

STUDENT SERVICES FEE (SSF)

2024-25

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

SECTION 1: DEPARTMENT SSF DATA

The following data was provided to COSAF from Budget & Intuitional Analysis and Student Affairs Divisional Resources

Student Services Fee Recipient: **Graduate Studies**
Department Contact: Erum Abassi Syed
Finance Contact: Trina Giardino
Total 2024-25 SSF Projected Allocation: \$774,000
Percent of Overall Budget Funded by SSF: 2%
Approximate percent of the total 2024-25 SSF revenue: 2%

Expense	2023-24 SSF Actuals	2024-25 Projected SSF Allocation
Salaries/Benefits	\$744,088	\$774,000
Operational Costs	\$0	\$0
Other	\$0	\$0
TOTAL	\$744,088	\$774,000

Explanation if over a 10% differential between 2023-24 and 2024-25:

4%

N/A

SECTION 2: DEPARTMENT RESPONSES

Use as much space as needed

1. Please provide a general description of your department's function

Graduate Studies serves our community of almost 7,000 graduate students and professional degree students, 1,000 postdoctoral scholars, and more than 100 graduate degree programs through a variety of functions.

We operate as a central hub for the various campuses, guiding and supporting graduate students from the moment of admission, through the various milestones of their progress, to the completion of their degree requirements. We provide academic, financial, personal, and professional support services that support the success and well-being of UC Davis graduate students and postdoctoral scholars.

As the primary resource and advocate for graduate education and the needs of students and scholars, Graduate Studies ensures the equitable administration of policies governing graduate studies across UC Davis' schools and colleges. We partner with the faculty and staff of each program and the deans of each school and college to maintain the quality of graduate education at UC Davis.

2. Please list the departmental program(s) and/or service(s) specifically funded by the Student Services Fee Graduate Studies Student Financial Support Team. This funding was part of a fund swap and used to pay the salaries for the six staff members in the Student Financial Support Team.

3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee

The Graduate Student Financial Support Unit serves the campus by managing and providing resolution to high level, complex, funding issues related to graduate student financial support (fellowships and student academic employment). Provides expertise on matters of graduate student financial support to the "graduate community", which includes faculty, over 5,000 graduate students, and staff, including independent analysis, interpretation, and administration of complex Graduate Studies regulations, policies, and operations.

