

MEETING NOTES

Council on Student Affairs and Fees (COSAF) Meeting

October 6, 2017

Bruce Edwards Club Room, Aggie Stadium

11:30 am – 1:00 pm

I. Call to Order 11:40 am

Aaron Zheng, Co-chair

- Welcome of two new members: Courtney Schultz-Undergraduate Alternate & Sandipan Datta-Staff

II. Welcome

Kevin Blue, Athletics Director

- Aggie Stadium used for multiple functions: football, women's lacrosse, club sports
- New scoreboard, funded with FACE fees. Assists with community events as well, such as movie nights.
- Will be touring Schaal Aquatic Center. Hosts ICA women's swim and diving teams, men and women's water polo teams, club sports and other community events
- FACE fee is important for maintaining the facilities and on-going upkeep
- Q. (Ken Hilt) Are there any plans to expand the seating? A. (Kevin) As soon as we start to sell it out regularly we will consider that.
- Introduction of Maggie Fenton. Began in January. Manages facilities and operations. Came from Stanford.
- (Maggie) I oversee operations and capital projects. Impressed by the multiple uses of the stadium. Every night club sports, PE classes, Band practice. Schaal is probably the busiest place on campus. In use from 5:00 am – 10:00 pm daily. Will be hosting the swimming portion of a community triathlon. A lot of work put into it looking good, keeping the temperature good. Base funding used for both facilities to ensure we can maintain it properly daily for a lot of different users. We will walk around the Stadium and then to Schaal Aquatics.

III. Tour

Maggie Fenton, Associate Athletics Director

- Bruce Edwards Club Room used for various functions within ICA and other campus groups for meetings, banquets, football team uses it daily for meetings, departmental functions in the evening. Is available to be rented by anyone on campus.
- Upstairs: used for football team to watch films. New maintenance over summer to create meeting spaces and make the area more functional to be used throughout the year. The middle of the Press Box is our media work space. Used on game days for writers, visiting team, sports information, radio booths, stats are kept there, game recaps for media.
- Q. (KH) I don't know who Bruce Edwards is. A. (KB) Bruce Edwards is a loyal supporter and donor for the stadium.
- Some parts of the stadium are updated and some are not. Takes time. In the process of changing the old UC Davis logos over to the ICA "Go Ags" logo.

- The field is turf, not grass. Less water consumption, less maintenance. But there are grass areas on the facility grounds. The perimeter of the stadium contains yellow roses which requires grounds crew and added expenses to maintain.
- At the Schaal Aquatic Center. 3 ICA teams play here: men's and women's water polo and women's swimming. At any given day, the pools are set up in various ways. There is a lot of flexibility. Have a lot of student workers to help with the different configurations. Students also help with keeping the deck clean and equipment put away, clean outside of the building and locker rooms.
- In March-April 2018 will be breaking ground on a new building on the grass area around Schaal. Multi-use: coaches offices, small meeting spaces, large banquet room.
- New scoreboard has been installed at Schaal 2 years ago.
- There is not cost for anyone to attend sporting events at Schaal. At Aggie Stadium, students have free admission.
- (Courtney Schultz) The pool was used last year for an international water polo tournament and locker room space was tight. Teams had to take turns in using the locker rooms.
- We do rent out the facility as often as we can to generate revenue.
- Will be draining the pool this summer to clean/maintain inside of pool.
- Returned to Bruce Edwards Club Room

IV. **FACE/LEEAP Orientation**

Aaron Zheng

- Review of **FACE/LEEAP Orientation** handout (See: cosaf.ucdavis.edu, Meeting Resources)
- (Jason Lorgan) Because this is a facilities initiative, it pays for the debt service. Debt service is not subject to a CPI adjustment, but the building *maintenance cost and replacing equipment* is subject to CPI. FACE/LEEAP continue to fund this. The only difference from FACE and LEEAP is that LEEAP does not include the Recruitment and Retention Center.

V. **FACE/LEEAP Budget Review**

Luci Schmidl, Budget Manager

- Review of **FACE/LEEAP Financial Summary 2016-17** handout (See: cosaf.ucdavis.edu, Meeting Resources)
- Q. (AZ) Is our school's definition of operating expense broader to include capital expense? Are they depreciated or are they one-time? A. (LS) It is a one-time expense, so it is all paid for up front whether there is depreciation or not. Yes, the operating expenses include the capital expense.
- (JL) Reserve accounts are used for capital expenses such as equipment replacement and grounds upkeep, student staff pay - Minimum wage will go up to \$15/hr by 2020 (LS) All these types of costs go up every year – we do not have control over that, therefore, subject to CPI increase.
- The amount each department receives from FACE/LEEAP is a calculated amount, not by percentage. And they receive this money at the beginning of the year so they know how much they have to spend.
- Q. How much is the fee per student per year? (LS) This is for 2016-17, and the fee was \$418.99 for the year. Law fee was \$394.03.
- (JL) Everything that COSAF votes on this year, impacts the following year.
- I am reporting on the actuals from 2016-17. When the units come in to present to you, they will showing their 2017-18 budgets.

- The CPI is based on a calendar from the Bureau of Labor Statistics I looked at that to see where we are right now, which is about 3.6%, I like to keep an eye on it. But that will change, and I won't know what the actual percent is until January.
- Q. Is there a minimum amount of reserves required by the departments to keep? A. (JL) There is with the SASI fee. It is a requirement of the lender.
- (Jessica Sandoval, Co-chair) That will be the last question. If you have any additional questions, we will be sending out the detailed spreadsheet next week, and you can ask Luci at the next meeting.

VI. Closing Remarks

Aaron Zheng

- Timesheets. If you are not able to get into TRS, please come to us after the meeting and we will figure it out with you. They are due today before 5:00 pm
- We are going to UCSSF in Merced, so if there any questions you would like us to ask at the meeting, please come to us afterwards and we will incorporate them.
- Did you receive an email from Box to review the applicaiton? Those are due today at 5:00 pm today too. If you have any questions, email Jessica, Sheila or me and we will help you.

VII. 1:00 pm. Meeting adjourned