

COSAF Subcommittees

4-5 COSAF members per committee

Subcommittee	Subcommittee Mission	Council Goal	How Council Goal is Achieved
Student Services Fee	<ul style="list-style-type: none"> Become familiar with Student Services Fee guidelines as outlined by UC Regents. Apply this knowledge while reviewing budget and programming data provided by each Student Services Fee recipient on campus. Rank a top 5 list of departments to present to the Council in Spring quarter. 	<ul style="list-style-type: none"> Council provides written comments on each of the 5 presentations, with recommendations to the VC of Student Affairs and VC of Finance, Operations & Administration. 	<ul style="list-style-type: none"> Subcommittee meets regularly during Fall quarter to review Student Services Fee templates. Subcommittee sends follow-up questions to the departments, if needed. Subcommittee reviews department responses and chooses 5 departments to present to COSAF during Spring quarter, so that the Council can learn more about what they do. Following the presentations, written comments are gathered by the Council and presented in the year-end COSAF Annual Report.
Student Programming Fund	<ul style="list-style-type: none"> Become familiar with the current Student Programming Fund top 4 priorities for funding. After application closing dates of 10/11/24 and 2/10/25, review all applications and establish the top applicants for presentations in Winter and Spring quarters. Deliberate and finalize approved funding. If needed, make recommendations to update the 4 priorities for the following year. 	<ul style="list-style-type: none"> Listen to applicant presentations, asking additional questions as needed to better understand the program/event purpose. Provide recommendations to the Subcommittee via on-line survey. 	<ul style="list-style-type: none"> Subcommittee meets up to 2 times in Fall quarter, plus 1 meeting in Winter and 1 in Spring. Subcommittee determines if applicants have met the fund guidelines and are eligible to present to the Council during Spring quarter. Subcommittee makes announcement to the Council of the recommended qualified applicants to give presentations. Presentations are scheduled during Winter and Spring quarters Council views presentations and provides feedback to Subcommittee using an on-line survey. Subcommittee reviews all feedback and approves final funding amounts. Results are announced to the Council at the last COSAF meeting in late April. Results are recorded in the year-end COSAF Annual Report.
Student Development Fund Dean Witter Fund	<ul style="list-style-type: none"> Meet regularly to review applications as they come in throughout the year and deliberate an approval or denial, based on guideline criteria. Enter results in Box. Provide a brief summary of application status at Council meetings throughout the year. 	<p>Listen to Subcommittee updates at Council meetings and provide any feedback or ask questions when appropriate.</p>	<ul style="list-style-type: none"> Subcommittee meets every 2 weeks from October through May, to review applications as they come in and deliberate an approval or denial, based on fund guidelines A designated Subcommittee member will post the results (approval/denial) in a Box spreadsheet. Divisional Resources Finance team will communicate final results to the applicant and process reimbursement to applicants.