

## COSAF Council Expectations and Participation

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- Attend regular council meetings, held every other Friday, 11:30 am – 1:00 pm.
- There will be no meetings over **Winter** and **Spring** breaks.
- The most up to date **meeting schedule** is always posted on the COSAF website, [cosaf.ucdavis.edu](http://cosaf.ucdavis.edu), under the **Meetings** tab.
- **Attendance** will be taken at all meetings.
- Members must notify Co-Chairs in advance of missed meetings:
  - **Caspar Schulte**, Co-Chair [cschulte@ucavis.edu](mailto:cschulte@ucavis.edu)
  - **Asad Melibaev**, Interim Co-Chair, Fall quarter, [amelibaev@ucdavis.edu](mailto:amelibaev@ucdavis.edu)
  - **Jewel Corral**, Co-Chair, Winter & Spring quarters, [jmvcorral@ucdavis.edu](mailto:jmvcorral@ucdavis.edu)

### *Members may be removed from the Council for attendance issues*

- **Reading material** will be provided to council members prior to each meeting. Following each meeting, reference materials will be posted on the COSAF website, [cosaf.ucdavis.edu](http://cosaf.ucdavis.edu), under the **Resources** tab.
- Members (with exception of Staff, Faculty, ASUCD President and Ex-Officio Members) are paid with a stipend, which is divided equally and paid every two weeks, from October through May. There is no need to complete a timesheet.
- In addition to attending regular Council meetings, Undergraduate members will be asked to join one of the following **subcommittees**:
  - Student Services Fee
  - Student Programming Fund
  - Student Development Fund / Dean Witter Fund / Equity in Mental Health Programming Fund
- Optional **external** committees to join are:
  - Health Fee Oversight Committee (HFOC)
  - Student Health Insurance Program Committee (SHIP)
- During meetings:
  - **Respectfully** challenging items is appropriate and expected of Council members.
  - It is your money being spent and allocated and you should understand and provide input on the fees that you and the other 38,000+ students you represent are paying.
  - **Asking questions or seeking clarification** is the best way to ensure you fully understand the work of the council.
  - Being a **change agent**- A change agent is a person from inside or outside the organization who helps an organization transform itself by focusing on such matters as organizational effectiveness, improvement and development. Members of COSAF can be change agents for the greater good of our campus.