

# Council on Student Affairs and Fees

## ANNUAL REPORT

2018-2019

### Executive Summary

This past year has been a very active and productive year for the Council on Student Affairs and Fees (COSAF). In addition to the oversight of Campus Bases Fees, the Council developed subcommittees in order to provide in-depth oversight in three areas:

- Student Services Fee
- Student Programming Funds
- Dean Witter & Student Development Funds

Subcommittees met several times during the year, outside of regular COSAF meetings, and their work is documented throughout the pages in this Annual Report.

Following are some highlights of COSAF's major accomplishments this year:

- Heard **38 presentations** from campus departments and student groups, which resulted in **217 recommendations** provided to VC Ratliff and IVC Galindo that will be published in the Annual Report
- Reviewed data on \$86,500,000 in Campus-Based and Student Services Fees, and recommended CPI adjustments for **CEI, FACE, California Aggie** and **GSA Fee**
- Approved and disbursed \$84,847 in Student Services Fee funds for one-time funding of **student programs** that will take place in 2019-20
- Reviewed 112 applications for **Dean Witter** and **Student Development Funds** and awarded \$38,092 to qualified applicants
- Co-Chairs joined their peers on the **UC Council on Student Fees** and attended meetings at UC San Diego, UC Santa Barbara, UC San Francisco, UC Santa Cruz and UC Office of the President
- Reviewed, made recommendations and endorsed the new **Unitrans Fee** ballot language, which passed in Winter elections

New recruitments for the 2019-20 council attended the last COSAF meeting of the year, May 17. This allowed current and returning members to share their experience serving on COSAF and provided an opportunity for new members to get acquainted with their Council peers for next year.

*This report is structured into sections reflecting the specific activities that occurred over the year and the results of COSAF completing its charge.*

### Orientation Meeting

Date: 9/24/18

#### Summary:

Initial meeting of the year for all council members. In addition to an overview of the Campus Budget from VC Ratliff, the council received a full review of: COSAF Bylaws, Understanding Key Components of COSAF's Oversight, Council Participation and Expectations, Student Fees Reviewed by COSAF, Funds Administered by COSAF, New Referenda Process and COSAF Subcommittees & External Committees. New this year: In addition to attending regular COSAF meetings, each voting member was asked to choose one of three subcommittees in which they would like to serve.

## Campus Based Fee: FACE/LEEAP

**Charge:** Review presentations from the departments receiving funding from the fee. Vote to recommend/not recommend a CPI adjustment to the fee in 2019-20.

Fee Name: **FACE/LEEAP – Facilities and Campus Enhancements Fee  
Legal Education Enhancement and Access Program**

Fee Summary: Passed in 1999 to provide funding for: a new Activities & Recreation Hall (ARC), recreation equipment and improvements to the Recreation Hall (Pavilion), a new aquatics complex (Schaal Aquatics Center), partially funding the cost of a new multi-use stadium (Aggie Stadium), enhancements for the Equestrian Center, a Recruitment & Retention Center and a return to aid component. CPI adjustments only apply to operating expenses.

		<u>2018-19</u>	<u>2019-20 with CPI Adjustment</u>
Fee Amount:	FACE Annual Fee, Undergraduates:	\$ 438.48	\$ 450.21
	FACE Annual Fee, Grad/Professionals:	\$ 438.48	\$ 450.21
	LEEAP Annual Fee, Law Students:	\$ 412.66	\$ 425.09

Department Presentations	Name of Presenter	Date of Presentation
Student Affairs Resources	Luci Schmidl, Budget Manager	10/19/18
Intercollegiate Athletics	Kevin Blue, Athletics Director	10/12/18
Recruitment and Retention Center	Krissy Ocampo, Community Advisor	10/19/18
Campus Recreation	Deb Johnson, Campus Recreation Director	10/19/18

**Voting took place on 11/02/18**

### RECOMMENDATION RESULTS:

*The Council voted to recommend a CPI adjustment to all fee recipients except Law School Intramurals and Law Recruitment & Retention Center*

Action Item #001

### Quorum Met

Per the Council on Student Affairs and Fees Bylaws: *Voting on issues associated with CPI for fees must have a quorum, defined as half the voting membership, rounded up to the nearest number.*

Total Voting Members: **19**

In Attendance: **17**

Quorum was met at **89%** attendance

### FACE CPI Vote

Per the Council on Student Affairs and Fees Bylaws: *Votes to recommend CPI adjustments on Campus Based Fees must pass by 66%, rounded to the nearest number.*

**17** voting members present. **11** yes votes required to pass.

	<u>Intercollegiate Athletics</u>	<u>Campus Recreation</u>	<u>Student Recruitment &amp; Retention Ctr.</u>
YES	18	17	16*
NO	1	2	2

### LEEAP CPI Vote

Per the Council on Student Affairs and Fees Bylaws: *Only the LSA (Law Students Association) Representative will vote on CPI adjustments to the remaining portions of the LEEAP fee: Law School Intramurals and Law School Recruitment and Retention.*

**1** voting member present. **1** yes vote required to pass.

	<u>Law School Intramurals</u>	<u>Law School Recruitment &amp; Retention</u>
YES	0	0
NO	1	1

\* Per COSAF Bylaws, the LSA representative does not vote on this portion of FACE

## Campus Based Fee: FACE/LEEAP (continued)

### COUNCIL COMMENTS:

#### YES - Recruitment and Retention Center

- Perhaps in future presentations, you could emphasize how the CPI adjustment directly impacts your budget and ability to host programs. Additionally, thank you for responding to questions afterward!
- I believe the student and recruitment center needs to be properly supported to ensure the university maintains a certain level of input to the general public.
- Although the SRRC does not constantly affect all students, it helps bring students to attend UC Davis, bring student culture to campus. Additionally, an increased budget will allow the SRRC to expand its operation and reach.
- Continue to provide a much needed suite of services to a number of communities.
- Important for the mission of our school to support students.
- I support a CPI adjustment for the SRRC because, while many students do not utilize its services, it does create a lasting impact on many underrepresented student populations. In order to promote inclusivity and diversity on campus, the SRRC must have the proper resources, which we can support by voting to recommend the CPI adjustment.
- I would recommend a CPI adjustment to the portion of the FACE fee supporting the Student Recruitment and Retention Center because of how big of an impact they have on some of the students on campus. I have a friend that went to the SRRC a lot last year and now works there. She's told me about how much of a family the people there are to her and I want more people to be able to feel like how she does.
- SRRC needs to focus more on retention and making this center known to more people. Recruitment is very important but once these students arrive, they need this center even more than before.
- This is necessary for CPI increase.
- Minimal wages and benefits increased. This justified the CPI adjustment. If no CPI adjustment, it will negatively impact students involved and decrease the quality of services in the following years.
- The SRRC serves a small student body with strong financial efficiency. With this increase, I readily expect their programs to increase in attendance size and frequency.
- This community program needs to expand and limiting the budget will only minimize its impact on campus.
- I believe the student recruitment and retention center does important work despite them not serving the majority of students. The CPI adjustment is necessary for them to continue their work and avoid cutting back on resources.
- While the SRRC is not quite the most utilized resource, they continue to perform good, valuable work. Many campuses don't have resources like this and this sort of multicultural support and recognition is valuable.

#### NO - Recruitment and Retention Center

- Does not affect as many people as it should be. Only 112 students decided to commit after their Aggie Senior Trip and Transfer weekend which is only 0.3% of enrollment.
- The center serves too narrow a population, and doesn't provide value.

#### YES – Campus Recreation

- Campus rec really needs continual support. They are currently improving and growing rapidly to meet the needs of each and every student and to continue this, they require financial support.
- Campus Rec serves a vast amount of students and the CPI adjustment is necessary to ensure the same amount of resources are available for them to serve UC Davis students.
- The ARC employs many students, a CPI increase will help the ARC keep each service open and give students the opportunity to work on campus in a safe environment.
- CPI increases are necessary.
- Campus rec is utilized and very important to many people. Physical health is extremely important to a successful student and needs to continue. I rarely use the ARC but friends and many fellow students live here and is a place that helps them to relax and get healthier.

## Campus Based Fee: FACE/LEEAP (continued)

### COUNCIL COMMENTS:

#### YES – Campus Recreation

- I vote to recommend a CPI adjustment to a portion of the FACE fee supporting Campus Recreation once again because of how big of an impact it has on our campus. I would love to see them continuing what it is they're doing.
- I'm a member of the Band-Uh!, which means that I participate in many Campus Rec activities and therefore understand their impact quite well.
- Amazing programs.
- Used by a large number of students and large employer.
- I support the fee because recreation is a necessity for all students to experience and learn for their mental and physical health. The ARC helps us be better students and has student works that will be paid increased minimum wages.
- Important for student retention and recruitment.
- Craft center and campus rec provide valuable services to students, stress relief and health and wellness services.

#### NO – Campus Recreation

- This is a large increase of funds to request and in addition for charging each student \$16.15, an additional fee for all students who are playing IMs. The new IM fee is very high and most students can only play 1 per quarter so I do not think the increase will be beneficial.
- Annual fee is already large enough as it is. This institution can be run more efficiently.

#### YES – Intercollegiate Athletics

- I think the stadium and aquatic center provide good opportunities for students in terms of recreational activities (games, tailgates, movie nights etc). I think however, they would benefit from publicizing such events more
- While I believe the aggie stadium and the Schaal aquatic center can stand to benefit a larger pool of students, they do serve a decent amount. These facilities do require repairs and upkeeps to run. The CPI adjustment is necessary for them to continue their current level of work, and will not prevent them from expanding the future to serve more students.
- I do think that the maintenance needs to be met. If the CPI isn't given then other things must be neglected in order to pay the employees the new minimum wage.
- Both facilities are at risk of falling behind of their maintenance schedule. I believe a CPI increase will help each facility stay relevant and useful.
- CPI adjustment makes sure UC Davis maintains continued high-quality services to all students without any compromised level. Affirmative "yes".
- This is necessary.
- I believe that a CPI adjustment to the portion of the FACE fee supporting the Aggie Stadium and Schaal aquatic center with intercollegiate athletics because of how much they are both used by students on Davis's campus.
- Because I'm in aggie stadium quite often, I understand how much it would benefit from the CPI adjustment. It is used by many campus groups, and employs several students who would also be affected if we did not pass the adjustment.
- It is important to support our athletes.
- Want to allow ICA to provide the current services and access that they do at these facilities. Provide value to a large number of students through direct and indirect access.
- I vote yes because both the Aggie Stadium and the Schaal Aquatic center affect the student body by giving entertainment, recreation and jobs, among other benefits. This fee will help keep the mentioned facilities running with workers and safe conditions.
- I think centers such as these are important for student retention as well as fundraising for the university.

## Campus Based Fee: FACE/LEEAP *(continued)*

### COUNCIL COMMENTS:

#### YES – Intercollegiate Athletics

- I believe a CPI adjustment is required due to the minimum wage increase. However, the idea that Schaal and the stadium appear to be catered to very specific student groups. Having a fee on the student body overall that steadily increases feels as though we are not prioritizing the needs that would benefit all students.
- Aggie stadium serves a wide population of the student body. The Schaal aquatic center serves less people but provides services and spirit to the campus.

#### NO – Intercollegiate Athletics

- The aggie stadium and Schaal aquatic center serve very specific groups of people and not a large enough audience.

#### LEEAP “NO” comments

- **Law School Recruitment, Retention and Outreach.** This vote [no] is based on concern for students at the Law School who are currently paying extremely high rates of tuition. When LEEAP was approved, tuition was about \$5,000. It is currently over \$47,000.
- **Law School Intramural Sports.** Same as above. Also, I did some informal polling and it seems as if law school students have extremely low rates of participation in intramural sports.

## Campus Based Fee: CEI

**Charge:** Review presentations from the departments receiving funding from the fee. Vote to recommend/not recommend a CPI adjustment to the fee in 2019-20.

**Fee Name:** **CEI – Campus Expansion Initiative**

**Fee Summary:** Passed in 2002 to provide funding for: ICA move from Division II to Division I, Coffee House expansion, Unitrans new buses/new Silo bus terminal, Sport Clubs and Intramural Sports financial support to expand rosters and sports, Principles of Community Center (Student Community Center), Student Health Center and a return to aid component.

		<u>2018-19</u>	<u>2019-20 with CPI Adjustment</u>
<b>Fee Amount:</b>	Annual Fee, Undergraduates:	\$ 576.38	\$ 595.04
	Annual Fee, Grad/Professionals:	\$ 200.64	\$ 206.25
	Annual Fee, Law Students:	\$ 190.76	\$ 195.98

Department Presentations	Name of Presenter	Date of Presentation
Student Affairs Resources	Luci Schmidl, Budget Manager	01/25/19
ASUCD Coffee House	Darin Schlupe, ASUCD Dining Services Director	01/25/19
ASUCD Unitrans	Jeffrey Flynn, ASUCD Unitrans General Manager	01/25/19
Student Health & Counseling Services	Margaret Walter, SHCS Executive Director	01/25/19
Student Community Center	Rebecca Miller, SA Resources Associate Director	02/01/19
Intercollegiate Athletics	Kevin Blue, Athletics Director	02/01/19
Campus Recreation	Deb Johnson, Campus Recreation Director	02/01/19

## Campus Based Fee: CEI *(continued)*

Voting took place on 02/08/19

### RECOMMENDATION RESULTS:

*The Council voted to recommend a CPI adjustment to all fee recipients*

Action Item #048

#### Quorum Met

Total Voting Members: 19

In Attendance: 16

Quorum was met at 84% attendance

#### CEI CPI Vote

Per the Council on Student Affairs and Fees Bylaws: *Votes to recommend CPI adjustments on Campus Based Fees must pass by 66%, rounded to the nearest number.*

- *Law student only votes on Student Health & Counseling Services*
- *Grad and Professional students only vote on Campus Recreation and Student Health & Counseling Services*
- *Undergraduates, faculty and staff vote on ALL components of CEI*

CEI Fee Recipient	YES	NO	Results
Intercollegiate Athletics, Grants-in-aid	13	0	CPI Adjustment Recommended
Campus Recreation, Sport Clubs & Intramural Sports	14	1	CPI Adjustment Recommended
ASUCD Coffee House	12	1	CPI Adjustment Recommended
Student Community Center	11	3	CPI Adjustment Recommended
Student Health & Counseling Services	14	1	CPI Adjustment Recommended
Unitrans			
<i>Unitrans does not receive a CPI adjustment as the fee revenue is for debt service only, not operational costs.</i>			

### COUNCIL COMMENTS:

#### YES – Campus Recreation

- I support the CPI adjustment for Sport Clubs and IMs because I have several friends who benefit from their involvement in the programs.
- I personally am not involved with campus rec but their presentation was informative and seems to help many students.
- I am all for increasing in order to pay our student workers their appropriate wage.
- Campus Recreation serves so many students at Davis and promotes health and fun. Many students are hired with Campus Rec and should be continuously supported.
- Sports Clubs and Intramural sports are excellent and should receive the funding they deserve.
- Overall a good program with good intentions and I really do think that they're impacting the students in a positive way.
- Sports Club and IM programs are really wonderful programs to allow students to spend time together, exercise, learn team and leadership skills. It is great that such a range of activities are available to the students at UC Davis. However, I must point out that not all students use their programs or will ever use their programs because they do not enjoy team sports. Helping the whole campus by allowing more people to do extracurricular sports inexpensively is worth the fee. I support the continued student outreach for these programs and having a range of activities for as many students as possible.
- The increase in minimum wage is difficult to budget campus wide. Rather than reducing the services Campus Rec provides, I believe it is wise to approve a CPI adjustment.

## Campus Based Fee: CEI *(continued)*

### COUNCIL COMMENTS:

#### YES – Intercollegiate Athletics

- Need to provide scholarships which currently are not funded through CEI.
- I think ICA does a great job providing scholarships to a diverse range of students.
- The ICA supports a wide variety of students, diverse students and supports female athletes.
- It think it's important to continue supporting student athletes to the best of our ability just as we do non-student athletes.
- I like that student athletes have partial scholarships, to that more students can have tuition assistance. It also make sense because student athletes are also eligible for school grants. I approve of grants in aid being allocated to reflect student representation on campus.
- I was relieved to find out that you can combine academic and athletics scholarships. Also, that they don't go to men and men dominated sports.
- Athletes play a major role across many college campuses and Davis should highlight their efforts by continuing to support student athletes financially.
- More scholarships = better talent on our sports teams = more popularity across the nation = more students applying = we become more desirable.
- We need more money to support our athletes. It's incredibly hard that many of them have to work just to play because they don't get enough. Sports raise and promote our school.
- Although ICA only reaches very specific people, the grants-in-aid reach many ICA students. They should have high academic requirements because academics are more important and they need to focus more on classes.

#### YES – ASUCD Coffee House

- Overall the CoHo does a great job of serving a large number of students through the year. Some improvements could be made to improve or increase student cooking training and to replace equipment before the end of the product warranty. I approve of efforts to frugally run the CoHo, even when it leads to changing plans submitted to COSAF. Reports of progress on plans submitted to COSAF are greatly appreciated.
- I support the expansion because I am often in the CoHo and when it gets crowded it is difficult to find a seat.
- I think the CoHo is a prominent feature of our UCD community. It would likely be beneficial for the CoHo to re-evaluate and provide an update on renovations in the fall, just so we get a better idea of how they're handling their funds.
- I think the CoHo cooks need more training. Also, it needs a better structure when it comes to student needs. The fact that you need a doctor's note in order to qualify as "sick" is ridiculous. My roommate had a cold for weeks that essentially was minor bronchitis. She felt like crap everyday and was coughing so much her body hurt. I wouldn't want someone in that state touching my food.
- The CoHo is integral to students and if services can be more efficient and can accommodate more students, the CoHo should receive support from CPI increase.
- The CoHo provides for so many students that they deserve this increase for employees and customers alike.
- The coffee house needs huge expansion to accommodate the volume of students. Other improvements are essential.
- We need a timeline for their renovations because it just seems like they are asking for money but have no plan for it. We also need a check-in early in the academic year to make sure they are keeping with schedule. If by next year there is no strong timeline then they should not have the increase.

#### NO – ASUCD Coffee House

- The CoHo does not reliably follow through on their expansion plans.



## Campus Based Fee: CEI *(continued)*

### COUNCIL COMMENTS:

#### YES – Student Health and Counseling Services

- I like that the fee will help decrease regular appointment costs. However, I must stress that the fee needs to decrease appointment costs for students who do and do not have UC SHIP. I like the free menstrual products in the building and support the SHCS provider to PERIOD.
- It might be a good idea to provide masks on campus during winter when lots of people catch a cold and spread [it].
- Absolutely important work and [has] very specific goals.
- Love that they are trying to expand their services for [our] campus.
- The Student Health and Counseling Services needs the CPI adjustment to continue supporting the UC Davis community, their services are necessary.
- I think they're doing great things. Especially with having the free menstrual products in the restroom.
- Student Health & Counseling is doing GREAT work. I appreciate that they're focused on both improvements they can make now as well as long-term improvements.
- I support the CPI adjustment for the SHCS because they need more resources (specifically in the mental health department) in order to support more students.
- Law Student: With tuition and fees, attending King Hall will cost around \$50,000 without a scholarship, for each of three years. I know that many of the more junior students at King Hall, and I worry about how some of them will be in massive debt for much of their lives. In the short term, access to things like Student Health and Counseling Services is undoubtedly important. In the long term, being free from financial constraints and stress that come with hundreds and thousands of dollars in debt is important to [sic]. Although I approve of the CPI increase, I write this comment because this new status quo is not unremarkable.
- I vote yes on this in anger because I feel that they could do more. I do like their new initiative to put feminine hygiene products in all bathrooms. As a man I never considered the need for this given that there is always toilet paper. We should lead in this.

#### NO – Student Health and Counseling Services

- The CEI fee should not be used to subsidize abortion in any manner, including building equipment.

#### ASUCD Unitrans, Comments on use of CEI Fee. No CPI is applied.

- Given the number of students who both utilize and work for Unitrans I definitely believe Unitrans deserves more funding.
- Unitrans is very important to students and I wish they got all the money. Their organization is very strong and provide[s] a great service.
- Unitrans is making do the best they can with present funds. Students heavily rely on Unitrans to get to campus. Because it is so integral to students lives, Unitrans should receive full support.
- Unitrans does an amazing job. I love our transportation system.
- I really hope if things go as planned with the referendum and stuff that you really expand the bus lines that go to the outskirts of Davis (P&Q). I use the bus every day and there's been many times I've been late because the bus was never on time. More people are going farther out because it's cheaper. Also, maybe having something so rain water doesn't leak into the bus.
- I like that Unitrans will expand its services and be able to pay the student workers of the bus system. I approve of the shift toward environmentally friendly buses.
- I think it's beneficial that they are using their CEI increase to help match federal funds and grants. I think it would be a good idea to look into lowering their current minimum wage (which is 20% over the state's minimum wage) by 10%. This slight decrease would provide Unitrans with more money to use in increasing capacity trippers or decrease time between busses while still maintaining a sizable incentive for people to work for Unitrans.
- If Unitrans does not receive money we will lose many vital resources for our campus community, specifically those who live off-campus. We need to have efficient, reliable buses for our student population.
- We, or I believe Unitrans does an amazing job. The only negative I can think of it that V and J lines always have maintenance issues given the trees can't get pruned in a timely manner. Which isn't their fault. I like our busing system.



## Campus Based Fee: CEI *(continued)*

### COUNCIL COMMENTS:

#### YES - Student Community Center

- I support the CPI adjustment for the SCC because I enjoy the CoHo South, however it gets very crowded so it would be nice to see an expansion.
- Their plan for South CoHo expansion is very tentative and need[s] a better timeline. Overall they are very beneficial to students.
- Student employees should continue to be supported. Also, the SCC serves many different groups of people on campus, expanding benefits campus-wide.
- You guys need to build the reserves in order to be able to renovate in due time.
- I approve of saving money in the reserve for eventual building upkeep. However, most students are likely to appreciate efforts to use the money now to serve the current students.
- As a minority student, I think the SCC is a valuable resource that should be granted the ability to maintain + increase their services

#### NO - Student Community Center

- This place isn't used by the vast student population yet costs a ton of money. I'm a minority and have never needed anything from there.

## Campus Based Fee: AGGIE FEE

**Charge:** Review presentation from The Aggie. Vote to recommend/not recommend a CPI adjustment to the fee in 2019-20.

**Fee Name:** **The Aggie Fee**

**Fee Summary:** The Aggie fee funds the majority of the operations of *The California Aggie* newspaper, including newspaper printing, staff pay, equipment purchasing, and marketing. This is the third year the Council had oversight of The Aggie's CPI adjustment, as the referendum passed in Winter 2016 and the fee began in Fall 2016-17.

		<u>2018-19</u>	<u>2019-20 with CPI Adjustment</u>
<b>Fee Amount:</b>	Annual Fee, Undergraduates:	\$ 11.86	\$ 12.33
	Annual Fee, Grad/Professionals:	\$ 0	\$ 0

Department Presentation	Name of Presenters	Date of Presentation
California Aggie (ASUCD)	Emily Stack, Editor in Chief	03/08/19

## Campus Based Fee: AGGIE FEE (continued)

Voting took place on 04/06/18

### RECOMMENDATION RESULTS:

*The Council voted to recommend a CPI adjustment to the Aggie Fee*

#### Quorum Met

Total Voting Members: 19

In Attendance: 17

Quorum was met at 89% attendance

Action Item #062

#### Aggie Fee CPI Vote

Per the Council on Student Affairs and Fees Bylaws: *Votes to approve CPI adjustments on Campus Based Fees must pass by 66%, rounded to the nearest number.*

*(17 in attendance + ASUCD President by proxy + 1 absentee vote)*

	<u># of Voters</u>	<u># Needed to Pass (66%)</u>	<u>YES</u>	<u>NO</u>
The Aggie Fee	19	13	13	6

### COUNCIL COMMENTS:

#### YES

- Loved the presentation, and I think they do an excellent job.
- The department should do a survey on the necessity of the print copy of The Aggie. If the result is against the print form. Consider drop off of the print form in 20-21 year.
- I do think there needs to be less paper being printed. There is a lot of wasted paper that could go towards something else if you didn't print so much. I've noticed an increase in income since going back to print but there's also an increase in expenses. Print is dying and before the Aggie is lost you need to reinvent your platform. If you get the CPI increase please look into upgrading your online platform.
- Could The Aggie re-evaluate the number of copies printed, create a more mobile friendly platform to connect more with students.
- I would like to see The Aggie reconsider their costs (specifically printing costs). However I want them to be in a place to be able to explore options, which an adjustment to CPI increase would do.
- I think The Aggie should continue working on improving the marketing of online news and reduce physical print amounts.
- The benefits of keeping the paper in print are small. But the CPI increase in this case is so modest that I think it's worth it.
- Great job growing revenue over the past 3 years. I believe The Aggie is an important service to the campus community and provides great learning opportunities outside the regular curriculum. Focus on your digital presence in the coming years.
- The Aggie provides a valuable service to the campus community. Would like to see more emphasis on stories that are focused on campus.
- I was hesitant to vote yes on the CPI adjustment and solely on the support it gives to printing the newspaper. I appreciate the experience that it gives members for decision making. However, newspaper print is dying so the money should not be only used for print.
- It is vital to allow this service to expand a manager to provide longevity and increase productivity. The cost of this increase would allow much needed cash flow required to procure resources needed to make it a self-sustaining service.

## Campus Based Fee: AGGIE FEE *(continued)*

### COUNCIL COMMENTS:

#### YES

- Might be good to consider adjusting the medium to a more modern way since paper newspaper is on the downside worldwide. E.g focus more on mobile/browser version. Still good to keep some paper copy for people without access to smart device and alumni

#### NO

- The Aggie fee and the Aggie Newspaper provide a valuable service, however, there is far too much focus on printing excess newspapers that will get donated/thrown away. Focus more online.
- While I do see the need for The Aggie and find it important to have, I think that they need to re-focus their funding and allocation toward an online platform. The paper copies cost a lot more money and do not reach enough students. Also, while the CPI increase is not large, many CPI's will be passed and the increases add up. I do not see this as a priority compared to other things.
- I do not think that they are using their current funding appropriately so adding more money is not efficient. They need to rethink their business model and decide what is best to provide for our student population.
- There is a need to focus on online distribution and decrease the amount of print available as more and more students are accessing The Aggie online and print is wasteful.
- I think The Aggie should focus on mobile. Reallocate the paper budget towards growing social media app. I like the opportunity/exponential learning it provide students. Just don't need paper.
- While the fee in and itself isn't much, I just don't see the benefit of the physical paper to the greater student body. I understand that it benefits those working for the paper, but they will not be the only ones paying for it. I think physical paper productions should be cut back. Not necessarily eliminated completely.

## Campus Based Fee: SASI

**Charge:** Review presentations from departments receiving funding from the fee. Provide comments and recommendations regarding appropriate use of fee revenue.

**Fee Name:** **SASI – Student Activities and Services Initiative**

**Fee Summary:** SASI is a continuation of the Student Services Maintenance Fee which was passed in 1993. SASI initiative was passed in 1994 to provide additional fee revenue to ICA, IM Sports and Sport Clubs, Recreation programs and it redirected the Student Health Fee to ICA.

CPI adjustment is automatic per the language of the referendum.

		<u>2018-19</u>	<u>2019-20 with CPI Adjustment</u>
<b>Fee Amount:</b>	Annual Fee, Undergraduates:	\$ 366.60	\$ 380.90
	Annual Fee, Grad/Professionals:	\$ 0	\$ 0

*The Council forwarded Comments & Recommendations on 1/16/19*

Action Item #023

Department Presentations	Name of Presenter	Date of Presentation
Divisional Resources (Budget Overview)	Luci Schmidl	11/30/18
Intercollegiate Athletics	Kevin Blue, Anissa Nachman	11/30/18
Cross-Cultural Center	Mayra Llamas	11/30/18
Women's Research and Resource Center	Cecily Nelson-Alford	11/30/18
Campus Recreation	Deb Johnson	01/11/19

## Campus Based Fee: SASI *(continued)*

### COUNCIL COMMENTS PROVIDED ON 1/11/19:

#### Campus Recreation

- I believe that the improvements and new parts of the ARC facility will have a huge improvement and are needed. The ARC currently, is overcrowded and condensed and all of the new equipment will have a very positive impact!
- Presentation well done. I would like more oversight in the form of sub-committee meetings.
- Facilities are used by a wide swath of the student population, the budget is well managed. It is excellent that Campus Recreation employs so many students.
- Very well done, showed how funds directly benefit a large amount of the student body. I approve an adjustment.
- I'm excited for when the ARC opens. I definitely think it will be a good thing for our campus once the two projects are done. It was very informative as usual.
- I think campus rec is doing great, but I think they need to get the word out about the different programs and services that they offer.
- It seems that UC Davis Campus Rec is doing a great job with outreach, its student employment and how it's managing the reserves.
- The Campus Recreation presentation was very thorough in presenting the project's completion and current use of facilities. The students at UC Davis clearly enjoy using the recreational opportunities on campus. It will be great for the current and in-coming student body to be able to use the expanded ARC and pool.
- I believe that Campus Recreation reaches a huge amount of the student population with the new expansion, they deserve the SASI fee to continue outreach and servicing students.
- Based on the info provided, facilities (ARC, Aquatic center) is being used more frequently and by more students despite construction. This expansion project serves to benefit more students in many forms, including increasing student employment.
- The Campus recreation presentation was very clear and well presented. It made me excited for the rec center after all the construction. The presenter made good use of visuals and was very transparent about the spending of the money.
- The presenter made compelling argument that funds are being used well. I was excited to hear about all of the ARC Renovations.
- I really enjoyed seeing the progress of the ARC expansion and renovation of the Rec Pool. And thanks for the shout out to the Band-Uh!
- Quick and informative. Did not get bogged down with details. Made a good argument about the necessity for the CPI Adjustments and their proper use of them.
- The presentation was very good and I like how they showed their decision making process as being impacted by student comments and desires as opposed to only what they thought was best.
- I am completely in support of the much needed upgrades to the rec center but agree with some of the members that more outreach is needed. There are a lot of students here who don't know about the amenities and access, and efforts need to be made to make more people aware of these.
- They engage a large percentage of the student population. Good use of student feedback to drive the new initiatives and expansion.
- So excited for the new Campus Rec facilities come online this spring! This unit is great for bringing the community together while promoting healthy live-in. highly support funding requests they have and hope to see state of the art facilities and programs for many years to come.

### COUNCIL COMMENTS:

#### Cross Cultural Center

- I do think having a cross cultural center is very important although my concern is how many students they reach. Considering that the center has been open since the 90's and still shows very low members suggest they still are not effectively reaching students. We only have the data for the past couple years, but with such low numbers I'm not sure how their new ideas will impact the center.
- Needs to promote services/programs more to include more students. Outreach should be proportional to students paying (35,000+)
- 3,000 unique swipes, 10% of the undergrad population.
- The center showed how it will use its funds to grow and improve, and made a point of how all communities are welcome, so I approve on adjustment.
- I would love to know if the vacancy for the director position has been filled. The small space limits how much outreach can be done. Eventually, I think you'll need a bigger space. You can have so much outreach no one will want to go there because of lack of space.
- I think the CCC needs to reach out to more communities. While they do great work for their current communities, there are still many groups that are not being represented (ex: there are programs for Mexicans and Chicana communities but no other South American cultures).
- The cross-cultural centers outreach could be improved: there are so many great programs that it seems many students aren't aware of!
- The CC has great student inclusion and outreach activities that benefit the student body. The increasing use of the center is great to see as well. The SASI fee is clearly being put to great use and will continue to.
- I believe the cross cultural center is making decent strides to provide services to the UC Davis community but they are just not hitting the mark. They have been open and around for a decent amount of time and should be showing more progress than this.
- The CCC is doing very important work and their efforts are clearly – for example, trying to use swipes more, collaborating with other resource centers at Davis, etc. The main thing going forward is outreach to enforce the hard work put into running the CCC.
- I was very surprised by the amount of use that the cross cultural center gets and I learned a lot about what they do that I didn't know before.
- The presenter enthusiastically promoted the CCC. I am a minority myself but I did not see much value in it. However, if it's important to some people then I am in favor of it.
- I think the continued support of the CCC is definitely important because of the population and communities it serves. I haven't seen there myself, but I have seen the impact it has on some of my friends.
- The presentation was very informative and very detailed about how the SASI fee is being used. They listened to COSAF's concerns about outreach and are passionate about taking any recommendations.
- I enjoyed this as well and as an international student (African) I believe this info was valuable for me and my community.
- I missed this presentation last November, along with the 2 on the back.
- Maximize their resources. Would benefit from more outreach to let more students know what is available.
- Should continue to focus on data collection to paint a better picture on use and impacts of the programs they run. Neutral opinion on this unit.
- It's too late to comment on the presentation, but I feel that it's extremely important for members of COSAF to understand that the outreach and services provided by the CCC (and Women's Resources Center as well) are often the only form of support available to some students on campus. Funding for these centers is vital because for many underrepresented students, the standard resources available elsewhere are inadequate.

## Campus Based Fee: SASI *(continued)*

### COUNCIL COMMENTS:

#### Intercollegiate Athletics

- I believe that it is important to expand these programs to remain competitive with other schools programs. The presentation showed needed improvement and with this fee can work to support these programs.
- They need more money.
- ICA is frugal with funds and well managed. They provide value to students and many students are allowed to use facilities.
- I think the facilities definitely need maintenance, I just don't know if CPI is the right vehicle for these adjustments. I'd rather they be funded by the university itself, rather than incremental/incidental savings for big projects. Closer to a referendum.
- I think the presentation was really good. It was organized and the information provided was clear and concise.
- I appreciate ICA's transparency with their budgetary information. They are using their funding efficiently and should continue in this way.
- The fee changes for intermural sports seems much appreciated by the student body.
- As always the athletics department benefits the students of UC Davis, student recreation, entertainment and more. I support the projects benefits to the student body through formal and informal sport activities. Hopefully the pool renovations sees a lot of student traffic.
- ICA brings in an amazing amount of revenue to the university and provides an experience for the entire campus. Athletics is also what puts a school on the map so the SASI fee should be approved.
- The presentation have clearly demonstrated ICA have been/continue to be conservative with expenses/speeding money and trying hard to raise funds themselves. There are many costs associated with running athletics and since we have one of the biggest athletic programs across universities, support is very much needed.
- The presentation was very transparent and I also really liked that the presenter made comparisons between Davis and other schools.
- I loved the presentation that Kevin gave us! He always strives to be very transparent with the numbers and his explanations about why renovations are important. I also loved the tour he gave us of the stadium and associated facilities. I have a particular interest in seeing the improvements in the stadium as a member of the Band-Uh.
- The presenter was very detailed and open about the use of the fee.
- I still don't see how this benefits the non-athletic community really.
- Fund is needed to support a 25-team program. ICA does a good job running a clean operation.
- ICA has really improved over the past 5+ years. Think the exposure to UCD on a more national level that they provide is a good thing. Budget is quite large compared to other units. So continue to focus on keeping expenses in check and increasing other revenue/funding sources outside of student fee increases.
- I appreciate the transparency on staff salaries and budgeting. This may have been addressed during the presentation that I missed, but I am curious about why SASI reserves and revenues have no specific planned uses. Is this to cover inflation, or because unexpected expenses occur when equipment needs replacement? It would be helpful to have more details about what the extra reserve money has been used for in the past. I am not clear from reading the paperwork about whether the return to aid is in place now in the SASI fee. On the SASI Orientation page, it says that this was not in effect when it was created. I did see a return to aid in a previous presentation, but wasn't sure if it was added to SASI or only appeared on the Unitrans referenda.
- I would also like more details on the redirected Student Health fees that are redirected to athletics, and how this impacts health resources on campus.

## Campus Based Fee: SASI (continued)

### COUNCIL COMMENTS:

#### Women's Resources and Research Center

- The WRRC is an important outreach for students and I think their efforts to expand and reach more unique members will be very beneficial. The goals and purpose for the center are very important and is a need resource on campus.
- Need more data, I understand swipes are a problem; however, you could have a counter at the door. There should be a measure of usage to promote accountability.
- The WRRC seems much underused, low swipes and not a particularly widely used service by students. WRRC should do more outreach with the students. Maybe consider joining forces with other women's services in UC Davis to increase engagement.
- I wish there were a confidential way to collect uses data – perhaps like how concerts will count people one-by-one with a clicker. Either way, I support their efforts and therefore an adjustment.
- It was very informative. More space will be necessary as you continue to grow. There is only so much outreach you can do before it'll show negative effects. People will not want to go there if there is really no room.
- I think they're doing great work. I think a better way to reach student engagement would be to have the person at the front desk use a basic counter rather than swipe students in. While it would count repeats when someone comes in multiple times, I think it would give a better estimation of student engagement.
- The center should do more outreach; the programs offered are wonderful (the library is great) and it seems like female students know that there is a student space. I could see future student bodies increasing the fee if there was more students using the programs and great space that exists. I know there are privacy issues, but trying to boost numbers other ways would be great.
- Although the WRRC is implementing card swiping, it is clear that it has great outreach programs including study space and its outreach which benefits the students of UC Davis. It will be good to see increased use of WRRC facilities through the outreach efforts.
- The WRRC is an amazing resource for individuals on campus going through a difficult time and should continue to be funded.
- Similar to CCC, the WRRC needs to elevate outreach to ensure higher resource use and have their work shine through more.
- I thought that the presentation was well done but I hope I can see more outcomes coming from the center and hopefully they reach more people.
- The presenter compellingly defended the program. Even if a lot of people don't use it, it could be a really big help to those who do.
- While I believe the WRRC is important, it should place more emphasis on outreach. I have been at UC Davis for 2 years and still have not utilized this on-campus resource.
- There is a necessity for more outreach and more space because the WRRC is doing important work as presented but not enough people know about it. The presentation was well done and informative about all the programs available that I didn't even know about even though actively visit the WRRC.
- This presentation was good and highlighted a resource I didn't know existed.
- Does good work, focusing on outreach will allow for more students to know the work they do.
- Should continue to focus on data collection to paint a better picture on use and impacts of the programs they run. Neutral opinion of this unit.
- My thoughts are the same as those above for the CCC. While the funding that reaches these centers is much smaller than what goes to the athletics department, the services provided are extremely important and are often the only form of outreach that prevents many students from falling behind or even dropping out of school.



## Campus Based Fee: TGIF

**Charge:** Review annual report and provide comments and recommendations regarding appropriate use of fee revenue.

Name of Fee: **TGIF – The Green Initiative Fund**

Fee Summary: The Green Initiative Fund (TGIF) was created to promote sustainable development by providing monetary resources to the UC Davis Community and educate students of all backgrounds by empowering them to develop, propose, and enact sustainable projects on campus.

In Winter Quarter 2016, the initiative was presented to students and passed. An undergraduate TGIF student fee (\$3.00 per quarter) began in the fall of 2016. The TGIF committee and manager are required to report to COSAF annually.

Five year sunset clause. There is no CPI adjustment on this fee.

		<u>2018-19</u>	<u>2019-20</u>
Fee Amount:	Annual Fee, Undergraduates:	\$ 9.00	\$ 9.00
	Annual Fee, Grad/Professionals:	\$ 0	\$ 0

*The Council forwarded Comments & Recommendations on 3/12/19*

Action Item #063

Department Presentation	Date of Presentation
Camille Kirk, Director, Office of Sustainability & Environmental Stewardship Matt Licina, Student Member of the TGIF Committee	03/08/19

### COUNCIL COMMENTS PROVIDED ON 3/8/19:

- The mission is helpful. They seem to fund projects rather liberally. I would want to investigate their approval process.
- Thanks for presenting! Your presentation would be strengthened if you included some project photos/videos in future years. Sounds like a pretty cool program.
- I would have liked to hear TGIF funding more significant projects that are doing more impactful things for substantiality. As good as it is to plant climate friendly trees, I would like to see more.
- I really liked their presentation and loved hearing about all their projects. The grants they provide fund unique projects that greatly benefit the student body. Environmental awareness is very important and I think it is a positive program. I would like to see how many grants are approved a quarter and see the end numbers but overall I liked them.
- I think TGIF is an amazing opportunity for students to fund personal sustainability projects. This is especially important on a campus that values being environmentally friendly.
- As the carry forward decreases, how can TGIF minimize expenses to be able to maximize awards?
- TGIF has a great organization. I understand they just started so they are still getting organized but I would have wanted more info about grant recipients and the whole application process because as stated this may be the first grant that many students write.
- I think that TGIF is a crucial thing on our campus considering we are having so many issues with our environment. I also love that it's aimed at undergrads because they need those kind of resources when going out into a real career field.
- The financials are very unclear. Try to adjust the format to make losses and income clear.
- I really was not impressed with how the TGIF funds have been used so far. Other than planting sustainable trees, none of the projects that the presentations mentioned seemed particularly related to environmentalism. I just do not see the value of this program.

## Campus Based Fee: TGIF *(continued)*

### COUNCIL COMMENTS:

- In general, I am supportive of TGIF. UC Davis is one of the top universities in the world, in environmental sciences; we are also one of the most ecofriendly schools in the U.S. I would like to see more efforts being made to bring awareness to TGIF grants, however. And possibly a more detailed breakdown of how funds are allocated for this.
- Perhaps next time you could include some videos/photos of funded projects. It would also be nice to have an outline of what benchmarks a project would have to meet.
- No comments, I would like to see a list of funded projects and thoughts/reasoning behind approval.
- I appreciated how in-depth of the grant allocation process the presenters went into. Giving specific examples of projects the TGIF has funded was insightful as well.
- I think the TGIF does really great work. I do wish that they worked on improving their marketing and advertising for the kinds of events they support.
- The annual report is reasonable and well-justified. The grants benefit undergrads the most. This is a very good initiative. Since there is a large amount of carry forward, the department may consider funding more proposals that are led by undergraduate students.
- I think this was a very informative session and I find that TGIF is a fund with benefits for students and the environment. They seem to have a handle of their financials as well.
- The TGIF presentation showed that the committee has expanded the outreach for student applications, the committee form, and started granting money to applicants for their projects. I like that the committee has a grant workshop to help applicants refine their ideas which is important for students as first time grant applicants. I also approve of year round applications so that students have the opportunity to start their projects as soon as they can. I would like to know more about professor outreach to see if there is room for improvement.
- Still have a lot of carry-forward right now (even if it is decreasing). Some cost is bigger in the starting phase and cost less to maintain. As the education goes on, the awareness of protecting environment increases, it gets easier to keep it than the beginning, so that cost may also decrease. (Otherwise the education method needs to be improved). There is a limit of the ability to support research projects always.

## Campus Based Fee: GSA FEE

**Charge:** Review presentation from the GSA representative. Vote to recommend/not recommend a CPI adjustment to the fee in 2019-20.

Name of Fee: **GSA Fee – Graduate Student Association**

Fee Summary: To fund Graduate Student Association programming, services and facilities (operations costs, not capital).

Only COSAF Graduate members will vote on the recommendation for CPI adjustment.

Fee Amount:	Annual Fee, Grad/Professionals:	<u>2018-19</u> \$ 54.25	<u>2019-20 with CPI Adjustment</u> \$ 56.83
-------------	---------------------------------	----------------------------	--

## Campus Based Fee: GSA FEE *(continued)*

Voting took place on 02/08/19

### RECOMMENDATION RESULTS:

*The Council voted to recommend a CPI adjustment to the GSA Fee*

#### Quorum Met

Total Voting Members: **3**  
 In Attendance: **3**  
 Quorum was met at **100%** attendance

Action Item #049

#### GSA CPI Vote

Per the Council on Student Affairs and Fees Bylaws:

- Recommendations for CPI adjustments on Campus Based Fees must pass by **66%**, rounded to the nearest number.
- Only Graduate & Professional student members will make recommendations on GSA Fee CPI adjustment

	# Of Voters	# Needed to Pass	<u>YES</u>	<u>NO</u>
Graduate Student Association (GSA) Fee	3	2	3	0

## Student Services Fee

**Charge:** Review list of 2018-19 Student Services Fee recipients, based on report provided by Budget & Institutional Analysis. Request presentations from select departments receiving funding from the fee and provide recommendations to the VC of Student Affairs and VC of Finance, Operations & Administration regarding appropriate use of fee revenue.

Fee Name: **Student Services Fee**

Fee Summary: Set by the UC Regents and charged to all registered students system wide, with few exceptions. This fee supports services and programs that directly benefit students and that are complementary to, but not a part of, the core instructional program. The majority of the fee funds are spent on student services, including counseling and career guidance, cultural and social activities, and student health services.

	<u>2018-19</u>	<u>2019-20</u>
Fee Amount: Annual Fee, Undergraduates:	\$ 1,128	\$ 1,128
Annual Fee, Grad/Professionals:	\$ 1,128	\$ 1,128

Subcommittee: COSAF formed a subcommittee of 7 members, tasked with reviewing completed templates from 40 SSF funded departments.

The subcommittee met for 4 meetings during Fall 2018 and Winter 2019 to review and rank the top 10 departments to present to COSAF, in order to receive additional information.

Entire Council reviewed the 10 templates and voted for their top 5 to present.

Top 5 departments presented to COSAF during Spring quarter.

Following all presentations, entire Council completed a survey, providing input and comments on each department's use of Student Services Fee funds.

*The Council forwarded Comments & Recommendations on 5/7/19*

Action Item #088

## Student Services Fee *(continued)*

Department Presentations	2018-19 Allocation	Name of Presenter	Date of Presentation
Academic Assistance & Tutoring Centers	\$ 2,210,213	Carol Hunter Inez Anders	04/19/19
Mental Health Funds (Mental Health Fee)	\$ 3,973,000	Margaret Walter	04/19/19
Office of Student Support & Judicial Services	\$ 956,634	Don Dudley Colette Nuno	04/19/19
University Registrar	\$ 1,168,319	Erin Crom Megan Glide Villasenov	04/26/19
Student Information Systems	\$ 6,074,909	Meggan Levitt Viji Murali	04/26/19

### COUNCIL COMMENTS PROVIDED ON 5/3/19:

#### Academic Assistance & Tutoring Center

- The AATC does important work that is complimentary to academics and supplements student success. Their presentation was informative but did lack how they allocated their student services fee which should have been presented to us as they receive a substantial amount of the SSF. They definitely should have an increase in their budget as the student population grows and different needs should be addressed.
- The AATC is an incredibly valuable resource and they deserve more support. They run a very efficient organization and I am impressed by all of the career staff's work in maintaining this resource. I think the AATC would benefit by continuing and furthering outreach to first years as students benefit the most from the tutoring center when they are aware of it's services before they are in dire need of assistance.
- Please subcategorize of the Operational/other Costs, and possibly the number of paid professional staff and students.
- After seeing their presentation I understand the burden this department has and where our student money is going. I realize that most decisions aren't necessarily in the hands of the staff of the department however they do control the immediate. My recommendation to give them more money is not because I feel they have earned that money. Academic assistance and tutoring I feel only helps people that are already performing well and have ample financial resources. Statistics are not posted publicly on staff hired (both student and staff) and FTE's in actuality. To me, this department is failing severely to meet the demands of the school and the students paying for these peoples' paychecks. For example, you go into tutoring and tutors have maybe 1 hour left, you spend 45 minutes teaching them how to tutor you based on your specific lecture, then they leave without helping you or tell you they don't know. In the math tutoring areas you don't have a single page on a website that has all tutoring across the entire campus and when you do get to the math center across from the geology building. You will find math 21 tutors twiddling their thumbs while 17abc and 16ab students are challenged. I don't care what the problems internally are with this, the only focus should be the student. A math tutor should be able to tutor a student at any point within their studies and understand the math. If not, stop hiring students and hire professionals with less hours and you will get a greater productivity than now. Raise the bar for once.
- I was glad to learn more about the AATC during the presentation. It seems like they are very frugal with the money allotted to them. I approve of the rigorous hiring process and continual evaluation of tutor success. The tutoring center is definitely a valuable student resource for success. The center should continue their outreach efforts to incoming and continuing students. It would be fantastic if the tutoring center had more funds to expand it's current operation.
- I feel that they are a great resource for students.

## Student Services Fee *(continued)*

### COUNCIL COMMENTS:

- Would it be possible to include a tutor evaluation for drop-in tutoring sessions? I was excited to hear about the new tutor training requirements, is there any evaluation of the efficacy of these trainings going to be occurring? It would also be helpful to hear which grade levels you are primarily serving.
- It would be great to see personal stats (improvement in course grades) in addition to testimonials to further capture the impact behind the tutoring centers.
- Worthwhile program. Increase the consistency of tutor quality. Would be interested in increasing funding to expand services and student access.
- I think there needs to be a greater focus on student feedback. Make sure to let the tutors know to ask their students to fill out a satisfaction survey. There were several concerns at the meeting that students might have to wait to see a tutor for a while, and that they often times don't have the knowledge to help these students out. Maybe also a list of frequently asked topics that students regularly need help with can be incorporated into a list--so that tutors may brush up on this in order to effectively help students.

### Mental Health Funds

- The presentation was incredibly informative and addressed every point that we as students would have brought up such as budget allocation and amount of counselors they have/will have in the near future. Mental Health is an important issue that needs to be addressed and the Mental Health Funds are doing all they can to address this.
- Mental health support is an important feature of a healthy college atmosphere and I am proud to be attending a school that pays so much attention to that. That being said, mental health resources are vital and more funding should be allocated to this department so that more students can benefit. Additionally, I would like to see more volunteers/peer counselors (like graduate students or upperclassmen) as it would provide invaluable experience for future clinicians, lessen the strain on the full time psychiatry staff, and allow for more students to be seen at more times.
- The services funded by SSF are more and more important for UC Davis undergraduate students in these fast-paced and highly competitive learning campus.
- The funds from students again are going mostly to payroll which I feel should be covered by tuition. However, I understand that there isn't enough money across the board and somethings as state funding fluctuates you must most things around to roll with the punches. The problem is that mental health is an exponentially increasing travesty on campus. Nothing on campus address the root of the problems because everyone within the school tries to delegate their job through e-mail rather than directly getting their hands dirty with students. The stresses are often financial mixed with a lack of caring by faculty for events within students lives. An unwillingness to work with special circumstances and be flexible because professors don't care about anybody but themselves. A good approach to mental health would be to allow those that need it to seek it outside of campus through what should be a separate vast UC Davis medical center. Look at how good UCLA has it and the amount of money they generate from their medical services. Provide the services, allow insurance referrals, and make money doing it. It's a win for the campus and students.
- I was happy to hear that resources are available to all students and that access to students is improving. Outreach and information should be improved; prior to the presentation I was not aware of the mental health resources available to me.
- I understand that these services are extremely costly and that UCOP has mandated the Mental Health Fee. However, it is still a bit shocking that even after students have paid their Mental Health Fee, their Student Service Fee is also supplementing the Mental Health Sources of Funds.
- I appreciate how resources are being fully used! My only constructive criticism is that the services should be better marketed so more students can use them.
- Does well with limited budget. Would like to see Counselor:student ratio decrease. In general, the school needs to publicize more that counseling is covered through UC SHIP and that counselors can help students work through a variety of mental or emotional issues.

## Student Services Fee *(continued)*

### COUNCIL COMMENTS:

- The mental health push has been extremely prominent over the last couple of years. I think more funds should go into developing community resources (CAN counselors) and we need to concentrate on effective advertising
- Appreciate the investments that they are making and always looking for ways to enhance services.

### Office of Student Support and Judicial Affairs

- The OSSJA presentation was informative but did not include information about their budget allocation. They have a branding issue that needs to be addressed because they provide important services that I did not know about. The general student population knows them as SJA, the people they have to go to when they get in trouble but OSSJA provides much more than disciplinary actions. There is a need for a re-branding because they have the SSF to provide services to students and if no students knows about these services then there is no point in providing funds for those services.
- I would like the OSSJA to provide more information to students about the resources they offer. I only heard about the non-judiciary services because of COSAF and it should be made common knowledge to all students.
- All of the funds go into the salary and benefit support. Are the paid members UCD undergraduate students serving on the Campus Judicial Board?
- This department had the most organized and detailed presentation. Their financial slide was consistent with an actual Profit and Loss report and it showed their finances are on point. My only suggestion would be that the word “affairs” needs to be eliminated. It’s negative connotation implies that this is the place for disgruntled academics to punish the students that pay their raise secure salaries. I would support the name “Office of Student Support and Judicial Success”. This name allows students to understand that there are also counselors and resources there that can help them. Not just counselors riding a gravy train given their funding is a tragedy of the commons.
- I applaud the OSSJA for doing such a great job supporting students and professors at UC Davis. The office is using it's funds very well. My only concern is that the students do not know the OSSJA's purpose very well. This could be rectified with outreach to students. In addition, professors could stop referring to the Office solely as a judicial resource.
- If possible, could you request that more lecturers include contact information for OSSJA not only to address academic dishonesty but also advertising the student support services OSSJA offers?
- I hope in the near future, there can be some work done to better market the student support aspect. I think it is an essential source of support for students, especially when sexual assault is very prevalent in college settings. The association behind this department needs to be broadened.
- Good as is.

### University Registrar

- The University Registrar seems academic in nature so there should be a review of this service to ensure that the SSF is being allocated effectively. This department is an essential part of a student's academic progress so this department needs to be reviewed.
- The University Registrar handles their resources responsibly and plan well to provide for all students. I believe it is appropriate to use SSF funds for this department and feel that the allocation amount is equally appropriate.
- The SSF funds support the salaries and benefits of the staff who provide a variety of services to students as defined in the template, such as notary services for transcripts and diplomas. Are there any extra costs when students approaches the Office to request some services, like, transcript and diploma notary services?

## Student Services Fee *(continued)*

### COUNCIL COMMENTS:

- The registrar doesn't appear to have a clear understanding of the students needs but does have an excellent understanding of inner corporate style workings. This is wonderful because to the chancellor and UC Davis the needs appear to be getting met yet for students the customer service would be like regarded as terrible. Nobody understands their description simple because people assume most of their data is digital and is supported by IT systems. There needs to be updated language to show students that their money is going to human labor that ultimately needs to manually do a ton of work. Other things that they do place tremendous stress on students without them knowing because they don't take the time to analyze each student case individually. I hope their CPI increases don't only go to raises but to hire more competent staff that doesn't complain when the work load increases with students. The work load increases from year to year and more students attend however, they should be more efficient given they were paid to learn to be efficient over time. Another point is that this department is responsible for a ton of student mental health problems. For example, a student that's struggling and has only one class left, should not have their financial aid package taken away (student loans) just because they are on probation. This department needs stronger leadership.
- The registrar presentation was very short and to the point on it's purpose. This resource seems to essential part of the students' academic career. Therefore, it is does not seem to fall within the Student Service Fee purpose of funding supplemental resources. I recommend a review of the fee's funding sources. I think the best route would be a gradual reduction in funding by the student service fee.
- In the upcoming years, I request that the University budget be evaluated to see if the Registrar's funding could be sourced from a different area. The Registrar is necessary for UCD, but I believe we should attempt to honor the 'Guidelines for Implementing the Student Service portion of UC Student Fee Policy' and attempt to remove 'non-allowable costs' from being funded by SSF. I acknowledge that the funding to the Registrar is not exceeding 3% of the total SSF.
- Important work is being done but the services provided are very crucial to students and academic in nature. I hope that gradually in the future, funds can be allocated from a different source, one that fits needs and purposes for all better.
- This is a key resource for the education of students and should not be funded through SSF fees. I would like to see a gradual reduction in funding from SSF for this department.

### Student Information Systems

- The IET presentation was incredibly detailed with regards to their budget breakdown of the IET's use of the SSF. Many of the services the IET provides, specifically the enterprise student applications, seem academic in nature and are critical for academic success so there should be a review to ensure that the SSF is being allocated correctly. As stated in their report, the SIS provide key student information and curriculum services to the campus community. Their other services such as the IT express help desk and the open access computer labs definitely fall under the requirements for the SSF and do provide a complimentary service to students.
- I was very impressed by SIS's presentation. All staff clearly know the ins and outs of their organization well, and they use their funding wisely.
- No comments. The director is so incredibly sharp that I could not find a single discrepancy in their anything. I think we should increase her outreach to all systems on campus because she clearly has her leadership together. Everything is the most efficient it can be, if anything I would argue they need more money to enact systems at a grander scale and buy in bulk through economies of scale.
- I really enjoyed learned more about the Student Informational Systems in last Friday's meeting. The funds provided by the Student Service Fee are definitely going to good use in the SIS. However, most of the services provided by SIS are essential part of the student academic career including Canvas , OASIS, and Schedule Builder. I do agree however, that Open Access Computer labs ad AV engineering are more supplemental student services. Consequently, I recommend the SIS fund sources be reviewed. I think that the SIS funding from the Student Service Fee could be reduced.



## Student Services Fee *(continued)*

### COUNCIL COMMENTS:

- Thank you for providing a detailed budget commentary to detail what percentage of SSF was funding each of your agencies. In particular, it was discussed that 34% of AV Engineering's budget is supported by SSF. How often are these General Assignment classrooms being used for student meetings to justify a 34% budget allocation?
- Similar but unlike the University Registrar, some aspects of the Student Informational Systems are strictly academic in nature and funding for those aspects should be funded from other sources.
- This is a key resource for the education of students and should not be funded through SSF fees. I would like to see a gradual reduction in funding from SSF for this department.

## Student Programming Fund

**Charge:** Review applications for funding requests and allocate up to a total of \$100,000 of Student Services Fee funds to qualifying programs in the 2019-20 academic year.

COSAF formed a subcommittee of 5 members, tasked with reviewing and making recommendations on incoming applications according to the qualifying guidelines:

- Services and Programs of Growing Interest to Students
- Programs that Provide Crucial Services to Students
- Student Services and Programs Fostering Diversity
- Programs and Activities that Benefit a Large Range of the Student Population

The subcommittee developed the following timeline to complete it's charge:

- Fall 2018. Call for applications.
- 10/7/18. Application deadline.
- The subcommittee met for 4 meetings during Fall 2018 and Winter & Spring 2019 to review and rank applications based on meeting qualifying guidelines.
- Top ranked applicants presented to COSAF during Spring quarter.
- Following all presentations, entire Council ranked each application on the 4 qualifying guidelines and commented on recommended budget amounts.
- 4/24/19, subcommittee met to review survey results and recommendations. Approved final award amounts.
- April 26 regular COSAF meeting, subcommittee announced final approvals to the entire Council.
- 5/8/19, the Council administrative support sent Award Letters to applicants based on subcommittee's recommendation.

## Student Programming Fund *(continued)*

Total allocated for 2019-20 Programs: **\$84,847**

*Allocations were announced at the 4/26/19 meeting*

Action Item #121

Application Title	Name of Presenter	Date of Presentation	Amount Requested	Amount Approved
Involvement Fair	Kathleen Hinkson	4/5/19	\$ 6,069	\$ 6,069
AggieLife Mobil Event Check-In	Kristin Dees	4/5/19	\$ 6,600	\$ 6,600
15 <sup>th</sup> Annual National Black Pre-Law Conference	Valencia Scott	4/5/19	\$ 24,573	\$ 16,154
Free the Period	Binwant Kahlon, Annie Wang	4/5/19	\$ 11,650	\$ 11,650
GradPathways Institute for Professional Development	Teresa Dillinger, Kellie Butler	4/12/19	\$ 13,000	\$ 13,000
Late Night Campus Events Initiative	Raeann Davis, Supraja Saravanakumar	4/12/19	\$ 6,000	\$ 6,000
Students with Dependents Writing and Publications Initiative	Hope Medina	4/12/19	\$ 2,874	\$ 2,874
Mental Health Conference and Mental Health Awareness Month	Milly Judd, Cindy Chen	4/12/19	\$ 38,000	\$ 22,500

## Dean Witter & Student Development Funds

**Charge:** Review and approve/deny applications based on fund guidelines.

COSAF formed a subcommittee of 6 members, tasked with reviewing and making recommendations on incoming applications according to the qualifying guidelines.

The subcommittee met 7 times throughout the year and following is a result of their work:

Name of Fund	No. of Applications Reviewed	Total Amount Awarded
Student Development Fund	82	\$25,000
Dean Witter	46	\$13,092

Action Item #'s: 002-007, 101-013, 020, 032-047, 054-060, 070-088, 090-106

Action Item #'s: 008-009, 014-019, 024-031, 050-053, 064-070, 107-120

## Additional Oversight & Recommendations from the Council

### New Unitrans Referenda

**Charge:** Review and endorse ballot language

Referenda Summary: A new referenda was introduced to the Council in Fall 2018, which would increase the ASUCD Unitrans Fee from \$18/year to \$58/year for Undergraduate students in 2019-20.

COSAF is involved in two steps of new referenda protocol:

- 1. Referendum sponsors present COSAF with a draft of the ballot language and accompanying materials in order to collect comments and possible edits to ballot language.**

Action Item #022

The draft was presented to COSAF at the 10/19/18 meeting and Council members provided the following feedback:

- Overall, the draft is very straightforward and clearly outlines the plans for the future of Unitrans. I did not find the language confusing but found it very easy to understand. The only part I found the wording not as clear was the "life of fee" section; I found this portion harder to understand and think it could be elaborated on some.
- The draft language looks fine.
- The language used is simple and the information being presented is understandable, allowing readers to fully educate themselves.
- I have no complaints on the draft as it is; the language was very clear and I understand the objectives as they are presented. I appreciate that the return to student aid was defined in the draft, as I had questions about how this would be achieved, but time didn't permit during our last meeting.
- The draft ballot is very clear in purpose and should be understood by the voting undergraduates. The reasons for the student fee request are well explained. There is not too much jargon related to the Unitrans system.
- The Unitrans fee increase is confusing, perhaps it would be best to repeal all other Unitrans fees upon the passage of the referendum and make this the only fee.
- One thing the referendum did not discuss is the new wage for the Unitrans employed staff. Due to an increase in minimum wage, will the staff also be receiving a pay increase over time?
- My concern is the amount of money being asked for. This anticipates that there is no major changes to the federal or state minimum wage after 2023. Would Unitrans be better served asking for \$5-7 upfront to mitigate any potential unforeseen issues? I don't think Unitrans would be well served to have to go back in 5 years to ask for more money.
- I would recommend editing the table found on page 2 to be more informative so that viewers are able to understand the material better.
- I don't recommend any edits, as the draft is concise as it is. Further changes may risk making it more complicated than it needs to be.
- I would recommend clarifying the meaning of extra capacity bus service, I did not understand what that entailed until our presentation from Unitrans on Friday. I would also recommend a description of what will occur without the student fee, so that the voters understand the importance of the fee. Lastly, a sunset clause would be much appreciated by undergraduates.
- Add a sunset clause, student should have the opportunity to vote again after five years. Designate COSAF as the official governing body for the CPI increase.

- 2. After meeting the necessary requirements for approval by petition, referendum sponsors will submit all documents to the Chairs of Student Affairs and Fees (COSAF) to request COSAF's review and endorsement. The Chairs of COSAF must add it to the COSAF agenda for review and will issue the Council's endorsement and/or comments in writing to the Vice Chancellor for Student Affairs.**

The final ballot language was submitted to COSAF at the 1/11/19 meeting. Following are the results of COSAF's endorsement and recommendations:

## Additional Oversight & Recommendations from the Council *(continued)*

### New Unitrans Referenda

*The Council voted to endorse the Unitrans Fee ballot language*

Action Item #022

#### UNITRANS UNDERGRADUATE FEE REFERENDUM

Undergraduate Voting Members Present: **15**

Law School Voting Member Present: **1**

Total: **16**

*I endorse the Undergraduate Unitrans Fee ballot language as is:*

Yes - **13**

No - **3**

##### NO comments:

- Do not include automatic CPI increases. The increase of \$13.33 and \$24 is fine, just have CPI evaluated yearly thereafter.
- COSAF doesn't have oversight of CPI increases.
- The referendum lacks full transparency as to where the received funding will be going and why it's been chosen the way it has. There should be a budgetary outline which discloses the percentages of the fee which will be allocated to payroll, bus repair or general operations cost. Additionally, there is no indication for how they will use this money to prevent further debt (i.e. no plans for future reserves or any revenue increase). From a daily rider perspective, there is a significant lack of organization for how the busses are run which is evident in their lack or organization of budgetary issues.

##### YES comments:

- We are not giving students and opportunity as a governing body (COSAF) to approve CPI increases. Including CPI increase for life is not realistic to industry standards within private businesses. There needs to be oversight. I suggest 8 years from now, CPI increase sunset clause, then CPI voting resumes.

#### GRADUATE STUDENT ASSOCIATION UNITRANS FEE REFERENDUM

Graduate Student Voting Members Present: **2**

Absentee Graduate Student Voting Members: **1**

Total: **3**

*I endorse the Graduate Unitrans Fee ballot language as is:*

Yes - **2**

No - **1**

##### NO comments:

- If possible, could you please add some language clarifying that graduate students currently do not pay the Unitrans Fee and instead opted (specify the date) to pay per ride.

## BYLAW UPDATES

### SUMMARY:

No Bylaws edits were proposed.  
Current Bylaws remain as is, with last edit and ratification on 5/18/18.

## RATIFICATION TO APPROVE COUNCIL RECOMMENDATIONS

### SUMMARY:

On April 29, 2019, the Council on Student Affairs and Fees ratified all CPI recommendations for the year. These recommendations were sent to VC Ratliff and IVC Galindo on May 1, 2019, in the COSAF Annual Advisory Letter, signed by COSAF co-chairs.

## RECRUITMENT OF NEW MEMBERS

In April and May, the Co-Chairs, Council Advisor and Council Administrative Support interviewed and selected the new undergraduate and graduate COSAF members for the 2019-20 academic year. In addition, the Council is working with GSA, LSA, the Academic Senate and Staff Assembly to fill the remaining positions as outlined in the Bylaws.

### Selected Co-Chairs for 2019-20

Name: Ariana Williams  
Status: Graduating in Spring 2020. This will be her 2nd year on the Council.

Name: Lucero Morales  
Status: Graduating in Spring 2020. This will be her 2nd year on the Council.

## CONCLUSION

We are pleased with our successful 4<sup>th</sup> year of this newly formed Administrative Advisory Committee. As we move forward in 2019-20, we look forward to providing Interim Vice Chancellor Galindo in Student Affairs and Vice Chancellor Ratliff in Finance, Operations and Administration sound counsel that reflects the diversity of the student voice here at UC Davis.

Respectfully submitted on behalf of COSAF,

*Carly Ortiz-Lytle, Co-Chair*  
*Edgar García, Co-Chair*

5/30/19