

Council on Student Affairs and Fee (COSAF)

October 12, 2018

11:30 am – 1:00 pm

Aggie Stadium

Bruce Edwards Club Room

Meeting Notes

1. Lunch / Welcome / Introduction of Newly Attending Members

Edgar Garcia, Co-Chair

- NKechi Chidi-Ogbolu, Graduate Student
- Harley Hoy, Undergraduate
- Mackenzie O'Hare, Undergraduate
- Ron Assadi, Graduate Student - Law Student Association
- Kirsten Zehring, Graduate Student – Graduate Student Association
- Jianping Pan, Graduate Student – Graduate Student Association

2. Action Steps for New Referendum

Jason Lorgan, Council Advisor

See DOCUMENT #1 attached.

- We will be having a new referenda put before COSAF this year. Unitrans referenda to increase the Unitrans fee.
- #2 on the action steps will be happening next week. They will present proposed ballot language and COSAF's role will be to advise them of any possible edits.
- We will send the ballot language with next week's agenda so that you can review it in advance of our meeting.
- #7 is scheduled for the January 11 COSAF meeting. COSAF to review and endorse the final ballot language.

3. FACE/LEEAP Orientation

Carly Ortiz-Lytle, Co-Chair

See DOCUMENT #2 attached.

4. Intercollegiate Athletics, FACE/LEEAP Presentation

Kevin Blue, Athletics Director

Anissa Nachman, Athletics Associate Director

See complete PowerPoint presentation attached, DOCUMENT #3.

- (Kevin) We are currently in the Bruce Edwards Club Room, which is used on a regular basis. During the football game, the room is used by myself, the Chancellor and the Development Office to have donors come and socialize.
- The stadium is most known for the football team's use but is used by a number of other organizations, far beyond the varsity sports team.

- (Anissa) There is an increase in salary from 16-17 to 17-18 due to two high level positions open in 16-17 and filled in 17-18.
- Custodial increased, due to moving from outside vendor to internal staff. Mandated by campus.
- Custodial and Staff costs increases approximately 2.5-3.0% each year, to keep up with CPI.
- Students use the facilities and also work in the facilities. Due to minimum wage increase salaries will be going up for students, which is out of our control. Approximately 250 students.

Q. (Edgar) What percentage of staff is union?

A. (Anissa) No ICA staff, but grounds staff are.

- In 17-18 we used up a lot of our reserves for various projects, such as replacing the scoreboard, Schaal expansion (which is going on right now).
- In 18-19 we are planning some additional Schaal updates, such as diving board repairs and other safety issues that will need to be addressed.
- (Kevin) These two facilities, Stadium and Schaal, are obviously used by Varsity programs but they are used also by Club Sports, Intramural Sports, Phys Ed classes, Band, Cheering, Dance, and movie night for students.
- Schaal expansion will include meeting space for ICA teams and Club teams.
- Our focus is to grow generated revenue and we are having success doing that. In the last two years we have increased our fundraising by 20%.
- Mens and Womens water polo coaches are/will be funded by an endowment.
- There are still some significant maintenance needs for these facilities, such as the shower areas on the pool deck, cracks in the pool, stairs. Will need to continually be maintained.

Q. (Shepard Smith) If you happen to not get the CPI increase, and the salaries are going to go up, is the maintenance neglected? Is that how you make up for it?

A. (Kevin) Yes, in short.

(Anissa) Yes, deferring repairs and would have to reduce staff hours.

Q. (Harley Hoy) Is the Schaal expansion done?

A. (Kevin) It is not done, but you will see how far it is along when we take the tour.

Q. (Harley) The spreadsheet reflects \$1.6 million for the Schaal expansion. Are those all the expenses that will happen with the expansion and that is why you also did the \$500,000 estimated for this year?

A. (Anissa) The \$500,000 is for the locker room, diving board, etc.

(Kevin) The entire project costs \$3.6. The remaining amount is privately funded by donors.

Q. (Britta Heiss) In your departmental report, it states that the bathrooms are \$150,000 and diving board in \$70,000. Where is the remaining \$60,000 to make the \$280,000 total?

A. (Anissa) It will be for a variety of other projects. Originally we did not have good estimates.

Q. (Timothy Samartino) Which unions do you mostly work with?

A. (Anissa) For grounds staff I believe they are XS.

Q. (Britta) Are other groups paying you to use these facilities?

A. (Kevin) No. Not any UC Davis users.

5. Council Tour of Aggie Stadium & Schaal Aquatics Center

Kevin Blue

Action Steps Taken in Fall Quarter to Include a Referendum on the Winter Ballot

1. Referendum sponsors will meet with Associate Vice Chancellor for Student Affairs, Student Life – Associate Vice Chancellor for Student Affairs, Divisional Resources and ASUCD Business Manager to review draft language of the ballot, discuss proposal and review next steps in the process. The ASUCD Business Manager will alert the ASUCD Elections Committee of the proposed referendum.
2. Referendum sponsors will present COSAF with a draft of the ballot language and accompanying materials in order to collect comments and possible edits to ballot language. COSAF Meeting 10/19/18
3. Referendum sponsors will submit a draft of the referendum and all ballot language to the Vice Chancellor of Student Affairs and UC Davis Campus Counsel for review and certification.
4. Student Affairs will forward the ballot language and accompanying materials to the UC Office of the President (UCOP) for review.
5. The VC Office for Student Affairs will request enrollment data from the Registrar's Office to determine the required number of students in the voting pool and petition of signatures.
6. **Petition of Signatures:** Once the ballot language is approved by UCOP, referendum sponsors will conduct a petition for signatures by the student body. (See Article V, Section 1 of the ASUCD Constitution. Signatures will be collected from “at least 8% of undergraduate students and/or at least 8% of graduate students for fees affecting each respective student bodies.”)
 ASUCD Elections Committee will meet with referendum sponsors to provide detailed instructions, materials, and deadlines for conducting the signature petition.
 Sponsors must provide all petitioned students with ballot language and accompanying materials.
 Sponsors will work with ASUCD Elections Committee to confirm petition signatures are valid.
 Only signatures of registered UC Davis students will be considered valid.
7. After meeting the necessary requirements for approval by petition, referendum sponsors will submit all documents to the Chairs of the Council of Student Affairs and Fees (COSAF) to request COSAF's review and endorsement. The Chairs of COSAF must add it to the COSAF agenda for review and will issue the Council's endorsement and/or comments in writing to the Vice Chancellor for Student Affairs. COSAF Meeting 1/11/19 (proposed)
8. The Vice Chancellor for Student Affairs will review and endorse as appropriate and submit a letter to the Chancellor with a recommendation whether to authorize the initiative.
9. Once received, submit the Chancellor's approval of the ballot and its accompanying documents to the ASUCD Elections Commissioner.

Winter Quarter Vote:

1. The referendum will be included as a Ballot Measure in the Winter Elections ballot that takes place in February of Winter Quarter. If voter turnout for ASUCD Winter Elections does not reach at least twenty percent (20%) of the eligible voting population as provided by the Registrar's office, the fees proposed in the Ballot Measure shall be null and void. Ballot Measures must be approved by the 60% affirmative vote as specified in the ASUCD Constitution.
2. If the Ballot Measure passes, the Office for the Vice Chancellor for Student Affairs shall be responsible for sending the ballot language, certifying documentation, and any other supporting documents to the Chancellor and the Budget Office, who will in turn submit the fee initiative to the UC Office of the President for review and approval. If appropriate, UCOP will obtain approval by the Regents.

FACE/LEEAP Orientation

Facilities and Campus Enhancements Fee Legal Education Enhancement and Access Program

In 1999, elections were held to seek approval of a new campus based fee. All registered students with the exception of law students voted on FACE and Law Students voted on LEEAP. These initiatives would provide funding for the following:

FACE:

- A state of the art Activities and Recreation Hall (ARC)
- Recreational equipment and improvements to the Recreation Hall (now called the Pavilion)
- A new Aquatics complex (Schaal Aquatics Center)
- A portion of the cost of a new multi-use Stadium (Aggie Stadium)
- Enhancements for the Equestrian Center
- A Recruitment and Retention Center to assist and support student led outreach and retention efforts
- Funding for Intramurals and Sport Clubs
- A return to aid component to help offset the fee through financial aid

LEEAP:

- A state of the art Activities and Recreation Hall (ARC)
- Recreational equipment and improvements to the Recreation Hall (now called the Pavilion)
- A new Aquatics complex (Schaal Aquatics Center)
- A portion of the cost of a new multi-use Stadium (Aggie Stadium)
- Enhancements for the Equestrian Center
- Law School recruitment, retention and outreach
- Funding for Intramurals and Sport Clubs
- A return to aid component to help offset the fee through financial aid

The FACE/LEEAP initiatives would be subject to an annual adjustment for inflation (CPI adjustment). An oversight body comprised of broad student representation and chaired by a student, where students constitute the majority of voting members would be created. This oversight body is now the Council on Student Affairs and Fees, or COSAF. The CPI adjustment that COSAF votes on only applies to operating expenses, the adjustment does not apply to debt service.

When voting, the Law Student Association (LSA) member of COSAF will have a separate ballot to include the items listed above under LEEAP. The LSA member will be the only one that votes on the Law School Recruitment and Retention portion of Face/LEEAP. When tallying voting results, the LSA vote will be ***included*** in the total votes for:

- A state of the art Activities and Recreation Hall (ARC)
- Recreational equipment and improvements to the Recreation Hall (now called the Pavilion)
- A new Aquatics complex (Schaal Aquatics Center)
- A portion of the cost of a new multi-use Stadium (Aggie Stadium)
- Enhancements for the Equestrian Center



Objectives of this presentation:

- 1. Transparently outline historical FACE revenues and expenses.**
- 2. Review how Aggie Stadium and Schaal Aquatics Center are used.**
- 3. Review upcoming major maintenance and capital projects.**
- 4. Answer your questions.**

Multi-year Revenues and Expenses

	2014-15	2015-16	2016-17	2017-18	2018-19 est
Revenue	\$3,166,656	\$3,277,281	\$3,448,869	\$3,666,012	\$3,691,000
Recurring Expenses					
Salaries and Benefits	\$356,186	\$410,209	\$369,489	\$504,261	\$536,000
Grounds and Custodial	\$227,210	\$253,142	\$276,680	\$335,329	\$372,000
Utilities*	\$249,804	\$240,361	\$232,343	\$337,511	\$312,000
Facilities	\$318,327	\$401,385	\$521,651	\$312,881	\$346,000
Operations, Admin, IT	\$76,614	\$26,256	\$170,246	\$185,375	\$190,000
Debt Service	\$1,024,183	\$1,469,466	\$1,425,904	\$1,431,309	\$1,358,000
Sub-total, recurring	\$2,252,324	\$2,800,819	\$2,996,313	\$3,106,666	\$3,114,000
Major One Time Expenses					
Replace Scoreboard	\$126,550			\$612,882	
New Stadium Turf	\$720,045				
Schaal Expansion				\$1,600,000	
Other Stadium Updates			\$69,894	\$81,798	\$50,000
Other Schaal Updates				\$20,145	\$500,000
Sub-total, one-time	\$846,595	\$0	\$69,894	\$2,314,825	\$550,000
Total Expenses	\$3,098,919	\$2,800,819	\$3,066,207	\$5,421,491	\$3,664,000
Transfer to/from Reserves	\$67,737	\$476,462	\$382,662	-\$1,755,479	\$27,000
July 1 Reserves	\$2,847,444	\$2,915,181	\$3,391,643	\$3,774,305	\$2,018,826
June 30 Reserves	\$2,915,181	\$3,391,643	\$3,774,305	\$2,018,826	\$2,045,826

*Increase in utility expenses in 17-18 is due to change in the way campus billed for utility-related work orders; change allows us to determine which work orders were related to utilities vs. general facilities.

While primarily used for varsity athletics, Aggie Stadium and Schaal Aquatics Center are also used significantly by student groups and club teams.

Stadium Schedule, Oct 2018

	Mon 10/8	Tue 10/9	Wed 10/10	Thu 10/11	Fri 10/12
7:00 AM	Football Meeting: Bruce Edwards		Football Meeting: Bruce Edwards		Football Meeting: Bruce Edwards
9:00 AM	Football Practice: Field		Football Practice: Field		Football Practice: Field
11:00 AM					
12:00 PM					COSAF: Bruce Edwards
1:00 PM					
2:00 PM	Lacrosse Practice	Lacrosse Practice		Lacrosse Practice	Lacrosse Practice
3:00 PM					
4:00 PM					
5:00 PM					
6:00 PM					
7:00 PM					Band Practice
8:00 PM	Club Sports	Club Sports	Club Sports	Club Sports	
9:00 PM					
10:00 PM					

Schaal Schedule, Oct 2018

	Mon 10/8	Tue 10/9	Wed 10/10	Thu 10/11	Fri 10/12	Sun 10/14
5:00 AM						
6:00 AM	ICA Swimming	ICA Swimming		ICA Swimming		
7:00 AM	ICA WWP		ICA WWP			
8:00 AM						Club Triathlon
9:00 AM						DART
10:00 AM						AQM
11:00 AM	ICA Diving	ICA Diving	ICA Diving	ICA Diving	ICA Diving	Women's Club Water Polo
12:00 PM						Men's Club Water Polo
1:00 PM						
2:00 PM	ICA MWP	ICA MWP	ICA MWP	ICA MWP	ICA MWP	
3:00 PM						
4:00 PM	ICA Swimming	DART/Capital Dive	ICA Swimming	DART/Capital Dive	ICA Swimming	DART
5:00 PM		AQM		AQM		
6:00 PM		AQM		AQM		AQM
7:00 PM		DART		DART		
8:00 PM	Davis Water Polo Club	Men's Club Water Polo	Davis Water Polo Club	Men's Club Water Polo		
9:00 PM						
10:00 PM						

Non-varsity beneficiaries of Schaal and Aggie Stadium

- Club sports, intramural sports, physical education classes.
- Many students beyond athletes are involved in football and aquatics events: student athletic trainers, Cal Aggie Band-uh, cheer team, dance team.
- Approximately 50 students are employed to work in these facilities.

Primary uses of Schaal

- Club water polo: Approx. 40 men & 70 women
- Physical Education classes: 30 per class on average for 4 classes
- Inner tube water polo intramurals: 300 students
- Triathlon: 70 students
- ICA: 25 men's water polo; 25 women's water polo, 40 women's swimming and diving

Other uses of Schaal:

- Club water polo tournaments
- Club swimming meets
- ROTC swim testing
- Club Triathlon events

Physical Education Water Polo class



Primary uses of Aggie Stadium

- Club Soccer: 50 men & 30 women
- Band-uh: 100 students
- Cheer and Dance teams: 30 students
- Physical Education: 30 students (avg. 1-2 classes)
- Intramurals: 100 students
- ICA: 100 football students, 30 lacrosse students

Other uses of Aggie Stadium

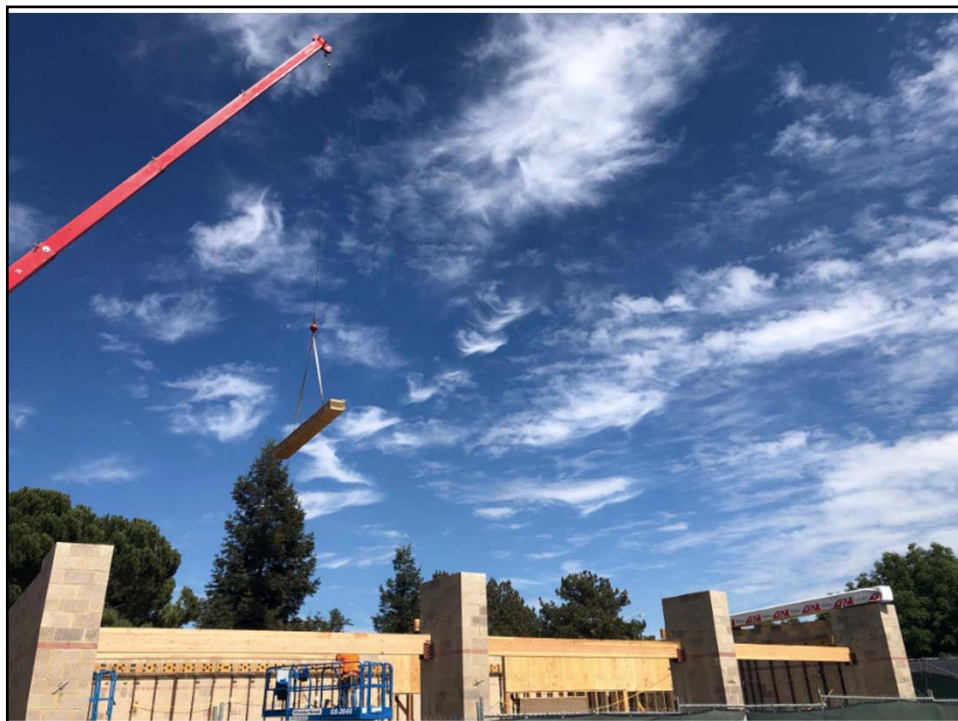
- Rain day practices for club sports
- Greek Bid Day: 500 students
- Club Field Hockey: 20 students
- Club Rugby games: 63 men & 70 women
- Movie Nights

October 2017 Movie Night



Schaal Aquatics Team Center





We are having fundraising success, having beaten the ICA fundraising record for two consecutive years by 20%+.

**Endowed the Child and Meisel Families
Director of Men's Water Polo.**



Significant Maintenance Needs Remain

Schaal

- Team shower/locker room areas
- Cracks in pool deck

Stadium

- Stadium sound system
- Stadium lights
- Padding for concrete on berms
- New end zone turf
- Painting/water damage/concrete stains
- Press box

Pool Deck



Stadium Stairs

UC DAVIS
ATHLETICS