

Student Services Fee

DEPARTMENTAL REPORT

Department Name: Office of the Chancellor

Unit Name: Commencements/Broadcast

Contact Name: Sonja Colbert

Total 2018-19 Projected Allocation: \$540,500

This allocation is approximately 1.54% of the total 2018-19 Student Services Fee revenue.

Student Services Fees Allocations

| Expense | 2017-18 Actuals | 2018-19 Allocation |
|-------------------------|------------------|--------------------|
| Salaries/Benefits | \$610 | \$1,000 |
| Operational/Other Costs | \$539,524 | \$539,500 |
| TOTAL | \$540,134 | \$540,500 |

1. Please provide a *general* description of your department's function:

The projected allocation, which represents about 60% of the total cost, is for commencement expenses for undergraduate programs in the College of Letter and Sciences, College of Engineering, College of Biological Sciences, and the College of Agriculture and Environmental Sciences. Commencement expenses include printing, professional announcers, venue, catering, tents, signage, linens, draperies, and other related costs (e.g., trash).

2. Please list the departmental program(s) or service(s) *specifically funded by the Student Services Fee*:

3. **Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee.**
Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.

Commencement is an optional ceremony, currently offered twice a year. It provides students the opportunity to celebrate with their families, friends, and the UC Davis community. About 7,200 undergraduates will participate in commencements in 2017-18. Attending the commencement is not required to receive a degree.