

# Council on Student Affairs and Fees (COSAF)

February 23, 2024

11:30 am – 1:00 pm

Memorial Union Mee Room

## Meeting Notes

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### 1. Welcome / Lunch

### 2. Subcommittee Updates

- (Tanya) Dean Witter Fund/Student Development Fund/  
Equity in Mental Health Programming Fund
- (Luxi) Student Services Fee
- (Asad) Student Programming Funds
- (Carlos) Health Fee Oversight Committee (HFOC)

#### Action Item No's:

2024-070 through 2024-073

2024-099 through 2024-103

2024-116 through 2024-119

### 3. [TGIF Fee Orientation](#)

*Co-Chairs*

### 4. [TGIF Fee Sources & Uses Report 2023-24](#)

*Jessica Lewis, Budget & Institutional Analysis*

### 5. [TGIF Fee Presentation](#)

*Carla Fresquez, Interim Director, Engagement & Program Manager*

#### Q&A:

*Q. With the salaries showing lower this year, are you putting money into grants?*

*A. We were doing as much as we could for grants, with the last amount of money we had.*

*Q. Do you require measurable outcomes for the projects you fund?*

*A. The template we send at midpoint, is the information we gather to see if they are on track in meeting their goals and on time to complete. We do not have a format to measure the project once it is complete, because each project is very different.*

*Q. If there happens to be a small of funds left at the end of the year, how do you decide what to do with it?*

*A. We would probably come back to COSAF and ask them.*

*Comment: I appreciate that you are helping the finals projects come to completion.*

*Q. If the referendum does pass, when would your grant cycles start back up?*

*A. As soon as possible.*

### 6. [Unitrans Fee Orientation](#)

*Co-Chairs*

7. [Unitrans Fee Sources & Uses Report 2023-24](#)

*Jessica Lewis, Budget & Institutional Analysis*

8. [Unitrans Fee Presentation](#)

*Jeffrey Flynn, General Manager*

Q&A:

*Q. When you receive a CPI increase in the fee, do you also receive increased support from the city?*

*A. The city support has doubled over in recent years due to the Federal taxing infrastructure bill, and will stay that way through 2026.*

*Comment: Excellent program*

*Q. How did you calculate the \$24 increase in the fee?*

*A. We worked with BIA in 2017 to look at what the fee needs to be based on how fast inflation was going up and minimum wage increases and the need for our training department. We worked closely with campus budget experts to come up with those figures.*

*Q. What is the plan to ramp down training once you have met your goals with training?*

*A. We would rely on temporary positions, so that once the need is done, the position would go away.*

*Q. Does the training department include students at all, or just regular staff?*

*A. Due to recent changes in the law, most of our staff are career, but we still do have 5 student driver trainers.*

*Q. Can you explain the changes in the law?*

*A. Before 2020, you were able to be a driver trainer, with almost no experience being a bus driver. Then we would train you.*

*Starting in 2020, the law stated that you need to have 2-years' experience driving a bus to be a trainer. Because our entire workforce is undergrads, that immediately eliminated almost all of our training staff*

*So we had to rely on hiring career trainers, which are a lot more expensive than student trainers.*

*Q. Has having career staff doing the training increased safety?*

*A. Incidents have not necessarily gone up or down, but the program is much more robust, professional and more stable.*

*Q. If you were not able to accept applicants due to the capacity, were those students told the reason, and that they could apply again?*

*A. We offer them delayed jobs. Can you wait until Spring to be hired? Sometimes they say yes but most often they say no, because they need the job right then.*

*Q. Is this fee separate than the ASUCD Fee for Unitrans?*

*A. Unitrans is made up of 5 different fees: CEI, ASUCD Fee (2 different fees), the fee that was just passed, then this fee.*

*Q. Is each fee earmarked for a specific purpose?*

*A. Some limited flexibility. CEI is only for capital. The other 4 are for day-to-day operational support, Which allows for flexibility.*

*Q. Do you offer any wage differential to those 5 students that are trainers?*

*A. Trainers do make more. Driver base rate is \$19, then \$20.50 for hard to cover shifts. Then Everyone above that – trainer, route dispatcher – they are all in increments above that. Trainers start at \$20. With 2 years of experience you get an annual adjustment for the minimum wage increase, plus we give them a .25 retention bonus for every year. Trainers can go up to \$23/hr.*

Q. What will getting back to pre-pandemic service levels be like - compared to what we have today?

A. We would need to get the A line up to 30 minute-service. And on lines that are really crowded, 15-minutes.

Q. Is there a concern about not being able to hire enough staff to get to that goal?

A. If things stay the way they are right now, we do not believe we will have a problem recruiting new students. We do have a plan for amping up facilities too. We will keep older buses for training purposes.

Q. What is your single use fare and what is the percent of income that comes from those fares?

A. \$1.25. Covers \$250,000 of a \$9M budget.

Q. Have there been inflationary increases to the single use fare over the years?

A. No. But we are looking at increasing the fee next year for the general public.

Q. Where do you find your pool of career staff trainers?

A. We currently hire graduating seniors.

Q. Do career staff trainers make more than undergraduate student trainers?

A. Yes, they are covered by bargaining agreements, which have a prescribed wage.

9. [ASUCD Fee Preliminary Projections 2024-25](#)

*Jessica Lewis, Budget & Institutional Analysis*

10. **ASUCD Fee – Full Council Discussion**

*Co-Chairs*

11. **Announcements**

\* ASUCD Fee Survey, due Sunday, 11:59 pm

Action Item No. 2024-056

**\* Next meeting: 3/8/23**

Final meeting for Winter quarter

- TGIF Fee & Unitrans Fee – Full Council Discussion
- Presentations: Student Programming Fund Applicants

*Meeting adjourned*