is predominantly due to the student wages that will need to be curved. However, perhaps earlier close times and later opening times should be explored.
- Because students should be able to participate in sport clubs, equestrian center, activities and recreation center, as a way to destress from school work or to be able to continue their hobbies and interests.
- I am not completely satisfied by the swipe data that was provided. Even taking into account that the ARC is not open until midnight every night of the week, there are still much less students using it late at night. However, I will still vote yes as I don't have enough information about ARC usage to suggest changing the hours. I would just like to suggest we remain open to the idea and consider taking more observations of ARC usage. Changing the hours might be a good way to lessen fee burdens on students in the future.
- Vital services to help maintain happy and healthy student body. No apparent concerns of misuse of any funds.

## Campus Based Fees – FACE/LEEAP

### COUNCIL COMMENTS *continued*:

#### YES – Campus Recreation

- The ARC along with these other facilities are incredibly important to the student body. Failing to maintain them is an injustice to the many students that use them. Similarly, this avoids likelihood of students being charged additional fees for using the facilities that have been intended for them.
- The services Campus Recreation provide are beneficial to the college experience. From my personal experience Campus Recreation is a unit on campus that has student's best interest in mind.
- ARC participation has been dwindling and this adjustment will help bolster student usage rates; this has been a major undergraduate concern.
- As an employee at the ARC I realize that cutting hours short to manage unrewarded funds is doable, but not practical. The ARC is already overcrowded due to construction. Also those who drive to the ARC typically do so at 10pm when parking is free.
- Very useful facility.
- The ARC has been doing a great job meeting student needs.
- I vote to approve for similar reasons as above.
- Students use the facilities and are served well by the programs.
- The ARC is a large capital asset and enjoyed by a large section of the campus and community population. It is important to maintain the asset as well as ensuring it meets the needs of its users.

#### NO – Campus Recreation

- In looking at the arc swipe date and cutting the hours from 12am to 10pm for close time of the ARC I saw that only 2.9% of the ARC total yearly use was during the hours of 10pm to 12am. It does not make sense to keep those hours if only 2.9% of the use is during this time. Therefore, I do not support the CPI adjustment.
  - 10:00-10:59 = 17936 swipes yearly
  - 11:00-12:00 = 6522 swipes yearly
  - 10:00-12:00 = 24458 swipes yearly
  - $24458/841477 = 2.9\%$  of yearly swipes occur from 10pm to 12am
- This vote [no] is based on concern for students at the Law School who are currently paying extremely high rates of tuition. When LEEAP was approved, tuition was about \$5,000. It is currently at \$47,000.

#### YES – Intercollegiate Athletics

- I believe that both facilities are barely being maintained to standards with the quality and quantity of use they see (ICA/IM/PE). Along with wage increases, I think a CPI adjustment is necessary to maintain facility quality.
- Because I think it is important that we should maintain these facilities so that students have the opportunity to use them. Also it allows students to be able to enjoy going to any sport even happening that is readily available on campus
- Please continue to make efforts to provide a broad scope of student's use of the facilities. I am most confident voting yes because you stated that you are partnering with student affairs to use the scoreboard for movies. That is an awesome idea.
- Programs are a foundational part of the college experience of many students and it appears all funds are being properly used and accounted for.
- Aggie stadium and Schaal aquatic center are both important facilities to athletes and the student body as a whole. Failing to approve the requested CPI adjustment would damage the department's ability to maintain the facilities without incurring additional costs to students from other avenues.
- I believe that it is very important to continue opening the door and hosting events to students that are not athletes. By this I mean that I want the facility to be used for more than athletic purposes. More late night events and outreaching to other organization so that Schaal and the stadium feel like a student space and not just athletic space.

## Campus Based Fees – FACE/LEEAP

### COUNCIL COMMENTS *continued*:

#### YES – Intercollegiate Athletics

- ICA has been a faithful steward of their funds and the Schaal aquatic center is in a desperate state, putting both student athletes and students in general in suboptimal positions regarding use of the facility
- Necessary for pool maintenance, new offices and scoreboard. Big outreach community with lots of outside funding makes me confident in this decision.
- Sounds appropriate.
- We saw a need for additional funds for these facilities. The athletes should not be placed in subpar environments.
- I agree that Aggie stadium and Schaal center would benefit from the CPI adjustment to start to put more towards their renovation effort. During our visit to those facilities they did seem to need some urgent renovation to maintain and expand their capacity.
- I would like to see greater inclusion of students (undergraduates) who may not be aware of the services offered. Also would like to see leadership find other ways to support the UC Davis athletes.
- Aggie stadium and Schaal aquatic center are large capital assets that need to be properly maintained. If they are not they run a risk of potential safety/ health issues and increased cost to repair in the future.

#### NO – Intercollegiate Athletics

- Not convinced as to the necessity of the new scoreboard and high costs of updates to Schaal. How will the Schaal updates be impacting the student body overall? I do not find the proposed changes require an adjustment.
- In looking at the data that was provided it was mentioned that due to the Facility Director being vacant for 6 months there was a lower Staff Salary. In looking into the numbers I saw that this is half of what they are asking/stating that the Schaal pool will cost (\$600,000). In looking at this and hearing what they presented, I do not feel the CPI adjustment is necessary.
- This vote [no] is based on concern for students at the Law School who are currently paying extremely high rates of tuition. When LEEAP was approved, tuition was about \$5,000. It is currently at \$47,000.

## Campus Based Fees – CEI

**Charge:** Review presentations from the departments receiving funding from the fee. Vote to recommend/not recommend a CPI adjustment to the fee in 2018-19.

Fee Name: **CEI – Campus Expansion Initiative**

Fee Summary: Passed in 2002 to provide funding for: ICA move from Division II to Division I, Coffee House expansion, Unitrans new buses/new Silo bus terminal, Sport Clubs and Intramural Sports financial support to expand rosters and sports, Principles of Community Center (Student Community Center), Student Health Center and a return to aid component.

Presentations:

Department	Name of Presenter	Date of Presentation
Divisional Resources (Budget Overview)	Luci Schmidl	01/12/18
ASUCD Coffee House	Darin Schleup	01/26/18
ASUCD Unitrans *	Jeff Flynn	01/26/18
Student Health & Counseling Services	Margaret Walter	01/26/18
Student Community Center	Rebecca Miller	02/09/18
Intercollegiate Athletics	Kevin Blue	02/09/18
Campus Recreation	Deb Johnson	02/09/18

\*Per referendum, no CPI is applied to Unitrans

## Campus Based Fees – CEI

Voting took place on 02/23/18

### VOTING RESULTS:

*The Council voted to recommend a CPI increase to all fee recipients*

#### Quorum Met

Total Voting Members: **17**

In Attendance: **16**

Quorum was met at **94%** attendance

#### CEI CPI Vote

Per the Council on Student Affairs and Fees Bylaws: *Votes to approve CPI adjustments on Campus Based Fees must pass by 66%, rounded to the nearest number.*

- *Law student only votes on Student Health & Counseling Services*
- *Grad and Professional students only vote on Campus Recreation and Student Health & Counseling Services*
- *Undergraduates, faculty and staff vote on ALL components of CEI*

	<u># of Voters</u>	<u># Needed to Pass (66%)</u>	<u>YES</u>	<u>NO</u>
Campus Recreation	15	10	14	1
Intercollegiate Athletics	12	8	10	2
ASUCD Coffee House	12	8	12	0
Student Community Center	12	8	12	0
Student Health & Counseling Services 16	16	11	15	1

### COUNCIL COMMENTS:

#### YES – Campus Recreation

- Because the Sports Clubs and Intramural programs are important for students to participate and be a part of something, creating a sense of unity. Also this is a way to relieve stress/anxiety.
- This is a great addition needed to diversify student life.
- This is an ever expanding activity for students and deserves funding.
- Has a good balance of collected fees to students fees funds.
- Sports clubs and intramural sports are very important.
- Many students benefit from club sports and IM but I would like more diversity among students who participate in club sports and IMs. Specifically more students of color.
- I believe this program is extremely beneficial for students and should continue working to provide opportunities for students who are too busy working to participate. (flexible programs, etc.)
- Clubs and intramural programs are crucial to both mental and physical student health.
- Thank you for providing the information on graduate students! Clearly defined why the CPI is necessary to support these students.
- The need for CPI adjustment is justified due to cost increase. However, Campus Recreation should advocate and encourage more Grad students to use Campus Recreation services.
- Sports Clubs/IM sports are beneficial for the mental health and physical health of graduate students.

## Campus Based Fees – CEI

### COUNCIL COMMENTS *continued*:

#### YES – Intercollegiate Athletics

- It is a way for athletes/students to continue doing what they love and the scholarship will help promote their passion for sports.
- Athletics will decline if UCD does not stay competitive with other schools and recruiting
- This deserves funding in order to enhance the reputation of the school. Higher GPS standard should be considered.
- Program has a lean and well managed budget. In line with comparable Intercollegiate programs
- Fee supporting student athletes benefits the students and the university.
- I think we may need to increase funding to ICA to better compete at the Division I level.
- I believe the funds are properly utilized.
- While I was initially hesitant to approve more funds towards sports, the presentations clearly illustrated the value of this resource to student well-being and to the reputation of the university.

#### NO – Intercollegiate Athletics

- Voted with much reluctance; ICA needs more support from the campus and not have an unhealthy reliance on CEI.
- I don't think we should increase ICA CEI funds based off of the low GPA requirement to receive funds compared to other scholarships that require at least a 3.00 GPA. Students should be here for an education not a sport. In addition cost of housing and tuition is going up for everyone so their need of adjusting because of tuition and housing is not valid.

#### YES – ASUCD Coffee House

- [YES] Since there is an increasing amount of students who are attending UCD.
- Support but speaker had inconsistencies in his presentation in terms of what CEI is used for.
- This is absolutely necessary for Campus. The Coffee House is so widely used that the infrastructure must be maintained.
- Should continue to keep pace with enrollment growth.
- A beneficial service to the entire community.
- The Coffee House provides a very necessary function for students.
- Yes, however I would like the program to follow through with their expansion plans. They should not be changing plans annually and asking for a CPI adjustment when no expansion changes have begun.
- I believe funds are properly utilized. I hope the ASUCD will continue discussing the possibility of adding another microwave for student use.
- The Coffee House is central to student life, and maintaining its operation is vital to students.

#### YES – Student Community Center Building

- Every time I go to the Student Community Center, I see many students utilizing the study room and other areas of the building to study.
- This is important for a healthy campus.
- Important to maintain Capital Investments.
- Great support for student success and diversity.
- Supports the mission of the university for inclusion, diversity, and access.
- The Student Community Center is a very important hub for students to meet in and study.
- Yes the SCC is home to many students and we should do our best to maintain that home.
- I believe the funds are properly utilized.
- Providing more space for students on campus is of ongoing importance and should be constantly fulfilled to meet student needs.

## Campus Based Fees – CEI

### COUNCIL COMMENTS *continued*:

#### YES – Student Health and Counseling Services

- The student Health and Counseling Services is very helpful in providing students the resources and the convenience of going there to get checkups and flu shots, also other emergencies.
- Yes, however I have concerns of reallocation of CEI around without more COSAF oversight.
- Important to maintain Capital Investments
- SHCS is a core utility for the health of the student population at large.
- Students and the school community benefit from a healthy campus.
- Very important.
- Yes, however money should no longer be used for staff and student salaries. It is unjust to ask for CPI adjustment because of the debt service payment and then using it to pay for salaries.
- I believe this is an important service for students. I'd like to recommend that the center make more efforts to ensure students are aware that they don't have to have UC Davis insurance to use the services.
- Continuing to upgrade this service is vital to student well-being and should be maintained.
- While I vote to approve, the allocation of funding may need to be re-visited. If the funding can be focused on maintenance of the building (debt service) then it would adhere to the prior students intent when creating the fee.
- The need for CPI adjustments is justified. However, I believe the use of funds should be more focused on increasing student services capacity rather than paying for debt services. The funding structure/plan should be more transparent.
- Grad students need access to these services, more money would mean more accessibility/ better service.

#### ASUCD Unitrans, Comments on use of CEI Fee. No CPI is applied.

- It is fair given that many utilize the ASUCD Unitrans and the Unitrans is always packed
- ASUCD Unitrans needs more funding or eliminate expenses. It does not look sustainable long term.
- I think the upgraded buses are necessary since the environmental factor and amount of people using them daily is concerning.
- This is such a vital area of the Campus Infrastructure. More should be done to help alleviate the financial pressure on Unitrans from grad students and law students.
- Good departmental stewardship of CEI funds.
- Transportation is an important and complicated issue for the community. Unitrans is doing the best it can to prepare for the future.
- They are using their funds responsibly and doing a good job.
- Very important service to many students.
- I agree with ASUCD Unitrans use of CEI funds Unitrans helps students and the Davis community connect and many students rely on Unitrans for transportation.
- I believe Unitrans is appropriately making use of the CEI funds. I do not have any concerns.
- Unitrans is one of the most valuable services in the city of Davis, and I believe we should do everything we can in order to ensure Unitrans operates to the fullest capacity to meet the demands of the campus and greater city, regardless of how much it may cost.



## Campus Based Fees – AGGIE FEE

**Charge:** Review presentation from The Aggie. Vote to recommend/not recommend a CPI adjustment to the fee in 2018-19.

Fee Name: **The Aggie Fee**

Fee Summary: The Aggie fee funds the majority of the operations of *The California Aggie* newspaper, including newspaper printing, staff pay, equipment purchasing, and marketing. This is the first year the Council had oversight of The Aggie's CPI increase, as the referendum passed last year, and the fee began in 2016-17.

Presentation:

Department	Name of Presenters	Date of Presentation
California Aggie (ASUCD)	Laurie Pederson & Bryan Sykes	03/09/18

Voting took place on 04/06/18

### VOTING RESULTS:

*The Council voted to recommend a CPI increase to the Aggie Fee*

#### Quorum Met

Total Voting Members: **17**

In Attendance: **9**

Quorum was met at **53%** attendance

#### Aggie Fee CPI Vote

Per the Council on Student Affairs and Fees Bylaws: *Votes to approve CPI adjustments on Campus Based Fees must pass by 66%, rounded to the nearest number.*

- Below tally includes 2 absentee votes

	<u># of Voters</u>	<u># Needed to Pass (66%)</u>	<u>YES</u>	<u>NO</u>
The Aggie Fee	11	7	9	2

### COUNCIL COMMENTS:

#### Yes

- The Aggie Fee CPI increase is important to build up resources for a sustainable operation.
- The CPI adjustment seems necessary based on their proposed budget and increase in cost in general.
- I support the increase. I would like to suggest the Aggie consider switching over completely to paper-free newspapers to save costs and resources
- I think the Aggie is a good opportunity for students interested in journalism, and therefore think the fee should be adjusted accordingly. However, a paper newspaper is not the future of this org., so when they eventually do not have a hardcopy paper to distribute, the fee should be reevaluated.
- The Aggie is a very important part of our campus community.
- I vote to increase the CPI adjustment to The Aggie because I am a strong proponent of fiscal responsibility. The Aggie has shown great financial strength by properly accumulating a reserve to continue its continuation without another referendum. I firmly believe that because they will have to go through increased scrutiny in the event they attempt another referendum, they know how to prioritize protecting the reserve and spending it down in an effective manner.
- I support the student newspaper and I am glad they are evolving to meet the information needs of students.

## Campus Based Fees – AGGIE FEE

### COUNCIL COMMENTS *continued*:

#### No

- Cut spending on printing, I see many Cal Aggie newspapers that are not picked up around the Memorial Union.
- The Aggie provides a very important service to UC Davis; however, I do not believe The Aggie requires an increase in funds in order to achieve these services. The Aggie should instead look to decrease operating costs, namely, by discontinuing printing of newspapers.

## Campus Based Fees – SASI

**Charge:** Review presentations from departments receiving funding from the fee. Provide comments and recommendations regarding appropriate use of fee revenue.

Fee Name: **SASI – Student Activities and Services Initiative**  
Fee Summary: SASI is a continuation of the Student Services Maintenance Fee which was passed in 1993. SASI initiative was passed in 1994 to provide additional fee revenue to ICA, IM Sports and Sport Clubs, Recreation programs and it redirected the Student Health Fee to ICA.

CPI adjustment is automatic per the language of the referendum.

#### Presentations:

Department	Name of Presenter	Date of Presentation
Divisional Resources (Budget Overview)	Luci Schmidl	04/06/18
Intercollegiate Athletics	Kevin Blue	04/20/18
Cross-Cultural Center	Bruce Smail	04/20/18
Women's Research and Resource Center	Cecily Nelson-Alford	04/20/18
Campus Recreation	Andrew Ramirez	04/27/18

### COUNCIL COMMENTS:

#### Campus Recreation

- The campus recreation is doing a great job of providing student employment opportunities and managing costs.
- Campus Recreation funds are money well spent. A lot of students make use of this unit.
- I always love the concise yet informative nature of the Campus Rec presentations, thank you! Specifically, the results from the survey demonstrating social impact, stress relief, and fitness findings. For next year, it may be interesting to hear how the transition of two women's sports to ICA is impacting Campus Rec. Are there decreased Campus Rec costs because ICA will be providing monetary support for the equestrian facility? While the intramural and sports clubs are often highlighted in presentations, I am uncertain as to what percentage of SASI is actually funding these two aspects versus overhead and operations. Is SASI funding their facilities, undergraduate employees, and full-time associated staff? But does not fund their travel, uniforms, and reservation of facilities?
- It was a good presentation and was very informative.
- What I appreciated most about the Campus Recreation presentation was that they provided student survey data along with swipe data. I think the surveys are more meaningful as to what students are getting out of Campus Recreation and I wish student surveys were required from SASI Fee recipients. Since their adjustment would be in order to match minimum wage increases for student salaries, I see no problem with a CPI adjustment for them.

## Campus Based Fees – SASI

### COUNCIL COMMENTS *continued*:

#### Cross-Cultural Center

- I think the Cross-Culture Center is doing a great job. However, I do agree with the rest of the Council that there could be room for more collaborations with other resource providers on campus.
- Bruce mentioned that he had to cut some of their programs due to budget cuts. It would be nice to be able to give the Cross-Cultural Center some additional funds, in order to restore some of those programs.
- While I understand that swipe data is not available for the Cultural Day events, perhaps you could go into a bit more detail during your next presentation as to how these programs adhere to the mission statement and values of the CCC? What types of activities are being conducted at these Cultural Day events?
- I wish the presenter had provided more detailed information about how the Cross-Cultural Center will use the fee increase to enhance services for students, or how the increase is necessary for the Cross-Cultural Center to continue providing the same services. The swipe data was very helpful.
- Very informative presentation and seem like a useful center.
- The cross cultural center should strive to find partnership opportunities with other resource centers on campus to expand their outreach.
- I think the CCC does a good job of hosting programs and events that are representative of the various backgrounds seen at UC Davis. They were proud of their increased student swipes over the years (translating to more use of the center), but I don't think swipes are enough to show how a center impacts students. I also think that the CCC and WRRRC should collaborate on certain events, as some of their programs sound like they could blend together well.

#### Intercollegiate Athletics

- The ICA is doing a good job managing the costs.
- Division I programs need continued financial support. Kevin mentioned that they are very frugal, paying their staff less than staff elsewhere on campus. I think that the university should set standards of equal pay at all levels of employment.
- I appreciate the transparency regarding the use of funds. I encourage Intercollegiate Athletics to continue working to increase generated revenue and reduce dependency on student funds.
- The presentation was informative and very interesting how students are able to participate in sport.
- I appreciated ICA's presentation because it was very straightforward. They broke down exactly how their SASI dollars were spent and explained why certain costs were expected to increase. Their presenters were very transparent and I would support a CPI increase for ICA.

#### Women's Research and Resource Center

- Granted that the director is new to the job, I think I see room for improvement in data analytics and branding. For data, I hope to see more objective data to back up the presentation such as student use, user experience, etc. Also, please be more specific about the events hosted in the past year and what the unit hopes to do in the future. Currently, I do not see a clear direction that the WRRRC is headed towards.
- This center needs more publicity---few students on the council even knew that it exists. I strongly suggest that the center send out student staff members to classrooms, in order to make 3 minute announcements of who they are and where they are located on campus.
- I noticed some students complained that they never heard about the WRRRC events. Also some events outside of WRRRC shared very similar topics. I encourage WRRRC to advertise their events widely across campus. For examples, send out flyers using listserv. Give short presentations to ASUCD, GSA, LSA, and other major student organizations to boost attendance. I also recommended WRRRC to collaborate with other organizations to hold some events together, such as with Gender Studies, Cultural Studies, Cross-Cultural Center, International Student Services, etc., to not only save cost but to let student know the resources that are available to them.

## Campus Based Fees – SASI

### COUNCIL COMMENTS *continued*:

#### Women's Research and Resource Center

- While swipe data is not incredibly informative, it is helpful to have that information on hand during a presentation so that COSAF can see how often the WRRCs services are being used. This does not need to be boiled down to attendance numbers alone. You could point out how many students return to use your resources. Perhaps request a survey of these attendees asking how the WRRC has provided a space where they feel comfortable, where they seek out programming, where they can pinpoint other campus areas (such as the Cross Cultural Center) that they can seek out to form connections.
  - One point made by a COSAF member was that they had not heard about the WRRC until the presentation. While I was aware of the services offered, I think this demonstrates the need for a stronger campus presence. Perhaps advertising could focus on promoting programming that occurs more than once, for example, the STEM cafes? You could even partner with tutoring services so that students can seek out STEM cafe if the tutoring times don't work for them.
  - The proposed programs that the CPI adjustment would support sounded incredible (especially the child-friendly space)! However, it would have been interesting to hear what your objectives are for the WRRC and how your programming is meeting those objectives. Specifically, while the talk by Charlene Carruthers sounds wonderful, how did that event meet the objectives of the WRRC? The goals listed in the PowerPoint under 'CPI adjustment plans' were strong, however, I was confused as to what action you would be taking to foster online engagement or broaden outreach.
- I wish the presenter had provided more detailed information about how the WRRC will use the fee increase to enhance services for students, or how the increase is necessary for the WRRC to continue providing the same services. For example, it was not clear why "making program material available online" requires increased funds. Additionally, some of WRRC events and services seem to overlap with other programs at UC Davis.
- It was very informative because I have never heard about the Women's Resources and Research Center.
- Should further utilize Aggie swipe data to understand utilization of the department's programs. The department should establish outreach goals to guide their marketing strategy for WRRC programs. The center should strive to find partnership opportunities with other resource centers on campus to expand their outreach. Make sure to re-evaluate the founding principles of the WRRC to ensure that current program align.
- I enjoyed hearing about all the programs run out of the WRRC, but the events seem to overlap with things that the Cross Cultural Center could do. The events they promote seem to be geared towards women of specific backgrounds or sexual orientation. I think that they should be spending more of their budget on events that include women of all backgrounds, such as "Stem 4 Girls" and "Sexual Violence Awareness Month." This would help the WRRC's impact on campus by actually reaching out to all women, not just a few subsets.

## Campus Based Fees – TGIF

**Charge:** Review annual report and provide comments and recommendations regarding appropriate use of fee revenue.

Name of Fee:

**TGIF – The Green Fund Initiative**

Fee Summary:

The Green Initiative Fund (TGIF) was created to promote sustainable development by providing monetary resources to the UC Davis Community and educate students of all backgrounds by empowering them to develop, propose, and enact sustainable projects on campus.

In Winter Quarter 2016, the initiative was presented to students and passed.

An undergraduate TGIF student fee (\$3.00 per quarter) began in the fall of 2016.

The TGIF committee and manager are required to report to COSAF annually.

## Campus Based Fees – TGIF

Name of Presenter	Date of Presentation
Sarah Risher	04/06/18

### COUNCIL COMMENTS:

- Excellent program. They should spend more of their funds.
- The TGIF committee should do more to increase the awareness that these funds exist and be less cautious with the use of the money in order for student initiated sustainable projects to gain momentum, especially since little has been used to fund projects since the fee was implemented.
- Perhaps an outline for how grant oversight will be conducted could be created along with how completion benchmarks will be set for each of the grants. During the next TGIF presentation for COSAF, I would appreciate an overview of what specific grants have been completed in the past year.
- 1. I feel it is important that per the referendum a member of COSAF sit on the board of The Green Initiative Fund. This will allow COSAF to more closely monitor the activities of the fund, as well as ensure the proper interpretation of the fund guidelines.  
2. I feel that more should be done to ensure the success of projects after the money has been disbursed to a project. This could include progress reports or even mid-point interviews/presentations by the grant recipients.
- I think The Green Initiative Fund is fundamentally a beneficial program at Davis. However, I think the way the fund operates could be improved. They said they have very few operating costs, so that portion of the budget can be lowered. I also don't understand why there is carry-forward in this fund; If money is being saved, it is money that is not being put to making our campus more environmentally friendly. If they are funding as many proposals as they foresee to be successful, but money is still left over, as it currently is, the \$3/quarter cost should be lowered.
- I support the fee because of the important contributions TGIF makes to the campus community. I hope the program will continue to prioritize sustainability and reducing waste as these are causes that are important to undergraduates.

## Campus Based Fees – GSA FEE

**Charge:** Review presentation from the GSA representative. Vote to recommend/not recommend a CPI adjustment to the fee in 2018-19.

Name of Fee:	<b>GSA Fee – Graduate Student Association</b>
Fee Summary:	To fund Graduate Student Association programming, services and facilities (operations costs, not capital). All COSAF members, except for Undergraduates, will vote on the CPI adjustment.

Voting took place on 03/09/18

### VOTING RESULTS:

*The Council voted to recommend a CPI increase to the GSA Fee*

#### Quorum Met

Total Voting Members: 4  
In Attendance: 2  
Quorum was met at 50% attendance

#### GSA CPI Vote

*Below tally includes 2 absentee votes*

	<u># of Voters</u>	<u># Needed to Pass</u>	<u>YES</u>	<u>NO</u>
<b>Graduate Student Association (GSA) Fee</b>	4	3	4	0

## Student Services Fee

**Charge:** Review list of 2017-18 Student Services Fee recipients, based on a report provided by Budget & Institutional Analysis. Request presentations from select departments receiving funding from the fee and provide recommendations to the VC of Student Affairs regarding appropriate use of fee revenue.

**Fee Name:** **Student Services Fee**  
**Fee Summary:** Set by the UC Regents and charged to all registered students system wide, with few exceptions. This fee supports services and programs that directly benefit students and that are complementary to, but not a part of, the core instructional program.  
The majority of the fee funds are spent on student services, including counseling and career guidance, cultural and social activities, and student health services.

Presentations:

Department	2017-18 Allocation	Name of Presenter	Date of Presentation
HR Child Care	\$ 837,000	Barbara Ashby	04/13/18
Intercollegiate Athletics	\$ 2,161,000	Kevin Blue	04/20/18
Center for Student Involvement	\$ 742,988	Kristen Dees	04/13/18
Internship and Career Center	\$ 1,674,388	Marci Kirk-Holland	04/27/18
Student Information Systems	\$ 5,153,000	Brad Harding	04/27/18
Student Academic and Success Center	\$ 3,938,757	Arnette Bates, Carol Hunter	04/27/18

### COUNCIL COMMENTS:

#### HR Child Care

- HR Child Care is vital to student families who need the resources to stay in school and succeed in their classes.
- Child care for students is an important issue. Child care should extend through the summer months.
- It sounded as though you rely on word of mouth, is there any way we could increase the program's presence on campus? While I understand that funding is limited, extending support for undergraduates during the summer seems like a potential long-term goal. Especially since undergrads are either attempting to gain applicable experience during that time period in preparation for graduation or are trying to save money for the next quarter. Is there a plan in place to support graduate students in expectation of Solano shut down?
- The \$837,000 is being put into good use because child care is important
- The HR Child Care fund provides an important service to students and allows the university to attract a diverse range of students. I encourage the program to continue providing need-blind grants and to inform students of this service. Need-blind grants are an excellent benefit as FAFSA forms are not always the best indicator of families financial need.
- I appreciate that HR childcare provided student feedback in their presentation. Without it, I would not know that this unit is the reason 60% of its grant recipients were able to stay in school. This is an extremely meaningful statistic that shows this program is improving student lives.

#### Center for Student Involvement

- CSI is doing great helping the student RSOs succeed. I see positive changes and I am very hopeful about more engagement with students and better technology.
- Thank you for providing the 2017 survey findings, they were very helpful! If anything, I am a bit confused as to why operational expenses increased by ~\$30,000 over the past year. Specifically, if such increases are expected to be a trend if that is sustainable.

## Student Services Fee

### COUNCIL COMMENTS *continued*:

#### Center for Student Involvement

- This was an informative presentation and the Center for Student Involvement is very useful to students.
- I support the Center for Student Involvement because of the scope of students it serves and the tremendous feedback provided in the RSO surveys.
- The department of Student Involvement should strive to build stronger connections between student organizations and campus departments/administration. Student organizations are vital forms of communication for students and more should be done to communicate directly with those networks as opposed to the current model of marketing to the masses. I envision CSI creating relationships between campus departments and student organizations that have like-minded values and focus.
- This unit also provided student-feedback, all of which stated that being part of student organizations positively influenced students. One point in their presentation that bothered me was the fact that the Center for Student Involvement has to pay Divisional Resources \$25,000 to manage accounts holding grants for various clubs. It seems like a redundant part of the budget if one campus unit has to pay another campus unit to hold its money.

#### Intercollegiate Athletics

- ICA is doing well with managing costs. I hope to see a program that continues to be successful while keeping the costs in mind. I understand it is difficult to operate with a majority of the funding coming from SSF unlike bigger schools such as Berkeley, but ICA seems to be doing a good job of it.
- This funding should probably be increased, if UC Davis is to be competitive at the division I level.
- 'In regards to the combined SASI/SSF presentation, you commented on how private schools are not explicitly listing the student fees that are being funneled into their athletics programs. Would it be possible to provide a case study of how much a private student is actually funding their athletics program?  
- I am interested to hear whether UC San Diego will have similar high proportions of allocated revenue coming from student fees vs. institutional support when compared to UC Davis.
- This was a very informative presentation and it is a good place for students to meet new people.
- I believe Intercollegiate Athletics provides a beneficial service to students. Non-athlete students benefit by being able to attend games for free. I am, however, concerned that the scope of students it serves is disproportionate to its share of student fee funds. I hope Athletics will continue to use the funds prudently and aim to reduce dependency on student fees.
- Again, ICA is transparent with how their money is spent and very clear that they underpay coaches and staff in order to stretch their budget enough to cover costs.

#### Internship and Career Center

- ICC is making a lot of positive changes that I am excited to see. Please make an emphasis to engage more freshmen as a resource as it helps them succeed post-college.
- It would be nice if the ICC was more visible to the student body. They have a course designed for the College of Agriculture. It would be nice if this course was extended to the College of Biological Sciences. Too many of our CBS students are pre-med. Students should find out what other careers are open to them.
- I especially appreciated your comments on how total student log-in may have been reduced yet average log per student increased. Perhaps emphasize how much returners benefit from your services? I understand that you cannot reveal how many graduate students were placed in internships, but perhaps you could provide a snapshot of how many graduate students go through the FUTURE program and go on to academia? Or which internship connections you fostering with industry in order to aid graduate students? Thank you for the detailed information in the report descriptions; very helpful!
- This is very important presentation because I have used this center and I believe it has been very helpful to me. Also it is beneficial to other students who are looking for a career after they graduation.

## Student Services Fee

### COUNCIL COMMENTS *continued*:

#### Internship and Career Center

- The ICC should consider prioritizing marketing the resources of the department to faculty, academic departments, staff, centers of student involvement, and student organizations in order to more specifically target certain groups that have preexisting trusting relationships with these campus entities. This will better promote targeted ICC resources than marketing to the student body on an individual basis.
- I think the ICC is handling their funds responsibly. Although the SSF only pays staff salaries and benefits, their presenters impressed me because they focused on relevant facts and stressed their desire and plan to reach every student on campus.

#### Student Information Systems

- The IT people are invisible until something breaks down. They are doing a great job managing the sites, but their boards do not have clear student input. They were not aware of exactly how many students serve on their two boards, and that is a little disappointing.
- This is money that is well spent. It would be nice if wireless technology could extend to the ARC (Activities and Recreation Center), as several classes are still being taught there.
- Thank you for clarifying which services IET supports! It would have been interesting to hear about some of the feedback received through the [myucdavis](#) mechanism and how that feedback addressed.
- Their costs are pretty straightforward and the salaries paid to this unit's employees seem to be on par with technical salaries other places.

#### Student Academic and Success Center

- I am intrigued by the change into two different divisions. Both units seem to be doing a good job, but I didn't see a clear picture of helping students succeed and enriching the student experience. Generic data is not as helpful or relevant as specific data that can help the Council make decisions such as survey data on user satisfaction.
- The BASC facility on the first floor of the Sciences Laboratory Building is a tremendous asset for students majoring in the biological sciences---not only for the advising that students receive there, but also the tutoring that BASC provides to students on the 3rd floor of SLB (courses BIS 102, BIS 103, BIS 104, and BIS 105). I do not think that other majors on campus have the source resource. Why not?!
- Advising and Retention Services - As many of the programs seemed to focus on enriching student's UCD experience, I would have appreciated more case studies and personal stories to complement the numbers of enrolled students given during the presentation. Perhaps a survey of students enrolled in such services to evaluate how these programs are enriching their experiences and connecting them to like-minded people on campus? While I understand retention is one of the key objectives of these programs, I was unable to grasp whether or not retention was actually improved by students participating in such programs.  
Academic Assistance and Tutoring - While I appreciated CSAA statistics on student outcomes, the sub-categorization of students by racial background made it even more apparent where statistical significance was lacking. Perhaps request statistics for the entire student body and evaluate whether you wish to share those data. Could the students be sub-categorized by major or tutoring topic instead? That would showcase the specific strengths of the tutoring program by topic. Can you provide information on how many first-gen college students you provide tutoring services to?
- This is a very important and useful center in my opinion because I have personally used this center before.
- This service is clearly beneficial to students and fulfills the intended purpose of Student Services Fess. I strongly encourage the Center to continue making efforts to market their services so more students know they have these services available to them.
- SASC should consider how to form stronger relationships with faculty and departments so that faculty will be more encouraged to promote SASC resources at UC Davis.



## Student Services Fee

**COUNCIL COMMENTS** *continued:*

### Student Academic and Success Center

- After their presentations, I was still unclear of the reasoning for SASC to split into two separate programs. The presenter for Academic Assistance and Tutoring did a great job explaining their services, but she also presented many statistics that did not hold much value in my mind. For example, the percent of students that use tutoring who are transfers is not meaningful unless you also tell me the total percentage of transfer students.

## Student Programming Fund

**Charge:** Review applications for funding requests and allocate up to a total of \$100,000 to qualifying programs in the 2018-19 academic year.

This was the first year COSAF was given an allocation of up to \$100,000 to award one-time funding. COSAF established the following priorities as qualifying guidelines:

- Services and Programs of Growing Interest to Students
- Programs that Provide Crucial Services to Students
- Student Services and Programs Fostering Diversity
- Programs and Activities that Benefit a Large Range of the Student Population

COSAF developed the following timeline to complete it's charge:

- Fall 2017. Call for applications.
- 2/1/18. Application deadline.
- Winter quarter 2018. Review of applications.
- Beginning of Spring quarter 2018. Request for presentations to the Council.
- 5/4/18. Final award letters sent to approved programs.

Total allocated: **\$79,399.25**

Final summary of award allocations for 2018-19:

Program Name	Name of Presenter	Date of Presentation	Amount Allocated
Involvement Fair	Molly Bechtel	03/09/18	\$ 3,000.00
The Apply-a-thon	Cloe Le Gall-Scoville	03/09/18	\$ 9,739.25
"Gear Up" First Year Aggie Kick-Off	Rachel Bingham	03/09/18	\$ 18,130.00
Aggie Blue to Gold Financial Wellness	Jason Andalora	03/09/18	\$ 10,574.00
Foster & Former Foster Youth Ally Trng.	Julie Agosto	03/09/18	\$ 1,620.00
Foster Care Awareness	Valeria Garcia	04/06/18	\$ 6,336.00
HackDavis 2019	Karen Chi	04/06/18	\$ 30,000.00

## Dean Witter & Student Development Funds

**Charge:** Review and approve/deny applications for funding requests according to the guidelines established by Student Affairs.

New to the Council this year, COSAF reviewed and deliberated on student funding requests. Following is a summary of allocations from each fund:

Name of Fund	No. of Applications Reviewed	Total Amount Awarded
Student Development	46	\$10,440
Dean Witter	44	\$16,502

## ADDITIONAL RECOMMENDATIONS FROM THE COUNCIL

*During Spring 2018, the Assistant Vice Chancellor Student Affairs, Cory Vu, asked the council for feedback regarding the use of **Mental Health Fee** revenue to fund two positions: 1) Case Manager, Office of Student Support and Judicial Affairs 2) Mental Health Disability Specialist, Student Disability Center. Following are the Council recommendations:*

- The funding of these two positions is consistent with what is done by other universities across the nation. These two positions do serve the purpose of serving the mental health needs of the student body. However, I do agree with the need for an expansion of mental health services. While almost every school is struggling to rise up to the meet the increasing demand for mental wellness and mental health professionals, this is the perfect chance for UC Davis to serve as an example. I hope the administration and pertaining staff continue to have dialogues with students on how best to address this student need.
- It sounds fine.
- I think that it is appropriate to use the money for these two positions.
- According to the Student Affairs Administrative Review (2014), uncommitted fees may be reallocated to capital projects, aid awards, program budgets, or operating costs. Although hiring two people could be considered part of a program budget, I do not feel that a case manager in the Student Support and Judicial Affairs fits with extra mental health funds. Also, uncommitted funds tend to vary year to year, so I think it is unwise to hire two people and pay them with funds that fluctuate.
- I think that by using the funds to support the Case Manager position and the Mental Health Disability Specialist they are targeting students that need particular help. This allows general counselors to see more students when they are not focused on specialized cases. This, however, does not take away from the fact that UC Davis needs to consider how to decrease the student to counselor ratio.
- I am not supportive of this use of the funds. I believe it would be more prudent to spend uncommitted funds on debt service and maintenance. One-time funding for staff would not have sufficient long-term effects.

## ADDITIONAL RECOMMENDATIONS FROM THE COUNCIL

*Upon returning from the UC Council on Student Fees (UCCSF) Winter quarter meeting, the Co-Chairs asked the Council to provide feedback regarding the potential **increase in the Student Service Fee UC-Wide**. The following comments were relayed to UCCSF from UC Davis. Input from all UC campuses resulted in a postponement of the increase.*

- I think that the increases are reasonable.
- I agree with an increase in the Student Services fees in order to maintain the quality of all the facilities, programs, and services it supports.
- I am against the increase because of the burden it would place on students. Although the increase would primarily affect higher income students not receiving financial aid, many of these students still struggle to fund their education and would be forced to go into more debt to accommodate an increase.
- The increase in Student Services Fees for non-resident students should only increase by the same percentage as their tuition. Out of fairness, there is no reason why the fee should increase by more than the increase in tuition.

## BYLAW UPDATES, effective 2018-19

Bylaws were updated to reflect:

- In addition to the VC of Student Affairs, the Council will be reporting to the VC of Finance, Operations and Administration
- Addition of 2 undergraduate council members

*For complete Bylaws, see the COSAF website: [cosaf.ucdavis.edu](http://cosaf.ucdavis.edu) under the Resource Tab*

## RATIFICATION TO APPROVE VOTES, ANNUAL REPORT and BYLAWS

### SUMMARY:

On May 18, 2018, the Council on Student Affairs and Fees ratified all votes for the 2017-18 school year, ratified the 2017-18 Annual Report, and ratified the revised Bylaws.

## RECRUITMENT OF NEW MEMBERS

In April and May, the Co-Chairs, ASUCD President, Council Advisor and Council administrative staff interviewed and selected the new undergraduate & graduate COSAF members for the 2018-19 academic year. In addition, the Council is working with GSA, LSA, the Academic Senate and Staff Assembly to fill the remaining positions as outlined in the Bylaws.

### Pending Selected Co-Chairs for 2018-19

Name: Carly Ortiz-Lytle  
Status: Senior in 2018-19, First Year on the Council

Name: Edgar Garcia  
Background: Senior in 2018-19, Transfer/Veteran, First year on the Council

## CONCLUSION

We are pleased with our successful 3<sup>rd</sup> year of this newly formed committee. As we move forward in 2018-19, we look forward to providing Interim Vice Chancellor Galindo in Student Affairs and Vice Chancellor Ratliff in Finance, Operations and Administration sound counsel that reflects the diversity of the student voice at UC Davis.

Respectfully submitted by COSAF Co-Chairs,

*Jessica Sandoval*  
*Aaron Zheng*