

Council on Student Affairs and Fees

ANNUAL REPORT

2019-2020

Executive Summary

This past year has been a very productive year for the Council on Student Affairs and Fees (COSAF).

Following are some highlights of the Council's major achievements this year:

- Listened to **43 presentations** from campus departments and student groups, which resulted in **320+ recommendations/comments** provided to VC Ratliff and IVC Galindo and which are published in this Annual Report
- Reviewed data on **\$92,296,000** in Campus-Based and Student Services Fees, and recommended CPI adjustments for **CEI, FACE, California Aggie** and **GSA Fee**
- Approved and disbursed **\$83,649** for one-time funding of **student programs** that will take place in 2020-21
- Reviewed **80+** applications for **Dean Witter** and **Student Development Funds** and awarded **\$30,161** to qualified applicants
- Co-Chairs joined their peers on the **UC Council on Student Fees** and attended meetings at UC Riverside and UCLA. In addition, UC Davis hosted the Fall meeting and welcomed students members from all UC Campuses.

In addition to the 15 regular Council meetings and weekly Co-Chair meetings, the implementation of subcommittee meetings allowed for in-depth review in three areas:

- Student Services Fee
- Student Programming Funds
- Dean Witter & Student Development Funds

The subcommittees met several times during the year, outside of regular COSAF meetings, and their work is documented throughout the pages in this Annual Report.

During Fall and Winter quarters, the Council reviewed all seven Campus Based Fees and provided their CPI recommendations to the VC of Student Affairs and VC of Finance, Operations and Administration. During Winter quarter, the Council also provided feedback and endorsement of the new *Basics Needs and Services* referenda ballot language. Finishing off a successful year, Spring quarter moved to a Zoom meeting format due to campus closure. This final quarter was comprised of presentations from Student Services Fee recipients and Student Programming applicants.

This report is structured into sections reflecting specific Council oversight that occurred over the year

Orientation Meeting

Date: 9/24/19

Summary:

Initial meeting of the year for all council members. In addition to an overview of Student Affairs from IVC Galindo and the Campus Budget from VC Ratliff, the council received a full review of: COSAF Bylaws, Understanding Key Components of COSAF's Oversight, Council Participation and Expectations, Student Fees Reviewed by COSAF, Funds Administered by COSAF, New Referenda Process and COSAF Subcommittees & External Committees. In addition to attending regular COSAF meetings, each voting member was asked to sit one of three subcommittees.

Campus Based Fee: FACE/LEEAP

COSAF Oversight: Review presentations from the departments receiving funding from the fee. Vote to recommend/not recommend a CPI adjustment to the fee in 2020-21.

Fee Name: **FACE/LEEAP – Facilities and Campus Enhancements Fee
Legal Education Enhancement and Access Program**

Fee Summary: Passed in 1999 to provide funding for: a new Activities & Recreation Hall (ARC), recreation equipment and improvements to the Recreation Hall (Pavilion), a new aquatics complex (Schaal Aquatics Center), partially funding the cost of a new multi-use stadium (Aggie Stadium), enhancements for the Equestrian Center, a Recruitment & Retention Center and a return to aid component. CPI adjustments only apply to operating expenses.

	2019-20	2020-21 with CPI Adjustment
Fee Amount: FACE Annual Fee, Undergraduates:	\$ 450.21	\$ 462.13
FACE Annual Fee, Grad/Professionals:	\$ 450.21	\$ 462.13
LEEAP Annual Fee, Law Students:	\$ 425.09	\$ 437.07

Department Presentations	Name of Presenter	Date of Presentation
Student Affairs Resources	Luci Schmidl, Budget Manager	10/11/19
Intercollegiate Athletics	Kevin Blue, Athletics Director Anissa Nachman, Athletics Associate Director	10/11/19
Recruitment and Retention Center	Krissy Ocampo, Operations Director SRRC Marialuisa Kemmerle, Program Director	10/18/19
Campus Recreation	Deb Johnson, Campus Recreation Director	10/18/19

Voting took place on 11/01/19

RECOMMENDATION RESULTS:

The Council voted to recommend a CPI adjustment to all fee recipients

Quorum Met

Per the Council on Student Affairs and Fees Bylaws: *Voting on issues associated with CPI for fees must have a quorum, defined as half the voting membership, rounded up to the nearest number.*

Total Voting Members: **19**

In Attendance: **15**

Quorum was met at **79%** attendance

FACE CPI Vote

Action Item #2020-001

Per the Council on Student Affairs and Fees Bylaws: *Votes to recommend CPI adjustments on Campus Based Fees must pass by 66%, rounded to the nearest number.*

17 voting members present. **11** yes votes required to pass.

	Intercollegiate Athletics	Campus Recreation	Student Recruitment & Retention Ctr.
YES	16	16	14*
NO	1	1	2

LEEAP CPI Vote

Action Item #2020-002

Per the Council on Student Affairs and Fees Bylaws: *Only the LSA (Law Students Association) Representative will vote on CPI adjustments to the remaining portions of the LEEAP fee: Law School Intramurals and Law School Recruitment and Retention.*

1 voting member present. **1** yes vote required to pass.

	Law School Intramurals	Law School Recruitment & Retention
YES	1	1
NO	0	0

* Per COSAF Bylaws, the LSA representative does not vote on this portion of FACE

Campus Based Fee: FACE/LEEAP (continued)

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Recruitment and Retention Center

- The SRRC tackles a very real and prevalent problem. The impact they make is significant and adequate funding is necessary in order for them to keep serving underrepresented groups who make up such a large part of our total school population.
- The Student Recruitment and Retention Center provides our student body with a sense of belonging as well as habits and strategies for academic success.
- Marketing need to improve. Possibly coordinate with orientation team. How do you address other marginalized groups? Increase in partnership for all college-wide. Present at the undergraduate and graduate advisor conference. Possibly have student rep per division or department.
- I would've liked to see more details about the different programs during the presentation.
- I vote yes for the Student Recruitment and Retention Center. This organization brings diversity to the university and more importantly works to maintain that diversity.
- I would like to see more events/services for students that don't necessarily identify with SRRC community programs and are more general. I know the ARRC is doing a community feeding event every month and I think that's awesome.
- I believe there are students in need of help at all times, but since it's limited to support all of them, more funds would increase the chance to support them. One suggestion I would want to make is that it'd be better to have more frequent meet-ups with students with similar cultural backgrounds - to engage them and have more involvement within a community.
- It is a great opportunity for students to work in these! The only thing is maybe give the student employees better benefits in terms of tuition partial wave, etc?
- I would love to see more advertising for the ARRC. A lot of their resources are unknown.
- The only problem I have seen with the center is that many people aren't aware that they have this resource. I think that the marketing should be expanded so more students are aware of the resources available.
- I genuinely see the value of this program but I did not know the services were offered. I hope that they can continue to grow and spread the word.
- Of the 7 organizations under SRRC, are they receiving additional student fee revenues?
- This group needs to do more. Diversity in the student population on campus needs to improve.
- While this program really helps students there is a need to really focus on making the existing services better by increasing awareness to other students instead of focusing on the students working.
- This program needs the funding that they are allocated to the fullest. Students use this to feel comfortable at UC Davis. They are trying to do so much that the CPI increase is needed to be able to continue providing services.
- Presentations successfully argues the programs help promote a more equal environment. However, they must invest more in advertising or conducting research.
- Would like to recommend that they improve service outreach - I was unaware of many of their services.

Campus Recreation

- Stress reduction for students is a very important issue on campus each quarter. The ARC is always crowded and well used. The other Campus Rec programs are important, too.
- From a graduate student perspective, it would be interesting to hear how many graduate students are actually using these facilities. Or rather, what percentage of grad students.
- As a student who frequently uses these services, I believe they are critical to the campus. Students need the ability to exercise and participate in extracurricular activities. This fee adjustment is crucial and I strongly support it.

Campus Based Fee: FACE/LEEAP *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Campus Recreation *(continued)*

- The ARC has dramatically changed since my freshman year to now my junior year. The improvements have expanded the population that uses the ARC and can cater to the larger student body.
- Campus Rec completed the highly anticipated project - the ARC. I hope that Campus Rec continues to use their reserved for projects like this that impacts a large population of students.
- So many students use the ARC and it is crucial to students' health and fitness. One thing I want to point out is with increased student enrollment, some equipment is still too popular, you need to wait for using it. Also, wouldn't the increased student population help reduce the fee per person? Even with the expansion and CPI increase.
- Previous funding has yielded great results, as seen with the ARC renovation and I recommend this CPI adjustment to continue this great work.
- It's always great to participate in Campus Recreation events and I think getting more funds to improve these events are essential. The more of students' participation, the better they will enjoy their college life.
- I think Campus Recreation is great for students to stay active and bond with other students.
- I vote yes for Campus Recreation because it fosters a diverse community but also brings a community together. As a resident advisor in the dorms, one aspect of Campus Recreation is RecSports and many 1st years are eager participants in this fun but healthy activity.
- Campus Rec continues to find ways to expand opportunities for students.
- I think it is important to adjust CPI for Campus Rec especially because so many students including myself rely on resources such as the ARC or IM sports to get our exercise.
- How many student employees would be expected in the following year? What is the need for the next year.
- Campus Recreation serves a majority of the UC Davis community and the variety of services that are offered gives everyone opportunities to make use of the services. Funding is necessary to maintain at least the same level of service and to strive for improvements in the future.
- The presentation was great and informative but there is a need to focus on the programs that exist before expanding.
- Campus Recreation has done a good job with funding. They have upgraded the ARC, try to make the experience of recreation better for all students. The RecSports could use more advertising and help run the program.
- It was very helpful to see student comments and student made videos to see how impactful the program is. I would suggest streamlining the application process for intramural sports since many freshmen are confused on submission dates. Paper sign-ups for the dorms can be confusing.
- Excited to see improvements to ARC. Much needed, seems like a good use of money and worth the inconvenience.

Intercollegiate Athletics

- Very important to UC Davis. They have made great strides at improving the athletic facilities. That progress needs to continue.
- Confused as to the necessity of increased security and how an additional \$10k was being justified. Exciting to hear that you're working to have Women's Coach endowed as well.
- These entities are critical to student athletes and their ability to compete at the level they do. These teams help to increase morale and campus pride and should be supported. This adjustment will allow them to continue to provide a valuable sports experience for student athletes and fans of the Aggies.
- I served on COSAF last year as well, and can see the improvements the budget has been used for. The Schaal Aquatic Center has been tremendously improved, and the improvements need to have the means to maintain the new add-ons.
- Have shown they actually use their money for what they need. Have completed the Schaal Aquatic Center. I hope that Intercollegiate Athletics utilizes their resources appropriately to maintain both facilities.

Campus Based Fee: FACE/LEEAP *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Intercollegiate Athletics *(continued)*

- I believe a CPI adjustment is required due to the minimum wage increase. However, the idea that Schaal and the stadium appear to be catered to very specific student groups. Having a fee on the student body overall that steadily increases feels as though we are not prioritizing the needs that would benefit all students.
- Aggie stadium serves a wide population of the student body. The Schaal aquatic center serves less people but provides services and spirit to the campus.
- It is great that those high quality facilities are open to many other groups/organizations, in addition to the athletes. If possible, it would be great to open these to general students, I mean, make it more accessible. Not many students know about them, so advertise more on campus.
- The funding provided to these projects has been used very wisely and will definitely benefit the larger community.
- I think it would be better if more students get exposed to these amazing facilities. Personally, I thought not many students know what you can do here. (Like what kinds of access do students have).
- I know based on the presentation that the facility will be used to support other students/services outside Intercollegiate Athletics and I think that's really awesome and I would love to see how all of UC Davis' students benefit from these facilities in a presentation next year (especially the UC Davis Health Stadium).
- I vote yes for the UCD Health Stadium and Schaal Aquatic Center with Intercollegiate Athletics. These organizations bring students together with different backgrounds for one overarching goal.
- ICA provides opportunities for all of the campus community to utilize these facilities.
- What is the total cost to repair the deck? I know it is way overdue in maintenance. Keep up the good work despite funding is always an issue.
- Consistent maintenance of the Schaal Aquatic Center is vital for the safety of those who utilize it.
- The UC Davis Health Stadium and Schaal Aquatic Center serve such a large student base and promotes a healthy lifestyle, it is crucial that these two aspects receive adequate funding in order to keep serving existing and new students.
- This program is great but they already have enough for one more year.
- Due to the rise of inflation, it seems perfectly reasonable to adjust the fee for CPI. FACE/LEEAP has shown progress and completion of recent projects that reflect a proper allocation of student fees.
- The presentation of how funds were used from Intercollegiate Athletics was very insightful. Walking around UC Davis Health Stadium and Schaal Aquatic Center, I was able to see improvements and new maintenance costs that arise. The CPI increase will benefit the buildings and maintenance greatly. Making the Stadium and Schaal open to more students will benefit a greater population. Let clubs know that they can use the buildings.
- The presentations were very concise and to the point. They made a good case to justify a CPI adjustment for their services. It was very helpful to see the Aquatic Center first hand. Seeing it helped me understand the direness of the situation. I would suggest enforcing rules to prevent students from vandalizing the property.
- Seemed very deliberate in the way they are spending money and expanding services. Would like to see more outreach. I hadn't realized there were free student tickets.

Campus Based Fee: CEI

COSAF Oversight: Review presentations from the departments receiving funding from the fee. Vote to recommend/not recommend a CPI adjustment to the fee in 2020-21.

Fee Name: **CEI – Campus Expansion Initiative**

Fee Summary: Passed in 2002 to provide funding for: ICA move from Division II to Division I, Coffee House expansion, Unitrans new buses/new Silo bus terminal, Sport Clubs and Intramural Sports financial support to expand rosters and sports, Principles of Community Center (Student Community Center), Student Health Center and a return to aid component.

Fee Amount:		2019-20	2020-21 with CPI Adjustment
Annual Fee, Undergraduates:		\$ 595.04	\$ 611.76
Annual Fee, Grad/Professionals:		\$ 206.25	\$ 211.05
Annual Fee, Law Students:		\$ 195.98	\$ 200.46

Department Presentations	Name of Presenter	Date of Presentation
Budget & Institutional Analysis	Jessica Lewis, Principal Budget Analyst	01/10/20
Student Health & Counseling Services	Margaret Walter, Executive Director Brenda Scalzi, Administrative Director	01/10/20
ASUCD Coffee House	Darin Schluep, Food Service Director	01/10/20
ASUCD Unitrans	Jeff Flynn, General Manager	01/10/20
Intercollegiate Athletics	Kevin Blue, Athletics Director Anissa Nachman, Athletics Associate Director	01/24/20
Student Community Center	Rebecca Miller, Associate Director	01/24/20
Campus Recreation	Jeff Heiser, Campus Recreation Associate Director	01/24/20

The Council voted to recommend a CPI adjustment to all fee recipients

Quorum Met

Total Voting Members: **19**
In Attendance: **16**
Quorum was met at **84%** attendance

Action Item #2020-038

CEI CPI Vote

Per the Council on Student Affairs and Fees Bylaws: *Votes to recommend CPI adjustments on Campus Based Fees must pass by 66%, rounded to the nearest number.*

- Law student only votes on **Student Health & Counseling Services**
- Grad and Professional students only vote on **Campus Recreation, Student Health & Counseling Services, Student Community Center**
- Undergraduates, faculty and staff vote on **ALL components of CEI**

CEI Fee Recipient	YES	NO	Results
Intercollegiate Athletics, Grants-in-aid	14	0	CPI Adjustment Recommended
Campus Recreation, Sport Clubs & Intramural Sports	16	0	CPI Adjustment Recommended
ASUCD Coffee House	13	1	CPI Adjustment Recommended
Student Community Center	15	1	CPI Adjustment Recommended
Student Health & Counseling Services	17	0	CPI Adjustment Recommended
Unitrans (Does not receive a CPI adjustment)			

Campus Based Fee: CEI *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Intercollegiate Athletics, Grants-in-Aid

- Intercollegiate Athletics is doing a great job supporting athletes that represent our institution while remaining mindful of the entire student population.
- The team does a great job of explaining the breakdown of expenses and budgets.
- The fact that intercollegiate athletics makes sure that those on scholarships are actually successful in their academics speaks volumes of how good this program is. It's great to know they recognize that we are students first.
- The presentation was easy to understand and informative. It was clear that the athletics department puts in a lot of work to ensure that money is spent responsibly.
- Amazing presentation and answers to our questions! I really liked that they have rigorous standards for students receiving these scholarships to ensure their academic success.
- The presentation was great and I'm proud of the Aggies!
- Intercollegiate Athletics and grants-in-aid is important to maintain high performance of athletes and options for students who didn't think they would go to college. The presentation showed how athletics has helped the university overall.
- They are doing a fantastic job. Very impressed that they are offering more internships for students interested in pursuing athletics as a career.
- Their presentations are always well thought out and clear. I think they use their money responsibly and would benefit from the increase.
- Grant-in-aid for student athletics are great, but explain or show where to find the different athletic scholarships and how incoming students get the information.

ASUCD Coffee House

- Increase rounds of cleaning. The ground and tables can get very dirty during peak hours.
- The coffeehouse presentation show how the increase in minimum wage has hit hard as far as overall expenses. The CPI increase will allow the Coho to maintain its services that students love.
- The ASUCD Coffee House supports such a large number of students, faculty, and community members. Their impact at Davis is significant.
- I feel that the CPI adjustment, in this case, is too high, there is going to be an immediate price jump from \$12 to \$26 dollars in the first year and that can have a negative impact on the amount of financial aid students receive after paying tuition and fees. Although it is difficult, the CPI adjustment should be done more gradually.
- It's great to know they actually took into consideration what we said the previous year. I can't wait to hear about the updated sick policy.
- The COHO is a valuable resource for the student body at UC Davis. A CPI adjustment would help the COHO run efficiently and keep up with the costs of goods.
- The presentation was well-organized and I was impressed by how they implemented most if not all of the changes proposed by students. I also found the history of the CoHo to be interesting and that it made me feel more engaged with the presentation.
- Great presentation and great responses to our questions. Amazing information about our comments from last year and great responses to our concerns from last year. The coffee house does so much work and really is a staple for students.
- Fantastic job running the Coffee House!
- I think the CoHo is a valuable service that is crucial to students and staff. I felt their presentation was clear and informative.
- Great service! Hope there are more ideas to generate revenue with student workers' wages increase and food ingredients fluctuate.

Campus Based Fee: CEI *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Campus Recreation, Sport Clubs and Intramural Sports

- Campus Recreation is a great program that encourages students to be active and make friends. The number of students being served only keeps increasing.
- All of the presentations were amazing and very detailed and informative, furthermore, presenters did a great job answering the committee's questions to the best of their ability.
- They continuously show that they care about the students on campus and their success. Campus Recreation's programs have been shown to improve student's mental, physical, and emotional health.
- I would have liked to see more information on how they are trying to get students who typically do not get involved in social/physical activity more interested in pursuing these sorts of things.
- Great presentation and amazing work. Students really benefit from this. I believe there should be greater marketing especially to non-freshman.
- Have more fun sports classes open for students.
- Campus recreation has been very responsive to student needs and hence I am in support of the CPI adjustment to the portion of the CEI fee support sports clubs and intramural programs with campus recreation.
- I think sports club and intramural programs is an integral part of student mental health as well as a way for students to adapt to college and find their community.
- The presenters were very responsive to feedback. Campus recreation should try to better streamline their sign-up process to facilitate increased first year participation for intramural sports. Paper sign up sheets in dorm halls can be daunting for some. Try and better advertise availability of online sign-ups.
- The presentation highlighted the changes that have taken place regarding different aspects of campus recreation. The sport clubs have a medical trainer that is provided, the rec sports have been trying to incorporate more students and needs. The over information was presented in a clear way with questions being answered that were brought up.
- It's great to be able to provide more development opportunity for students.
- Very nice presentation that implemented (or showed plans to implement) suggestions from last year.
- Sport Clubs and Intramural programs are vital to students.
- As someone who utilized these services, I can attest to how valuable they are to students.
- Possible expansion of the PT and Rehabilitation Center and employees to help sports club students.

Student Community Center

- The Student Community Center provides so many different resources to students and is also home to many communities doing great work for diverse populations.
- It's clear that the people at the SCC prioritize wanting to create a safe space for all students on campus.
- I personally didn't feel like I got enough information to make an informed decision. I felt that only some of the points were addressed, but some of the information felt somewhat ambiguous. I also didn't understand the organization of the SCC infrastructure, so it might be a good idea to talk more about how things are set up with regards to the 1st floor vs. the 2nd floor.
- Amazing presentation and amazing department! Really appreciated that they responded to our comments from last year. They should track more data regarding their programs to ensure they are useful to students. Really looking forward to seeing this department grow.
- I wished more rooms or spaces are available for studying and for a longer time (extend the operating hours).
- The student community center presentation really highlights how many study spots are available within the building while housing different groups home offices. This is important to keep more students feeling connected and feeling like there are options for studying when they need to study.
- This is a great place for students to hang out and get service.

Campus Based Fee: CEI *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Student Community Center *(continued)*

- This is a valuable service that would greatly benefit from the adjust funding.
- Expansion of communication to students about late night study. Finals week, more chairs to give students more places to sit. A clear map of thespaces.

Student Health and Counseling Services

- Many students report that it is difficult to make an appointment for counseling service. If we are able to provide more counselor, it would be great.
- A valuable resource that showed clear impact on student population. It would be beneficial for them to be able to continue to expand.
- It is admirable that they strive to reduce costs for students, thus encouraging more students to take control of their health.
- Student health and Counseling services is one of the more important organizations that need the CPI increase. Many students want more counseling on campus and the expansion of services has been a needed improvement. With the CPI adjustment the staff payments and services will be more likely to expand or stay consistent.
- Student Health and Counseling Services provide crucial needs to students at lowest costs. Their free counseling is also a fantastic resource for students.
- Great presentations and a very clear method of explaining information.
- The services that Student Health and Counseling Services provides are crucial. I am really glad they are looking at expanding services that cater to females' as a majority of the campus demographic is female.
- The presentation was informative and easy to understand. I would have maybe liked to see more information on some of the new services being added in the near future.
- Amazing presentation. Really appreciated the answers to all our questions. Their website is a little hard to navigate and scheduling an appointment is complicated so they should make it more user friendly.
- Inform more students about their services availability, so then all students can take advantage of student health care.
- With this CPI adjustment, a good idea would be to increase the number of counselors to the amount of students. Currently, it is extremely disproportionate and students are on hold for counseling appointments for months.
- One complaint I have heard from students is the how difficult it can be to get a counseling appointment. Many students have had to wait months and this should be a resource readily available for students, especially since mental health is such a pressing issue. The school should be working to hire more counselors and expanding this department so it can meet the needs of students.
- I strongly encourage the continuation of funding for student health and counseling services and maintaining a high standard of serving our students' needs.
- Wonderful presentation.
- There have been complaints from students about wait times and unable to see a counselor. More workshop to bridge cultural differences and mental health.
- I think this service is essential. Great presentation.
- Very important to support this.

Campus Based Fee: CEI *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Unitrans (CPI does not apply. Following is the Council's feedback regarding the presentation.)

- Unitrans provides a crucial service to students and is of utmost importance to keep running.
- This presentation was great, but I was confused about differentiating the various ASUCD CPI adjustments and feel that they should be better explained to the committee.
- Electric busses would be extremely cool to have, but it's also more environmentally friendly!
- Unitrans is a vital resource to both the community of Davis, but more importantly to the student body at UC Davis. A CPI adjustment would help with the growing maintenance costs and expanding the number of buses
- I thought that the presentation was interesting and informative. I was impressed by the future plans to have a fully electric fleet.
- Amazing presentation! Really happy to hear we are trying to move to be more environmentally friendly
- Unitrans is my daily thing now and the morning becomes really hard when I can't know where the bus is at instantly. Sometimes the location of the bus shows up but most of the times, it doesn't.
- Unitrans is a great service and i hope that they will be able to accomplish their goals of becoming fully electric .
- Buses which are late can be problematic. However, buses that are ahead of schedule are even worse for students, especially during seasons when the weather is unfavorable. Please consider possible solutions going forward.
- Unitrans is vital for students getting to class and other activities for school or general life.
- They should continue to move forward with the electric bus plan! I am excited to see this plan through.
- Very impressed with their presentation. Their program for going electric with busses is excellent. They are also thinking of changing bus routes to better serve students!
- Driver mentorship program with alumni from Unitrans. Credit card option to pay the bus fare. Expand about services to the K-12 schools and other ways Unitrans are involved.

Campus Based Fee: AGGIE FEE

COSAF Oversight: Review presentation from The Aggie. Vote to recommend/not recommend a CPI adjustment to the fee in 2020-21.

Fee Name: **The Aggie Fee**

Fee Summary: The Aggie fee funds the majority of the operations of *The California Aggie* newspaper, including newspaper printing, staff pay, equipment purchasing, and marketing. This is the third year the Council had oversight of The Aggie's CPI adjustment, as the referendum passed in Winter 2016 and the fee began in Fall 2016-17. Sunset of the fee is in the 2020-21 school year.

	<u>2019-20</u>	<u>2020-21 with CPI Adjustment</u>
Fee Amount: Annual Fee, Undergraduates:	\$ 12.33	\$ 12.73
Annual Fee, Grad/Professionals:	\$ 0	\$ 0

Department Presentation	Name of Presenters	Date of Presentation
California Aggie (ASUCD)	Kaelyn Tuermer-Lee, Editor in Chief Laurie Pederson, Business/Advertising Manager	02/21/20

Campus Based Fee: AGGIE FEE (continued)

Voting took place on 02/21/20

RECOMMENDATION RESULTS:

The Council voted to recommend a CPI adjustment to the Aggie Fee

Action Item #2020-039

Quorum Met

Total Voting Members: 19

In Attendance: 16

Quorum was met at 84% attendance

Aggie Fee CPI Vote

Per the Council on Student Affairs and Fees Bylaws: *Votes to approve CPI adjustments on Campus Based Fees must pass by 66%, rounded to the nearest number.*

	<u># of Voters</u>	<u># Needed to Pass (66%)</u>	<u>YES</u>	<u>NO</u>
The Aggie Fee	16	11	16	0

INDIVIDUAL COUNCIL MEMBER COMMENTS:

- Thank you for the in-depth answers to all of our questions, especially regarding concerns with maintaining print in an effective manner.
- The presentation was very transparent and it is clear that the fee helps bring in a very important source of revenue through print ads.
- The presentation was very informative and transparent. I now have a better understanding of the importance of maintaining a print format and the overall goals of the Cal Aggie to increase readership on both digital and printing formats.
- The Aggie does reach a vast majority of students and community members. I personally have seen students read it even if they do not read it weekly. This part of the ASUCD informs so many people that it is important to keep it going.
- I think the presentation was very thorough and very transparent in providing answers to any questions and concerns we had. I am looking forward to their new location and how the extra visibility will affect their viewership and their presence in the community.
- I really love how in depth the presentation was. All of our questions were answered thoroughly and realistically. I really do love the sudoku puzzles that are on the printed version. Although the world is going digital, there's something truly authentic about holding a physical newspaper.
- I vote for yes, because I believe that such opportunities like Aggie Fee is important to help undergraduate students to learn the journalism and manage the works done by them, as mentioned during the presentation.
- The presenters provided very adequate answers to all our questions. I have little doubt that The Aggie has capable leadership and will use their funds effectively. Hopefully they will soon have the adequate funding to weatherproof all their newspaper racks.
- The presentation was amazing. I really appreciated the transparency, the in depth answers to all our questions, and the answers to our questions/concerns from last year. It's an important part of the UC Davis identity and I want to see them grow. They really should have more information about resources on campus like The Pantry hours, the LGBTQIA center resources, and mental health resources.

Campus Based Fee: AGGIE FEE *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

- The presentation by Kaelyn and Laurie made it clear that the benefits of printing newspapers greatly outweigh the costs. I think it's important for The California Aggie to continue to print newspapers since their revenue from printed ads represent such a large portion of their revenue.
- The Aggie is a vital source of information for the campus. It needs to be strongly supported.
- Seems like an important and valuable part of the UCD history and culture.
- Appreciate the transparency about where the advertising funds are generated and the limitations with online advertising.
- Thank you for your presentation! Looking forward to updates to the app and digital format. Maybe try to work with those who created the Aggie App to add links to your webpage. Maybe work with First Year Experience and orientation team to give the first year students a newspaper in their mailboxes.

Campus Based Fee: SASI

COSAF Oversight: Review presentations from departments receiving funding from the fee. Provide comments and recommendations regarding appropriate use of fee revenue.

Fee Name: **SASI – Student Activities and Services Initiative**

Fee Summary: SASI is a continuation of the Student Services Maintenance Fee which was passed in 1993. SASI initiative was passed in 1994 to provide additional fee revenue to ICA, IM Sports and Sport Clubs, Recreation programs and it redirected the Student Health Fee to ICA.

CPI adjustment is automatic per the language of the referendum.

		<u>2019-20</u>	<u>2020-21 with CPI Adjustment</u>
Fee Amount:	Annual Fee, Undergraduates:	\$ 380.90	\$ 393.45
	Annual Fee, Grad/Professionals:	\$ 0	\$ 0

The Council forwarded Comments & Recommendations on 12/09/19

Action Item #2020-030

Department Presentations	Name of Presenter	Date of Presentation
Divisional Resources (Budget Overview)	Jessica Lewis	11/15/19
Intercollegiate Athletics	Kevin Blue, Anissa Nachman	12/06/19
Cross-Cultural Center	Chaz Cruz, Olivia Hernandez	11/15/19
Women's Research and Resource Center	Cecily Nelson-Alford	12/06/19
Campus Recreation	Andy Ramirez	11/15/19

Campus Based Fee: SASI *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Cross Cultural Center

- Great service with useful and unique programming. Great and informative presentation!
- Next presentation have a slide on programming with students, staff and faculty. Increase partnerships.
- Excellent presentation. They deserve full financial support.
- Works hard to utilize the funds they are provided.
- With the fee increase, what is the projected increase in students you believe you can now reach?
- CCC does amazing work. I wish there was a more cohesive marketing strategy for all of their events - ie, these 3 events are coming up in the quarter, rather than each one individually.
- I enjoyed this presentation.
- I would like to hear at the next years presentation how our comments this year were implemented and what impact the Cross Cultural Center made.
- The presentation was thorough and did a good job of providing an overview of the services offered by the CCC.
- It is great to see that there are so many centers for different cultural group.
- The expansion of events and services provided by the CCC is very exciting to hear about as more and more students are able to take advantage of the resources being provided.
- The cultural days held in spring quarter are the best. Excited to check out what you guys do!
- I really appreciated their presentation. It had lots of information about what they do and how they use the SASI fee. While they do many activities to reach out to different communities they should also make sure that the ongoing activities they have are functioning the best they should. They should have surveys for every event and encourage students to fill them out after to make sure the event is meeting every expectation.
- Very thorough presentation, would like to see more student visitation data but otherwise excellent.
- Really good articulation of how the CCC provides students with ample leadership opportunities.
- Would be interested to hear how much funding is being set aside for Cultural Grad Celebrations. I know many undergraduate students who invite their families to those events instead of the larger graduation due to limited tickets and time. A valuable program.

Campus Recreation

- I believe they can absolutely use these additional funds. I really enjoy using the arc facility and playing rec sports. I think more advertising for IMs such as releasing the list of sports earlier in the previous quarter would help.
- Tour to show updates of facilities due to SASI funds. Sport Club Athletic training open up an unpaid internship collaboration with student athletes and future PT trainers. Help the single athletic trainers.
- Campus Rec is doing a great job! The swipe data fully supports their programming financing.
- Provides extensive options and opportunities for students.
- The new ARC is amazing. The renovation was a headache, but has been well worth it. I appreciate that they are very deliberate about their repairs and improvements.
- Very well done! I appreciate the detail and clarity.
- Very well done. I am really happy with the remodeled arc and am glad that so many people are using it
- The presentation did a good job of providing an overview of what programs are available for students and how many student actually utilize these programs. One thing to add may be how these various programs and activities are advertised to students.

Campus Based Fee: SASI *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Campus Recreation *(continued)*

- I think the presentation was very well organized and was useful, since it informed me about how many of the attractive programs were provided for this UC Davis community. My only recommendation is that they market these programs more broadly to UC Davis community, because not many people know about such programs.
- It is very good work, promote students physical health.
- Campus Rec reaches such a significant portion of the student population and seeing results of the SASI fees contributing to the programming is great. I know students appreciate all of the new improvements that have been implemented.
- I really like the new ARC it looks great in there. It's a great reflection of how student fees should be used. I haven't heard one bad thing about it.
- Great informative presentation. Very thorough in their presentation and how they use their SASI fee.
- Great presentation of data and membership-related statistics. Presentation also addressed critical issue of non-student involvement at the ARC very well.
- I think it would be helpful to increase marketing in the partnership with the first year seminar. I don't believe many students are aware of this opportunity. Perhaps having academic advisors promote it will be helpful as well.
- Intramural sports needs a more structured process to garner Freshman attention. A sign-up sheet in the dorms may be daunting. And the website contains too many hyperlinks to easily navigate. There should also be a provided schedule for intramural athletes to plan their schedules.
- Interested in the income generated by selling passes to both community members and students as that was brought up as an area where prices were increased to mitigate costs. Would be good to hear an update on the Manzanita Pasture and wear and tear on newly remodeled ARC in upcoming years.

Intercollegiate Athletics

- ICA's presentations are always great. I appreciate their willingness to present to us on all the fees. I appreciate their frugality. I would love to learn more about what goes into ICA operations on a daily basis.
- Great presentation. Explain the number of volunteer and other resources needed.
- Super presentation. It would be nice if we provided them a larger reserve.
- ICA template and presentation on the Student Activities and Services Initiative fee was very detailed and thorough. I enjoyed their emphasis in their vigilance with regards to their spending. Along with their description and examples of their frugality.
- Diligent with their use of funds.
- They gave a very transparent presentation and easy to understand.
- I appreciate the attempt to make the most of their money, but I don't know that it should be a point of pride that they pay their staff less than the campus average - Davis is expensive. Otherwise, I think they do a fantastic job and are very thoughtful about how they spend their money.
- Very detailed as always and I appreciate the time taken to explain and answer questions
- I know several undergraduates that are interested in the post grad program. I think it would be great if the program could be better marketed or put somewhere that's easy to find and accessible.
- The presentation did a good job of providing a summary of the ICA budget and how things are run. As mentioned in the meeting by another member, I think that it is important to make sure that there are enough contingency funds available.

Campus Based Fee: SASI *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Intercollegiate Athletics *(continued)*

- I have mixed feeling on the team stay frugal. I appreciate that they are planning their budget so well to ease financial situation, since the budget comes from every student. On the other side, I hope the athletes are getting enough nutrient and rest on the tight budget!
- I appreciate the continued transparency that ICA provides to the council. It is clear that the allocation of resources are very thought out and the most is made out of every dollar. It is also exciting to hear about increased ticket revenues and other improvements.
- Concise as always
- The presentation was informative and had detailed info about their use of SASI. They were very open to questions and able to answer them with detail.
- ICA has beneficial connections and partnerships across campus and with outside entities as well. They did a great job of presenting these relationships and how they help many different areas of UC Davis as a whole.
- While they could be more "frugal," Intercollegiate Athletics' balances between enjoyment and costs in a reasonable manner. They also articulated very clearly how Intercollegiate Athletics benefits operations all across campus.
- Good to hear updates regarding ticket sales and the partnership with Learfield. In previous presentations you have given a breakdown of how UC Davis is around the average for student funding support for a D1; distinct from top ~30 schools with ESPN deals. While that data can be a bit time consuming for a presentation, it may be helpful to have a back-up slide with that information as it is a question that often comes up.

Women's Resource and Research Center

- Great presentation on resources for students. I think they did a great job explaining what they do. I think advertising their services more would help them grow.
- Change WRRC name to Gender Equity Center or more inclusive name. Advertise to all stem related majors. Collaborate with SISS for international students.
- Excellent presentation. It would be nice for them to reach out more to instructors so that instructors could mention them in their canvas web pages. The center could also send representatives to classes.
- I think they could have emphasized the ways in which they advertise their center. I personally didn't know about it and think a lot of people would benefit from it.
- Appreciate their taking into account last years comments and finding ways to address.
- Is there a possibility that the name will be changed in the future so that other groups feel it identifies with them too? I liked that they addressed last years concerns and made effort to improve them.
- The Women's Resources and Research Center had a fantastic presentation. Given their space limitations, I would like to see them pursue more partnerships in the future to expand their reach - for example, with some cultural centers, with the Graduate Student Association, etc.
- I would love to know more of the impact the Women's Resources and Research Center. We heard great things about what the resource center does but knowing the actual impacts would be useful.
- The presentation was great. I agree with a comment made during the meeting about perhaps looking into a name change to something more inclusive so that students know that the WRRC provides useful resources to students of many backgrounds and genders.

Campus Based Fee: SASI *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Women's Resource and Research Center *(continued)*

- I really appreciate their service to minority and all the services on dealing with stressful situations. I think it is beneficial to students and it is promoting the cultural atmosphere across campus. My one suggestion is to advocate your service to more people (they are probably already doing so).
- The WRRRC does a great job of fully utilizing their resources. Excited to see them grow even more!
- With increased marketing there will be the issue of limited space. Have you guys ever thought of downsizing your library in order to expand your seating area? Is there a way to track how many people use the library?
- Great presentation. I really appreciated that they had addressed some of the concerns that COSAF brought up last year and have taken steps to address other issues. While marketing is very important, the next biggest issue they need to address is space. Are they using the space they currently have to it's full capacity? For example, their library is extensive but is it used enough to warrant the amount of space it takes up. Maybe moving stuff around could lead to more study space that students need more. They have great programs and I look forward to seeing them expand because they provide great resources and a safe space for students.
- Great presentation, the WRRRC provides many resources for a wide variety of communities across campus and did a wonderful job of explaining what those resources were and how to best utilize them.
- Good to hear that WRRRC leadership makes proportional decisions based on perceived guest speaker audience turnout and the costs of bringing them.
- Wonderful presentation by the WRRRC responding to comments from previous COSAF concerns regarding advertising of programming. Exciting to see that the North Hall space is being used effectively while also recognizing that the space can limit the number of attendees, therefore, branching out to different venues. Just a thought, I've always been surprised that people aren't aware that menstrual supplies are available at North Hall. Perhaps placing some supplies in bathrooms around campus with an advertisement for the North Hall location? For future presentations it may be helpful to see a breakdown of how funding is allocated to programs.

Campus Based Fee: TGIF

COSAF Oversight: Review annual report and provide comments and recommendations regarding appropriate use of fee revenue.

Name of Fee: **TGIF – The Green Initiative Fund**

Fee Summary: The Green Initiative Fund (TGIF) was created to promote sustainable development by providing monetary resources to the UC Davis Community and to educate students of all backgrounds by empowering them to develop, propose, and enact sustainable projects on campus.

In Winter Quarter 2016, the initiative was presented to students and passed. An undergraduate TGIF student fee (\$3.00 per quarter) began in the fall of 2016. The TGIF committee and manager are required to report to COSAF annually.

Fee will sunset in the 2020-21 school year. There is no CPI adjustment to the fee.

		<u>2019-20</u>	<u>2020-21</u>
Fee Amount:	Annual Fee, Undergraduates:	\$ 9.00	\$ 9.00
	Annual Fee, Grad/Professionals:	\$ 0	\$ 0

The Council forwarded Comments & Recommendations on 5/4/20

Action Item #2020-093

Department Presentation	Date of Presentation
Camille Kirk, Director, Office of Sustainability & Environmental Stewardship Julia Mouat, Student co-presenter	04/24/20

INDIVIDUAL COUNCIL MEMBER COMMENTS:

- Great project that improves the awareness on campus, and the projects look very cool!
- Great presentation and great service. I read through the comments from last year and a majority of them were about more transparency and the need to fund bigger projects. This year they directly addressed this by fully going through the application process and grant distribution process and by showing all the large projects they funded. This presentation was extremely informative and the TGIF fee revenue is being put to great use.
- This presentation was detailed and I think that the funds are used in a way that benefits the whole campus.
- Great presentation! I enjoyed hearing about a few examples because it not only showed what kind of projects were being funded but all of the cool things UC Davis students are working to accomplish!
- They did not really articulate why they need a student assistant or program manager, especially considering that their fund will sunset in a year. Nonetheless, they seem to fund some unique projects that promote student interest in the environmental space. Additionally, being able to give stipends for students on the committee seems fair. Therefore, their use of TGIF fees comports with their intended use.
- Glad to see this effort!
- TGIF is such a cool program and they've supported so many interesting projects since I have been at Davis. I am very disappointed to hear that this funding will sunset. The value of the professional development provided through the grant writing and project management components cannot be overstated.
- Excellent presentation. They deserve full funding.
- I think this is a valuable use of funds!
- Thank you for your presentations! I like the highlights for some of the current projects. Recommendations are highlight videos from grant awardees to promote TGIF.

Campus Based Fee: GSA FEE

COSAF Oversight: Review presentation from the GSA representative. Vote to recommend/not recommend a CPI adjustment to the fee in 2020-21.

Name of Fee: **GSA Fee – Graduate Student Association**
 Fee Summary: To fund Graduate Student Association programming, services and facilities (operations costs, not capital).
 Only COSAF Graduate members will vote on the recommendation for CPI adjustment.

Fee Amount:	Annual Fee, Grad/Professionals:	<u>2019-20</u> \$ 56.83	<u>2020-21 with CPI Adjustment</u> \$ 59.07
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Voting took place on 03/16/20

RECOMMENDATION RESULTS:

The Council voted to recommend a CPI adjustment to the GSA Fee

Action Item #2020-079

Quorum Met

Total Voting Members: **3**
 In Attendance: **3**
 Quorum was met at **100%** attendance

GSA CPI Vote

Per the Council on Student Affairs and Fees Bylaws:

- Recommendations for CPI adjustments on Campus Based Fees must pass by **66%**, rounded to the nearest number.
- Only Graduate & Professional student members will make recommendations on GSA Fee CPI adjustment

	# Of <u>Voters</u>	# Needed <u>to Pass</u>	<u>YES</u>	<u>NO</u>
Graduate Student Association (GSA) Fee	3	3	3	0

Student Services Fee (SSF)

Charge: Review list of 2019-20 Student Services Fee recipients, based on report provided by Budget & Institutional Analysis. Request presentations from select departments receiving funding from the fee and provide recommendations to the VC of Student Affairs and VC of Finance, Operations & Administration regarding appropriate use of fee revenue.

Fee Name: **Student Services Fee**
 Fee Summary: Set by the UC Regents and charged to all registered students system wide, with few exceptions. This fee supports services and programs that directly benefit students and that are complementary to, but not a part of, the core instructional program.
 The majority of the fee funds are spent on student services, including counseling and career guidance, cultural and social activities, and student health services.

Fee Amount:	Annual Fee, Undergraduates:	<u>2019-20</u> \$ 1,128	<u>2020-21</u> \$ 1,128
	Annual Fee, Grad/Professionals:	\$ 1,128	\$ 1,128

Student Services Fee *(continued)*

Subcommittee: COSAF formed a **subcommittee** of 7 members, tasked with reviewing completed templates from 35 SSF funded departments.

The subcommittee had 5 meetings during Fall 2019 and Winter 2020 to review and rank the top 10 departments to present before COSAF.

Entire Council reviewed the 10 templates and voted for their top 5 to present.

Top 5 departments presented to COSAF during Spring quarter.

Following all presentations, entire Council completed a survey, providing input and comments on each department's use of Student Services Fee funds.

The Council forwarded Comments & Recommendations on 05/01/20

Action Item #2020-094

Department Presentations	2019-20 Estimated Allocation	Name of Presenter(s)	Date of Presentation
Retention Centers	\$969,000	Kayton Carter	04/17/20
Cross Cultural Center	\$820,000	Chaz Cruz Olivia Hernandez	04/17/20
UC Davis Marching Band	\$187,000	Jeff Heiser Garrett Rigbsy Bradley Sparks	04/17/20
Mondavi Center	\$421,000	Don Roth Yulia Kiefer	04/24/20
HR Child Care	\$1,406,000	Sandy Batchelor Marla Dolcini	04/24/20

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Retention Centers

- Personally I am not familiar with Retention Center, but as I saw their presentations at the meeting, all of the services they provided looked very helpful especially for transfer students. Many transfer students like me come from a different area. The university is operated is really different with community colleges, many students struggle for help. Thus, if they knew about Retention Centers, it could benefit them in so many ways. I think their presentations explained well about what kind of opportunities they can offer for the students in need. I hope many students have the chance to get to know about them more.
- By looking at the graphs in the presentation it was clear that the Retention Center makes a enormous positive impact on URM students. It was also very clear that the SSF would be used for things that are necessary in order for URM students to continue to get the help they need in order to be successful in college.
- Interested to hear how the tutoring funding is being allocated and what program is being paid for. How many students are being impacted? How is this different than the tutoring that is currently offered on campus?

Student Services Fee *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Retention Centers *(continued)*

- The presentation was effective in portraying the importance of the Retention Centers. The history of the centers is amazing and knowing that UCD was the first to open an ethnic Retention Center and maintain the most retention centers makes me proud to be an Aggie. It's great that more are in the works to open as they provide a sense of belonging to students. One issue that I have noticed is the visibility of these centers. I know exactly where CCLASS is located because it is so prominent but I have no clue where CADSS and the NEST are which could add to the lower usage of these centers. Potentially moving these into a more open area would be beneficial to students. The centers offer great resources to students that help them succeed in their academics. I did notice that each Retention Center spends a large amount on tutoring services that the tutoring center already provides. There are career services as well in these retention centers that the ICC also provides so this seems like an extra expense that is not necessary.
- This was a comprehensive presentation that addressed all of the questions that we had initially.
- Glad to see graduation rates for the underrepresented increasing.
- Excellent presentation. This Center needs to be fully funded. All Aggies need to have the resources to succeed and graduate.
- Informative presentation! My comment is the Asian Pacific Islander initiative/center is a great step toward representation for the Asian population, but it seems ambiguous to community members what this center is there for. I think next time show some data of how many UC Davis students are utilizing this space. I think also expand more on future plans for physical space as the centers are sporadic throughout campus.
- The presenter effectively argued for the importance of maintaining retention services. Their program
- continues to comport with the intent of SSF revenue.
- This presentation was insightful and showed how funds are used and important to the Retention Centers progress.
- I approve of the Retention Center's use of the Student Service Fee.
- Great Presentation! Use of the Student Services Fee revenue is going towards crucial aspects, building support and providing resources for minority communities.

Cross Cultural Center

- The presentation had good visualization on how CCC is structured and how it is being utilized by both students and staffs. Also, the way how their revenues are allocated looks good to me since more than one third of it is used for operations and programming to offer a better service to students.
- The presentation was great and effective in conveying the use of the SSF. Since most events were cancelled for spring due to COVID19, they did not have a particularly strong idea of where the extra funds would now be used for. In addition, the graduation ceremonies currently seem underutilized and the funding distribution of the ceremonies between the CCC and the Retention Centers is unclear. The center seems highly utilized and important for students. There is quite a lot of office space and private space not accessible to students for some reason which could be a potential additional study space for students.
- The Cross Cultural Center provides vital services to campus. I was very impressed with their presentation and fully support their mission.
- I was impressed by the presentation and I thought that it provided some good numbers and figures that showed clearly that the SSF would be put to good use. I also thought it provided a good, comprehensive overview of the services offered by CCC and the opportunities they provide to students for leadership and employment.
- Wonderful programming benefitting the historically underrepresented students of our campus.
- Excellent presentation. CCC is a very necessary resource for our campus. It should be fully funded.

Student Services Fee *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Cross Cultural Center *(continued)*

- Great presentation! Since the situation with COVID 19 will be effecting the next academic year, what additional planning and programming will you be taking. For example, the Cultural Days might not happen due to possible social distancing in Spring 2021. What steps will you implement to bring that continual awareness to students and community. Another comment is other explorations of gathering data about who utilize your space more.
- Could improve their presentation by speaking on the specifics they use SSF Revenue for. However, they answered our questions very well and clarified points when necessary. Their program continues to comport with the intent of SSF revenue, though they must be more specific on how they spend.
- I think that the funds are being used wisely. Their presentation was very informative and gave information on how the funds are used.
- I thought the Cross Cultural Center's presentation was great and I especially like how they addressed our feedback from last year.
- Loved how the presenters were prepared for all of our questions and answered them thoroughly! Use of the Student Services Fee revenue to promote diversity on campus is essential.

UC Davis Marching Band

- From their presentations, COVID Activities seemed clever thing to do during these unprecedented pandemic period. Also, I wonder how the estimated allocation will be used in detail, since the amount is doubled from a previous year.
- Great presentation. The information regarding the restructuring of the Marching Band really shows that the issues in the past were taken seriously and the Marching Band is moving forward to improve its image. The decision to implement paid student leadership positions in conjunction with staff overseeing all operations shows the dedication to creating a band that will represent the values and goals of UC Davis.
- I really appreciated the thoughtful answers to the changes the marching band has made to the way their program is run.
- I personally have heard about the UCD Marching Band's problems in the past year and I was impressed to see the steps they have taken to ensure that their actions are aligned with their values as well as the values of UCD as a whole.
- Hope that sexual harassment and hazing have ended within this institution, seems like the proper steps have been taken to do so.
- The UC Davis Marching Band is synonymous with UC Davis. The program offers a truly unique experience to our students.
- Thankful to see the changes and rebuilding of morality since what happened this past year. Maybe more details on transferrable skills band members receive by being part of the marching band. Also how the alumni play a part in the current band members.
- They demonstrated clear reflection on the scandals that rocked them in the past and the steps they have taken to move forward. Their program continues to comport with the intent of SSF revenue.
- Marching Band's presentation was very informational, with highlights of how the funds are used. Especially since last year's incident.
- I really liked the UC Davis Marching Band and love that they are providing a great community for students at Davis.
- I appreciate that the presenters addressed the disbandment of Band-uh! It was great to hear they are taking the situation seriously and actively working to make music accessible for students in a safe environment. Using the Student Service Fee revenue for this purpose is important.

Student Services Fee *(continued)*

INDIVIDUAL COUNCIL MEMBER COMMENTS:

Mondavi Center

- It's great service to students at an affordable price. Motivate students to participate at their events.
- The presentation was extremely informative and answered many of my questions before I even asked them. The use of the SSF revenue seems great and beneficial to students. I think more students should utilize the Mondavi Center especially since it is really inexpensive as a student to attend.
- The presentation was detailed and had information that answered the previous questions. The presenter was able to answer new questions. The funds are used wisely.
- Thank you providing more information on how students, faculty, and the Davis community are served; I was excited to hear about the Mellon Foundation series. Considering you have a \$240k payroll for students, what positions are held by students at the Mondavi Center? Looking forward to creation of a student lounge where people can work near the coffee shop without having to leave campus. I do think the Mondavi Center could serve as a good meeting place for students on the south side of campus.
- The Mondavi Center is a big part of the Davis community including for the students. I enjoyed learning about the different student involvements and the perks/benefits that come from that.
- They really helped to clarify the concerns regarding free ticket criteria. The difference in SSF requested from 2018-2019 seems only to support mandated wage increases. Their requests seem very fair.
- Lots of good information in the Mondavi Center's presentation. I've loved being able to attend programming there and am glad to see the Student Services Fee support the arts.
- Excellent presentation. Deserves full funding.
- Valuable use of funds! Great program!
- Great presentation! Hope more undergraduate students will take in advantage of the free first ticket that is offered by Mondavi Center. Looking forward to next year presentation about social media improvements.

HR Child Care

- It's essential so they can work and not worry about their kids.
- This department needs more money. They are providing a beneficial service to students who are regularly forgotten or ignored. They need more SSF revenue in order to provide more services to students who really need this money. UC Davis is supposed to be all-inclusive to every person including people who have children and want to study at this university. We should absolutely be doing all we could to ensure they can.
- This presentation was detailed as well. It was kept to the point yet allowing the information to be passed along.
- Good to hear about the increased contribution from \$900 to \$1100 for student's child care costs, although I understand that can be challenging budget-wise.
- I liked that the presenters showed us the data they collected on the effectiveness of their program, it clearly showed an overwhelmingly number of their community find this grant resource to be critical. I also appreciated how they followed up with their raw data and percentages.
- The numbers provided by the program are not consistent. In their report, they said they in total provided funds to the care for 549 children in 2018/2019. Yet, the numbers they offered only add up to 422 (Undergrad: 54 + Law School: 16 + Med: 44 + Grad: 308). Other numbers they provided also differ but are not as drastic. Ultimately, these discrepancies do not detract from the importance of the program. Their averages for returning students indicate students really depend on the financial assistance for child-care services. Therefore, I believe the SSF funds they are requesting are fair, though I suspect they might have money in reserves since they claim to be issuing less money than before.
- Very comprehensive presentation and I appreciated the delineation of number of student parents supported and the number of children. Those two pieces of information were important to contextualize impact.
- Excellent presentation. They deserve full funding.
- Seems like a very valuable program that helps many students
- Thank you for your presentation! Hope more student parents will be able to take advantage of your services.

Student Programming Fund

COSAF Oversight: Review applications for funding requests and allocate up to a total of \$100,000 of Student Services Fee funds to qualifying programs in the 2020-21 academic year.

COSAF formed a **subcommittee** of 5 members, tasked with reviewing and making recommendations on incoming applications according to the qualifying guidelines:

- *Services and Programs of Growing Interest to Students*
- *Programs that Provide Crucial Services to Students*
- *Student Services and Programs Fostering Diversity*
- *Programs and Activities that Benefit a Large Range of the Student Population*

The subcommittee developed the following timeline to complete it's charge:

- Fall 2019 and Winter 2020. Call for applications.
- 02/03/20. Application deadline.
- The subcommittee had 4 meetings during Fall 2019 and Winter & Spring 2020 to review and rank applications based on meeting qualifying guidelines.
- Top ranked applicants presented to COSAF during Spring quarter.
- Following all presentations, entire Council ranked each application on the 4 qualifying guidelines and commented on recommended budget amounts.
- 04/21/20, subcommittee met to review survey results and recommendations. Approved final award amounts.
- April 24 regular COSAF meeting, subcommittee announced final approvals to the entire Council.
- 05/01/20. On behalf of the Co-Chairs, the Council administrative support sent Award Letters to applicants, based on subcommittee's recommendation.

Total allocated for 2020-21 Programs: **\$83,469**

Allocations were announced at the 04/24/20 meeting

Action Item #2020-097

Application Title	Department	Applicant Name	Event/Program Date(s)	Amount Requested	Amount Approved
Involvement Fair	Center for Student Involvement	Kathleen Hinkson	10/6/2020	\$6,069	\$6,069
32nd Annual Undergraduate Research, Scholarship & Creative Activities Conference	UC Davis Undergraduate Research Center	Elizabeth Nunez	April 23-24, 2021	\$8,000	\$8,000
Davis Cherry Blossom Festival	Bakuhatsu Taiko Dan	Candace Nguyen (student)	April 3-4, 2021	\$13,000	\$9,050
HackDavis 2021	HackDavis	Alex Lazo (student)	January 16-17, 2021	\$50,000	\$35,000
GradPathways Institute for Professional Development	GradPathways Institute, Graduate Studies	Teresa Dillinger	July 31 2020 - June 30 2021	\$11,000	\$11,000
Get On The Job Hunt Webinar Mini-Series Pilot	Internship and Career Center	Marcie Kirk Holland	2020-21	\$1,530	\$1,530
UC Davis Student Employee Career Launch	Internship and Career Center	Marcie Kirk Holland	2020-21	\$20,000	\$12,000
Fresh Focus Program at the Student Farm	Fresh Focus Program at the Student Farm	Mariah Rubin	2020-21	\$1,000	\$1,000
				<u>\$110,599</u>	<u>\$83,649</u>

Dean Witter & Student Development Funds

COSAF Oversight: Review and approve/deny applications based on fund guidelines.

COSAF formed a **subcommittee** of 5 members, tasked with reviewing and making recommendations on incoming applications according to the qualifying guidelines.

The subcommittee met 8 times throughout Fall and Winter quarters. Following is a summary of their recommendations:

Name of Fund	Fund Mission	No. of Applications Reviewed	Total Amount Awarded
Student Development Fund	Student Development Funds promote the development of undergraduate students and is sponsored on behalf of the Office of the Vice Chancellor for Student Affairs. Funds may be used to defer the cost of a variety of event expenses such as catering, conference registration, and travel.	48	\$19,250
Dean Witter Fund	The Dean Witter Fund promotes informal social faculty-student interaction and was established by a contribution from Dean Witter, founder of the San Francisco based investment firm.	32	\$10,911

Action Item #'s:
 2020-013 – 2020-029
 2020-032 – 2020-035
 2020-053 – 2020-067
 2020-074 – 2020-078
 2020-088 – 2020-092

Action Item #'s:
 2020-004 – 2020-012
 2020-031
 2020-040 – 2020-052
 2020-069 – 2020-072
 2020-080 – 2020-086

Additional Oversight & Recommendations from the Council

New ASUCD Referendum: Basic Needs and Services

COSAF Oversight: Provide Feedback on Draft Ballot Language. Endorse Finalized Ballot Language.

Referenda Summary: A new referenda was introduced to the Council in Fall 2019, which would increase the ASUCD Base Fee incrementally over 10 years, after which point the fee would receive annual CPI adjustments.

COSAF is involved in two steps of new referenda protocol:

- 1. Referendum sponsors present COSAF with a draft of the ballot language and accompanying materials in order to collect comments and possible edits to ballot language.**

Additional Oversight & Recommendations from the Council

New ASUCD Referendum: Basic Needs and Services (continued)

The draft ballot language was presented to COSAF at the 11/01/19 meeting and Council members provided the following feedback to ASUCD:

Action Item #2020-003

- Something I think the referendum needs is a few concrete examples of units that will be supported - what the unit is/does and what the money SPECIFICALLY will go towards.
- I would suggest that you guys discuss the fee in terms of annual versus quarterly. In the "Issue" section saying "see attached graph" versus (25 percent of which will be used for Return to Aid). Also, Return to Aid should just be described as Financial Aid. CPI should be written as the Consumer Price Index. In the "Description" section "all members of ASUCD should just be described as the undergraduates. Using bullet points will make the ballot language easier to comprehend. There are 3 times where the ballot language discusses needing a voter turnout of at least 20% of the undergraduate student population & from that needing 60% of that group to say yes. The group overseeing the fee should not be ASUCD themselves but COSAF. The checks and balances system exists for a reason: to make sure no one is doing things they aren't supposed to be doing. Also, it is hard to trust a group that got themselves into nearly half a million deficit to oversee a fee independently.
- I think that if possible there should be a more gradual increase in the student fee, \$8 to \$26 in one year is a big jump. It might be better received by the student population if this fee increase were a gradual process.
- Use either quarterly or yearly (annually) throughout and not both because this forces the voter to do math. Include bullet points instead of long paragraphs because that makes it easier to read and digest. In the first sentence refer to the tables because they are not referenced early on and include important info that actually should be within the first page. Explain what CPI is and spell it out because many lay readers will not know what this is. That first sentence can and should be broken down into multiple sentences because it does not flow very well. The part in parenthesis in the first sentence "(25 percent of which will be used for Return to Aid)" should be moved to the end because at its current location it makes the sentence clunky. The wording is a bit unclear because it took me multiple readings to understand the actual fee amount per year. It should be as clear as possible in regards to the amount of increase because this is why the voters are voting. Under DESCRIPTION, "all members of ASUCD" is not explained what this means and can mislead or be misunderstood to only mean certain students. This should be "all undergraduate students" since all undergraduate students pay for ASUCD. Why is there a 12.5% annual increase for salaries and stipends since the average is 3% (on this same point, will you still be asking for the Student Services Fee since that is another source of revenue that pays for salaries)? What is the ASUCD DREAM Committee? This portion should include more easily recognizable programs that students actually know such as Picnic Day. Also this entire portion should have bullet points instead of paragraph form. The last portion under DESCRIPTION on page 1 and the first part of page 2 is repeated in page 2 under OVERVIEW which is again repeated in the VOTING section on page 5. This portion on page 1-2 and page 2 under OVERVIEW should be deleted and only included on page 5 in the VOTING section. In the paragraph under OVERVIEW (which should be broken into bullet points), your 4 points differ from the 4 points on page 1 under DESCRIPTION. The very last paragraph on page 3 is actually very clear and I think that paragraph should be on page 1 to better explain the entire referendum. Again the tables should be on the first page because it really shows the entire cost over time that voters need to be aware of. This is not a language suggestion but including another oversight body such as COSAF besides ASUCD is necessary to convey no conflict of interest. Under ADJUSTMENT OF FEES "the ASUCD fee will be adjusted annually by the CPI escalator..." is confusing because the fee is also increased annually by \$7.50. Spell out BIA and explain what this is.
- Define "greatest financial need." Clarify what is meant by the \$7.50 annual increase ends in Spring 2031. It could easily be misinterpreted to meaning the fee reverts back to \$26 by Spring 2031. While the nature of this referendum necessitates economic jargon, try to limit the amount in a single sentence. ie. The last sentence of the "Use of funds derived from the fee" section.
- Perhaps you could also include a comment regarding how you evaluate whether your programs are meeting specific objectives/learning outcomes?
- I personally am not certain what "Refrigerator Services" entails.
- Add in the Issue section that this fee has not increased since 1979 so couple of units were eliminated due to the shrinking budget. In the last proportion of "Return to Aid Funds". this does not seem like a good reason to increase ASUCD budget because of the lack of explanation that it is a campus wide initiative and ASUCD contributes to the support of students.
- An addition to the referendum that would be helpful is to maybe include what the ASUCD fund supports. Before the presentation for COSAF I did not know the fund supported, but after the presentation I understood well why an increase of this fund was necessary. However, students will not get this presentation so it would be great if this information could be added to the form.
- Simplify the wording. Explain what "return to aid" means. Indicate the percent of student on campus who receive Financial Aid. Change the dollar amount to something that is easy to follow $(\$18 + \$7.50)/2 = \$12.75$. How about proposing a \$13 a quarter fee increase, with CPI?

Additional Oversight & Recommendations from the Council

New ASUCD Referendum: Basic Needs and Services (continued)

- 2. After meeting the necessary requirements for approval by petition, referendum sponsors will submit all documents to the Chairs of Student Affairs and Fees (COSAF) to request COSAF's review and endorsement. The Chairs of COSAF must add it to the COSAF agenda for review and will issue the Council's endorsement and/or comments in writing to the Vice Chancellor for Student Affairs.**

The final ballot language was submitted to COSAF at the 01/10/20 meeting. Following are the results of COSAF's endorsement and recommendations:

Voting Members Present: **19**

I endorse the Undergraduate ASUCD Fee ballot language as is:

- 13** - Yes
- 0** - No
- 9** - Yes, if the following small changes are implemented

The Council voted to endorse the ASUCD Basic Needs and Services Fee ballot language

Action Item #2020-037

These recommended changes were sent to the ASUCD President and ASUCD Business Manager on 01/14/20:

Council recommended language changes:

- I would like the changes discussed in the meeting to be made to prevent biasing a yes vote and for the format of the No section to match the yes section formatting.
- Please make the "no" language less slanted. Otherwise, great language!
- The format for the Yes box should be a list format.
- The column "total fee increase" should stand out in comparison to the other columns in the table. Without it being clearly distinguished the table can appear as a graph with a bunch of numbers. We would want the voters to know exactly how much they'd be paying.
- (1)The legal jargon distracts the reader. Placing it in the middle of a sentence serves no meaningful purpose to the lay person. If absolutely necessary, make a footnote of it. (2) Try to make the NO section easier to read, like a vertical list. (3) Though not of utmost importance, the constant interjection of sentences with parentheses makes difficult to maintain focus on the meaning of a sentence.
- Change the wording on the NO vote to something that will read as neutral. Currently, it seems like voting for NO means that I as a student wants to reduce student jobs. Just changing it to "A NO vote will not increase the quarterly ASUCD fee." In the OVERSIGHT section, COSAF should be written out completely. In ADJUSTMENT OF FEE, CPI should not be automatically adjusted annually since COSAF provides oversight.
- 1.In the Yes box, Cultural Days and Finance Council funding is alluded to. Cultural Days is a bit easier to recognize than Finance Council. I'm not quite certain what Finance Council is referring to. 2. You list the Mental Health Initiative under your "maintained funding" bullet point. Based on your presentation, I thought ASUCD would be increasing their funding the Mental Health Initiative in order to support the event in the future. Perhaps the Mental Health Initiative should be listed under an "expanded funding" bullet point instead of "maintained funding?"
- Keep the formatting the same through the language. Having bullet points in the yes section and consecutive list in the no makes it biased. Also the language of the no needs to be changed so it is not biased.
- Under the "yes" box, move the "(senate bill no 3...)" to the very end of the bullet point to not retract readers attention.

Bylaws & SASI Reserve Language Updates

Action Item #2020-095

COSAF ADDENDUM TO STUDENT ACTIVITIES AND SERVICES INITIATIVE (SASI) RESERVE LANGUAGE:

Survey sent to Council members 4/17/20:

“As was referenced earlier in the year, Budget & Institutional Analysis (BIA) has a guideline that campus departments should maintain a 10-15% reserve on operational funds. In 1996, CURB (COSAF’s predecessor) established a guideline that SASI recipient departments maintain a 3% reserve to ensure programs are protected. Because the BIA guideline represents a higher standard, we propose eliminating the 1996 3% guideline and promote the 10-15% BIA campus-wide reserve guideline in its place. With the campus-wide 10-15% BIA reserve guideline, do you approve of removing the COSAF SASI 3% reserve guideline?”

On 04/17/20, the Council approved an addendum to remove COSAF reserve guidelines

COSAF BYLAWS UPDATES:

On 4/22/20, the Council received the following recommendations for Bylaws updates:

- *Removal of language duplication*
- *Updating Ex-Officio titles*
- *Updating quarter in which AAC sends the Call for Applications*
- *Updating “Chair” to “Co-Chairs”*
- *Updating department name that supplies staff support to COSAF*

On 04/24/20, the Council approved the Bylaw updates.

Ratification to Approve Council CPI Recommendations

SUMMARY:

ACTION ITEM # 2020-096

On April 24, 2020, the Council on Student Affairs and Fees ratified all CPI recommendations for the year.

These recommendations were sent to VC Ratliff and IVC Galindo on May 1, 2020, in the COSAF Annual Advisory Letter, signed by COSAF co-chairs.

Recruitment of New Members 2020-21

During the month of April, the Co-Chairs, Council Advisor and Council Administrative Support interviewed and selected new undergraduate and graduate COSAF members for the 2020-21 academic year.

In addition, the Council is working with GSA, LSA, the Academic Senate and Staff Assembly to fill the remaining positions as outlined in the Bylaws.

Five current Undergraduate members will be returning in 2020-21.

Conclusion

We are pleased with our successful 5th year of this newly formed Administrative Advisory Committee. As we move forward in 2020-21, we look forward to providing our new Vice Chancellor of Student Affairs and Vice Chancellor Ratliff in Finance, Operations and Administration sound counsel that reflects the diversity of the student voice here at UC Davis.

Respectfully submitted on behalf of COSAF,



Lucero Morales
Co-Chair



Ariana Williams
Co-Chair

05/08/20