

STUDENT SERVICES FEE (SSF)

2023-24

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

SECTION 1: DEPARTMENT SSF DATA

The following data was provided to COSAF from Budget & Intuitional Analysis and Student Affairs Divisional Resources

Student Services Fee Recipient: **Office of Student Support & Judicial Affairs**
Contact: Stacy Vander Velde
Finance Manager: Michael Rogai
Total 2023-24 SSF Projected Allocation: \$1,556,600
Percent of Overall Budget Funded by SSF: 75%
Approximate percent of the total
2023-24 SSF revenue: 4%

Expense	2022-23 SSF Actuals	2023-24 Projected SSF Allocation
Salaries/Benefits	\$1,437,124	\$1,556,600
Operational Costs	\$24,140	\$0
Other	\$0	\$0
TOTAL	\$1,461,264	\$1,556,600

Explanation if over a 10% differential between 2022-23 and 2023-24:

N/A

SECTION 2: DEPARTMENT RESPONSES

Use as much space as needed

1. Please provide a general description of your department's function

The Office of Student Support and Judicial Affairs (OSSJA) administers the student disciplinary process. This includes academic dishonesty and behavioral misconduct including sexual violence and sexual harassment as well as misconduct of registered student organizations. OSSJA also provides support services for students in crisis or distress through nonclinical case management. This support includes the coordination of services involving on-campus offices, faculty and staff members, and off campus resources.

OSSJA assists students with grievance policies and procedures and helps facilitate resolution of student conflicts. OSSJA selects, trains, and advises student members of the Campus Judicial Board which serve as fact finders in contested cases of student misconduct.

2. Please list the departmental program(s) and/or service(s) specifically funded by the Student Services Fee

Student Services Fees fund OSSJA staff Salaries for most of our team which is a combination of contract, TES, and career staff. This is approximately 16 or our 20 staff.

3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee

Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.

OSSJA provides a full spectrum of services ranging from supporting students in distress and assisting them in navigating a variety of university processes to administered campus policies including the Policy on Student Conduct and Discipline. Over the years, the demand for services not only related to student support but also discipline referrals continues to increase in most referral types.

OSSJA benefits undergraduate (including transfer), graduate students, and professional schools (excluding medical and vet med students) by upholding academic honesty on campus. OSSJA received approximately 1491 reports of misconduct last year. This is a decrease compared to prior years. These shifts may be related to return to predominately in person instruction following the pandemic as well as educational efforts through outreach about the Academic Code of Conduct. Upholding academic honesty benefits all students by maintaining the academic integrity of a UC Davis degree.

OSSJA services also benefit the same student populations when adjudicating behavioral misconduct including sexual violence and sexual harassment by helping to maintain a safe campus environment. Addressing cases of alleged misconduct by registered student organizations such as hazing also helps keeps students safe. Last year OSSJA received approximately 202 reports of non-academic misconduct related to individual students and 40 cases related to organizations.

OSSJA case management services benefit the above student populations by providing a safety net for students in distress by ensuring the proper delivery and coordination of services. Last year, OSSJA case management received 2662 cases, reflecting the increasing trend of cases each year. In 2021-2022, OSSJA Case Management received approximately 2546 cases. OSSJA Case Management also works closely with campus partners such as Counseling Services, Aggie Compass, Housing and the Pantry.