

STUDENT SERVICES FEE (SSF)

2023-24

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

SECTION 1: DEPARTMENT SSF DATA

The following data was provided to COSAF from Budget & Intuition Analysis and Student Affairs Divisional Resources

Student Services Fee Recipient:	Graduate Studies
Contact:	Rosemary Martin-Ocampo
Finance Manager:	Trina Giardino
Total 2023-24 SSF Projected Allocation:	\$740,000
Percent of Overall Budget Funded by SSF:	2%
Approximate percent of the total 2023-24 SSF revenue:	2%

Expense	2022-23 SSF Actuals	2023-24 Projected SSF Allocation
Salaries/Benefits	\$423,440	\$740,000
Operational Costs	\$0	\$0
Other	\$0	\$0
TOTAL	\$423,440	\$740,000

Explanation if over a 10% differential between 2022-23 and 2023-24:

SSF funding provided to Graduate Studies part way through 2022-23 as part of a fund swap with the University Registrar who will no longer receive SSF. The increase reflects a full year of expenses in 2023-24.

SECTION 2: DEPARTMENT RESPONSES

Use as much space as needed

1. Please provide a general description of your department's function

Graduate Studies serves our community of almost 7,000 graduate students and professional degree students, 1,000 postdoctoral scholars, and more than 100 graduate degree programs through a variety of functions.

We operate as a central hub for the various campuses, guiding and supporting graduate students from the moment of admission, through the various milestones of their progress, to the completion of their degree requirements. We provide academic, financial, personal, and professional support services that support the success and well-being of UC Davis graduate students and postdoctoral scholars.

As the primary resource and advocate for graduate education and the needs of students and scholars, Graduate Studies ensures the equitable administration of policies governing graduate studies across UC Davis' schools and colleges. We partner with the faculty and staff of each program and the deans of each school and college to maintain the quality of graduate education at UC Davis.

2. Please list the departmental program(s) and/or service(s) specifically funded by the Student Services Fee

Graduate Studies Student Financial Support Team. This funding was part of a fund swap and used to pay the salaries for the six staff members in the Student Financial Support Team.

3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee

Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.

The Graduate Student Financial Support Unit serves the campus managing and providing resolution to high level, complex, funding issues related to graduate student financial support (fellowships and student academic employment). Provides expertise on matters of graduate student financial support to the "graduate community", which includes faculty, over 5,000 graduate students, and staff, including independent analysis, interpretation, and administration of complex Graduate Studies regulations, policies, and operations.