

Council on Student Affairs and Fees (COSAF)

October 20, 2023

11:30 am – 1:00 pm

Activities & Recreation Center, Meeting Room 1

Meeting Notes

1. 11:30 – 11:35

Welcome / Lunch

2. 11:35 – 11:40

Subcommittee Updates

Co-Chairs

- *Amaan Mohammed*, Student Programming Fund
- Student Service Fee
- *Avalon Babros*, Student Development Fund/Dean Witter/Equity in Mental Health
- *Caspar Schulte*, The Green Initiative Fund (TGIF)

Action Item No.'s 2024-001 through 2024-018

3. 11:40 – 11:55

[FACE/LEEP Presentation: Student Recruitment & Retention Center](#)

Carol Huang, Operations Director

11:55 – 12:05

Q&A

Q. What are your planned uses for the large carry-forward amount?

A. We had career staff turnover during the pandemic, which was some salary savings. We also did not have a lot of in-person events, so that is why the carry forward looks so big. So mostly we have funding our retention activities and staff development. And we have a plan to update the SRRC space and technology.

Q. How many student staff positions do you have?

A. We have about 40.

Q. Are there plans to recruit students from outside California?

A. Yes, we have done virtually, but California is our priority.

Q. What is your staff FTE?

A. We have 4 career staff.

Q. How much of the program requires staff to be full-time onsite, versus how much fulltime staff is more coordination, outreach and logistics?

A. We have always needed 100% staff full-time, but previously we had so split our staff with other centers. Once they received funding for a full-time staff, then we were able to also increase our career staff to 100% as well.

Q. When a new student come to campus, how do they find you guys?

A. We go to orientation and by word of mouth. First year housing and tabling. Posters on campus. Partnering with the different RSO's. Open houses for the communities.

Q. What are the reasons for the decrease in students from marginalized communities?

A. Covid impacted our ability to reach out to communities. Created low access to information regarding higher education.

Q&A Continued:

Q. What is your turnout at the programming events?

A. From small programs at 10 students, to large programs of 100 – 200 students.

Q. In the template, there is an increase in facility and maintenance expense – is that for rentals?

A. That was due to the flood with damage to floors and walls.

4. 12:05 – 12:20

FACE/LEEAP Presentation: Campus Recreation

Andy Ramirez, Associate Director

12:20 – 12:30

Q&A

Q. If you did not get the CPI increase, what would happen?

A. We would have to limit hours or cut back on programming. Or reduce the amount of staff, but that is a risk issue.

Q. Why are the fixed expenses increasing, because usually this is for debt service?

A. Does not know. Deb would have the answer to that.

Q. Why is Dairy Field part grass and part turf – Does it affect programming?

A. We did not want to take the entire field, it's not necessary for what we need. There is a heat issue on turf fields so we use them a lot less in the summer.

Q. Are there some centers more heavily subsidized than others?

A. We do subsidize some centers with additional revenue from the ARC. (generated from non-student users)

Q. What will happen to the remainder of Hutch field that is not turf?

A. We are not sure. Assume it will just stay grass.

Q. How will you redesign the locker rooms to make more gender inclusive?

A. Working with Design & Constructive Management and looking at other facilities locally and campus to try and find the best new and innovative way to do it. We don't know what that is going to be yet.

VC. It will go through a complete process and redesign.

Q. To confirm, if you do not get the CPI next year, would you still afford to pay your students with the normal increases?

A. This is more of a Monica question. Not sure.

Q. How to provide outreach about your fee waivers?

A. Though our marketing newsletters and social media sites.

5. 12:30

Announcements

Co-Chairs

- Next **regular COSAF meeting** is Friday, 11/3, and will be held at the **Memorial Union**. We will be sending out reminders ahead of time.

6. 12:30 – 1:00

Tour: Activities & Recreation Center (ARC)

Andy Ramirez

Meeting adjourned