

STUDENT SERVICES FEE (SSF)

2023-24

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

SECTION 1: DEPARTMENT SSF DATA

The following data was provided to COSAF from Budget & Intuitional Analysis and Student Affairs Divisional Resources

Student Services Fee Recipient:	Graduate Student Association
Contact:	Tanika Brookins
Finance Manager:	Michael Rogai
Total 2023-24 SSF Projected Allocation:	\$43,088
Percent of Overall Budget Funded by SSF:	5%
Approximate percent of the total 2023-24 SSF revenue:	>.5%

Expense	2022-23 SSF Actuals	2023-24 Projected SSF Allocation
Salaries/Benefits	\$45,011	\$43,088
Operational Costs	\$0	\$0
Other	\$0	\$0
TOTAL	\$45,011	\$43,088

Explanation if over a 10% differential between 2022-23 and 2023-24:

N/A

SECTION 2: DEPARTMENT RESPONSES

Use as much space as needed

1. Please provide a general description of your department's function

The Graduate Student Association is a *student government*—one where every student can become involved in self-governance. The major deliberative bodies of the GSA include the Assembly, the Executive Council, and the GSA committees. In addition, the GSA recruits and maintains graduate representatives to campus-wide committees.

2. Please list the departmental program(s) and/or service(s) specifically funded by the Student Services Fee

The entirety of the GSA SSF's are used to fund a 50% FTE Office Coordinator.

3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee

Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.

As the only career staff in the department, the office coordinator is essential in keeping the GSA running smoothly. They are the first line of contact for most initial inquiries to the office, they process travel awards and other GSA sponsored programs, and they take care of responsibilities like procurement. While the SSF's don't directly fund programs and services, they indirectly impact thousands of graduate students in any given year.