

COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF) MEETING

November 3, 2017
11:30 am – 1:00 pm
MU Garrison

Meeting Notes

1. **Call to Order 11:35 am**, Aaron Zheng, Co-chair
2. **Introduction**, VC de la Torre

Thank you for the time you put to help us in oversight of the student services fee. We could not do this without your diligence and the fact that you are willing to do it speaks highly about your commitment to UC Davis as well as to your student peers. One of my roles is to insure that we always have transparency with the student services fee and to that affect, your engagement and involvement is critical. We want to be the best model of student services fee oversight of all 10 UC campuses. We are striving to do that, we know we need to move forward in different ways, we want your input, if things are not transparent then bring it to our attention immediately and we will rectify it. We look forward to another productive year. I want more comprehensive reporting on the website. My decisions and recommendations to the Chancellor are based on your deliberations. Thank you for your incredible role.

Brief Announcement, Jason Lorgan, Council Advisor

We talked in the past about this body is going to be making a decision in how to allocate \$100,000 in student programming funds. That application process is now live. We will email the link to you with our next communication. If you are aware of groups that are interested in putting on a student program, please encourage them to apply. You will find the webpage at studentaffairs.ucdavis.edu.

3. **Student Recruitment and Retention Center Presentation**, Mayra Llamas, Operations Director

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- *Introduction of Christopher Pheneger, Retention Chair*
 - *Review of PowerPoint presentation (cosaf.ucdavis.edu/meeting-resources)*
 - *Review of FACE/LEEAP template completed by SRRC (cosaf.ucdavis.edu/meeting-resources)*
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4. Presentation Q&A, All members

Q. Luca Laubaugh. What is the difference between the increase in student staff salaries and staff salaries?

A. Mayra. For student staff, it is increased because of minimum wage going up January 1. For career staff, we currently have contract staff that will change over to full-time, which increases benefits cost.

Q. Aislinn Dresel. Under your retention responsibilities in the center, you have counseling support. Is that partnered with the Student Health & Counseling Services?

A. Mayra. Yes, we are staffed with counselors from the Student Health and Wellness Center. They are full-time. They split their time with us and the Native American Retention Initiative Center.

Q. Aaron. In terms of ethnic support and advocacy, do you match them with the appropriate support?

A. Christopher. We don't provide academic support. Our role is to connect students with the services that already exist within the colleges and deans office.

Q. Aaron. Is SRRC giving tours due to a limited capacity that campus tours has? Is that a strain on SRRC resources?

A. Mayra. The official college tour emphasizes UC Davis, the support and the colleges. As a college student, this is what you will expect from a college experience. SRRC alumni became school counselors and teachers, and they want to bring their students to this the SRRC.

Q. Josh Dalavai. What does your community college outreach program look like?

A. Christopher. They reach out to community colleges and set up outreach hours or table to help the community college students with the resources they need to transfer.

A. Mayra. We also partner with the Transfer Opportunity Program to provide a student at various college fairs.

Q. Zac Bouchard. Under facilities and maintenance, how is your cost going down when there has been a restructure in custodial staff?

A. Mayra. The template provided included custodial in parenthesis, which is not part of our operation costs. We remodeled two offices.

Q. Jessica. How does some of your programs differ from other programs on campus such as the Native American Retention Initiative? How do the services you provide differ from the centers?

A. Mayra. This center is student initiated and student led. That is the major difference. Funded through student referendum. The other centers came out of the necessity for the communities and can work with the academic needs of students.

Q. Jessica. Your fixed expenses are going up because of anticipated higher fees with Shared Services. Can you expand on that?

A. Actually, all that savings will now go to programming instead.

Q. Jessica. Just to clarify – the fixed expenses are going down by \$10,000 and will be added into the programming expenses?

A. Mayra. Yes. Programming expenses are high. We assess all the programming and it is important for students to have a student lead program, which requires attending conferences to have a better understanding of the impact of their work and not repeating just because it has been done before.

Q. Justin Kaplan. How do you come up with the amount to charge students to attend an event, given that the events are targeted for students that are underprivileged?

A. Mayra. We have found that students really do commit to making that payment. We also provide fee waivers.

5. Lunch Break

6. Arizona Trip Update, Zac Bouchard

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- *Had the opportunity to travel with the football team to see what it's like when the team travels, since COSAF has oversight on how ICA spends their fee money.*
 - *Traveled to Flagstaff, Arizona to play Northern Arizona University.*
 - *Over 120 people went on the trip.*
 - *Bussed from campus to Sacramento airport to board a chartered airplane. Having their own plane makes the boarding process quicker and easier.*
 - *Once they arrive at the hotel, athletes are expected to stay and not leave. Food is brought in.*
 - *At all times, the team wears UCD logo athletic clothing.*
 - *There is no down time, everyone is always working.*
 - *The Chancellor attended the trip and had the opportunity to meet with the donors that attended. He was also at the tailgate party. He was constantly working, meeting with people, writing speeches, etc.*
 - *As soon as the game was over, we all rushed back to the plane to fly home. Got home after midnight.*
 - *Logistics were planned to a T. and everything went smoothly, which was quite a task for that large of a group moving around, meals, housing.*
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7. SHIP Meeting Update, Emily Porter

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- *Attended the SHIP meeting (Student Health Insurance Plan) last Wednesday*
 - *SHIP is comprised of half undergraduate, half graduate students from different departments.*
 - *First part of the meeting went over how SHIP is expected to change for 2018-19 with regards to the Affordable Care Act and how it might affect enrollments.*
 - *15,000 UCD students are on SHIP. 86,000 student members UC wide.*
 - *There is underutilization from undergraduate students, which resulted in a surplus reserve of around \$35 million UC wide. The committee will discuss how to spend.*
 - *Next meeting is in January.*
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Q. Aaron Z. Are you saying that undergraduates are not using what is available?

A. Emily. Yes. The difference between the cost of the plan and how much the services are used resulted in the surplus. There is a lot more usage by graduates. Undergraduates mostly use the plan for sports injuries.

Cory Vu. At UCD, about 45% of our students are on SHIP. Remainder students waive out. A lot of you are in your healthiest part of life so don't need to use the plan. Mostly used for an injury or getting sick. The low utilization is a trend system wide. Cost is not increasing that much and staying at a steady state.

Q. Aaron Z. So it's not that they are not using the service but more that undergraduates are generally healthy?

A. Emily. Yes.

Q. Aislinn. Because of the underutilization leaving a \$35 million surplus, is there a possibility of the fee decreasing?

A. Emily. They want to use that money to keep the rate the same for next year without an increase. This is a situation for all campuses, not just UCD.

Cory Vu. There is a subcommittee right now that is looking at how to spend the reserves. And whatever they decide to do, it will be only for the SHIP students that pay into that fee. Recommendations from people that manage the plan is that health care is very volatile. You can have several good years in a row, then have a really bad year with lots of hospitalizations that could cost millions of dollars. Because of that, it is good practice to have those reserves.

Q. Courtney Schultz. Does SHIP cover mental health?

A. Cory. Yes. The counseling services on campus right now is at no cost to any student. But if you needed additional resources, then SHIP will kick in and pay for that.

Q. Jessica. At the next meeting, can you ask how much UCD has for SHIP reserves? And find out what is the healthiest amount to have in reserve?

A. Cory. Right now, UCD has about \$4 million.

Q. Jessica. What is a healthy amount to have in reserve?

A. Cory. That is what is being discussed right now. There are 2 campuses that don't use SHIP, Berkeley and Santa Barbara. They have their own plans but will hopefully come to SHIP in the future.

Q. Josh. Are those meetings publically accessible?

A. Cory. If you want to come sit, you are welcome.

Jessica. Sheila will post the next meeting dates on the COSAF website.

8. UCCSF Update, Jessica Sandoval & Aaron Zheng, Co-chairs

- *We are going to join and be a member of UCCSF. (University of California Council on Student Fees).*
 - *Resolution: Student Fees not be used for commencement ceremonies. Resolution passed unanimously, without UCD vote. We did not vote as we were not official members at this time. The results of this resolution has been communicated to all UC's.*
 - *Background on Resolution: Commencement is an essential part of academics, so it is the university's duty to provide this and should not come from the students.*
 - *The Resolution is available on UCSA.org/csf under resources.*
 - *This information has been sent to our VC de la Torre.*
 - *Q. Britta Heiss. Is a significant amount of our funding spent on commencement?*
 - *A. We won't know until we are presented with the Student Services Fee presentation.*
 - *Jason. The Resolution is stating that academic funds be used for commencement. In the future at UCD, there will be changes to how the Student Services Fee is allocated. It is going to be part of the normal campus budget process. There is a proposal that this Council will be told about the planned allocation for the future year, next year. This should take place in Winter. COSAF will have the ability to comment at that time.*
 - *Jessica. The budget for 2016-17 shows the commencement budget at \$490,000.*
 - *Jason. You may notice from the news that campuses across the country are dealing with this issue. For example, this will be the last year Sac state is having a Winter commencement. Saving money, only having the Spring ceremony.*
 - *See PowerPoint presentation (cosaf.ucdavis.edu/meeting-resources)*
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9. **Dean Witter and Student Development Fund Review**, *Jessica Sandoval & Aaron Zheng, Co-chairs*

Student Development Fund			
Create & Cultivate Conference- APPROVED	\$500	9 Yes	3 No
			Action Item #002
Dean Witter Fund			
MGT 150 Informal Gathering- APPROVED	\$250	11 Yes	4 No
			Action Item #003
EME 50 Gyroscope Event- APPROVED	\$250	15 Yes	1 No
			Action Item #004
Animal Biology Group Get-together- DENIED No Budget			Action Item #005
ASHRAE General Meeting- APPROVED	\$85	14 Yes	0 No
			Action Item #006

Announcements

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- *If you want to have access to see the survey results before our meetings, you can go on Box and results are posted there.*
 - *You have 5 surveys to complete by 5:00 pm today. Add .25 per survey to timesheets.*
 - *Timesheets are due today by 5:00 pm.*
 - *Dean Witter, we are the keeper/distributor of funds. As long as the requests fall within the guidelines, we are not making a judgement on how it is used.*
 - *Q. Emily. Is there a max of what is allocated?*
 - *A. Jason. There is a limit, but we have not come close to it in the past years. But if we do get close, we will let you know so that you can make that evolution. It is approximately \$20,000.*
 - *Note that the date received will be put on the front page of the application.*
 - *If Sheila moves forward, then it is pre-vetted and within the guidelines of having a budget attached and timeliness.*
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Meeting Adjourned, 1:02 pm – Aaron Z.