

STUDENT SERVICES FEE

2019-20

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

Student Services Fee Recipient: **Office of Student Support & Judicial Affairs**

Contact: Donald Dudley

Finance Manager: Luci Schmidl

Total 2019-20 Estimated Allocation: \$1,097,000

Approximate Percent of the Total 2019-20 Campus Student Services Fee Revenue: 3.1%

| Expense | 2018-19 Actuals | 2019-20 Estimated Allocation |
|-------------------|------------------|------------------------------|
| Salaries/Benefits | \$781,285 | \$1,090,700 |
| Operational Costs | \$6,252 | \$6,300 |
| TOTAL | \$787,537 | \$1,097,000 |

1. Please provide a *general* description of your department's function:

The Office of Student Support and Judicial Affairs (OSSJA) administers the student disciplinary process. This includes academic dishonesty and behavioral misconduct including sexual violence and sexual harassment. OSSJA also provides support services for students in crisis or distress through non-clinical case management. This support includes the coordination of services involving on-campus offices, faculty and staff members, and off campus resources. OSSJA assists students with grievance policies and procedures and helps facilitate resolution of student conflicts. OSSJA selects, trains, and mentors the student members of the Campus Judicial Board that hears contested cases of student misconduct.

2. Please list the departmental program(s) or service(s) specifically funded by the Student Services Fee:

Student Services Fees fund OSSJA staff salaries. This includes nine full time staff. OSSJA has received funding for two additional career full-time non-clinical Case Managers.

3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee.

Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.

OSSJA benefits undergraduate (including transfer), graduate students, and professional schools (excluding medical and vet med students) by upholding academic honesty on campus. While OSSJA received over 1300 reports of academic misconduct last year, the benefit accrues to all students by maintaining the academic integrity of a UC Davis degree. OSSJA services also benefit the same student populations when adjudicating behavior misconduct including sexual violence and sexual harassment by helping to maintain a safe campus environment. Last year OSSJA received over 300 reports of non-academic misconduct.

OSSJA case management services benefits the above student populations by providing a safety net for students in distress by ensuring the proper delivery and co-ordination of services. Last year, OSSJA case management provided services to over 1300 students; an increase of 40% from the previous year.

OSSJA services benefitted over 60 students last year with grievances or conflict resolution.

Although students may equate OSSJA or Judicial Affairs with cheating and conduct, OSSJA benefits students far beyond this role. OSSJA continues to inform the campus of its role in supporting students.

SUPPLEMENTAL QUESTION FROM SUBCOMMITTEE (2019-20)

OFFICE OF STUDENT SUPPORT AND JUDICIAL AFFAIRS

Question(s):

Related to Question 2 on the attachment: Is the increase in salary and benefit costs primarily related to the two new case managers indicated in the answer to question 2? (the students recognize some of the increase is due to annual staff salary adjustments)

Response:

Yes – the increase in salary and benefit cost is related to the planned hiring for 2 new case managers, as well as filling a position for a Adjudication coordinator as a result of staff turnover.