

STUDENT SERVICES FEE

2019-20

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

Student Services Fee Recipient: **Commencements/Broadcast**

Contact: Sonja Cobert

Total 2019-20 Estimated Allocation: \$310,204

Approximate Percent of the Total 2019-20 Campus Student Services Fee Revenue: 0.9%

Expense	2018-19 Actuals	2019-20 Estimated Allocation
Salaries/Benefits	\$0	\$0
Operational Costs	\$310,204	\$310,204
TOTAL	\$310,204	\$310,204

1. Please provide a *general* description of your department's function:

The projected allocation is for commencement expenses for undergraduate programs in the College of Letter and Sciences, College of Engineering, College of Biological Sciences, and the College of Agriculture and Environmental Sciences. Commencement expenses include printing, professional announcers, venue, catering, tents, signage, linens, draperies, and other related costs (e.g., trash). For more information about commencements in 2020, please see Dateline link: (<https://www.ucdavis.edu/news/commencement-consolidation-2020/>).

2. Please list the departmental program(s) or service(s) *specifically funded by the Student Services Fee*:

Commencement is an optional ceremony. It provides students the opportunity to celebrate with their families, friends, and the UC Davis community. About 7,000 undergraduates participate in commencements annually. Attending the commencement is not required to receive a degree.

3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) *specifically funded by the Student Services Fee*.

Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.

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