Q1. Applicant Information

Name (first and last)	Teresa Dillinger
Email address	tldillinger@ucdavis.edu
Phone number (xxx) xxx-xxxx	530-752-7566
Name of Department/ Unit/ Student Organization	GradPathways Institute, Graduate Studies
What is your role or position within the Department/ Unit/ Student Organization?	Director

Q2. Event/ Program Information

Name of the Event/ Program	GradPathways Institute for Professional Development
Date(s) of Event/ Program	July 31, 2020 - June 30, 2021
Location	Memorial Union, SCC, Conference Center, ARC, Putah Creek Lodge
Estimated Attendance (if applicable)	up to 12,000 over 1 year period
Funding request amount from COSAF (Student Programming Fund) ($x,xxx)	$11,000
TOTAL event/ program budget ($x,xxx)	$123, 000

Q3. Please provide a detailed description and purpose of the event/ program.

The GradPathways Institute for Professional Development provides workshops, symposia, and trainings for UC Davis graduate students to prepare them for success in graduate school and their future careers. We host over 150 events per year in support of graduate student development. These events are based on 8 core competencies (see https://gradpathways.ucdavis.edu for details). The funding received from COSAF allows us to continue to provide these events to graduate students in all programs. Last year, we and our campus partners served approximately 12,000 graduate students (not unique individuals). Last year, we received $13,000 from COSAF in support of our room reservations. We anticipate needing less funding this year and are requesting $11,000. Our numbers are based on our 2018-19 expenditures. Accordingly, we are submitting our budget based on last year's (2018-19) room reservation documented expenditures.

Q4. Please enter estimated numbers of students who will benefit from this event/ program.

up to 12,000 (not unique individuals as some attend multiple events).

Q5. Has your Department/ Unit/ Student Organization put on this event in the past?

◉ Yes

○ No

○ Uncertain

Q6. Please provide the following information on the previous event(s).

Event date(s) (Month(s)/ Date(s) / Year)	Academic Year 2019-20 (and previous years)
Location	MU, ARC, SCC, Conference Center, Putah Creek Lodge
Total attendance	12,000

Q7. Who is the target audience of the event/ program? (e.g. students, program participants, users of a specific service)

Graduate students are the primary audience, but postdoctoral scholars may also attend. We serve all 100 graduate programs across campus.

Q8. What will be learned? (i.e. acquired knowledge, skills or abilities, a new awareness/ sensitivity/ perspective, an adopted practice)

The GradPathways Institute provides training based on 8 core competencies needed for success in graduate school and in careers. These competencies are: Success and Socialization in Program, Writing and Publishing, Teaching and Mentoring, Leadership and Management, Professionalism and Ethics, Career Management, and Wellness and Life Balance. We provide workshops and events focused on these competencies. For example, we offer workshops on time management, handling the stress of graduate school, getting mentored as a graduate student, overcoming impostor syndrome, writing with style and clarify, writing the dissertation or thesis, managing large writing projects, and many more (over 150 each year). Given the expansive nature of this program, we can only provide examples here, but a full listing of our activities along with attendance is attached to this form. More information is also available on our website https://gradpathways.ucdavis.edu, although the workshop offerings vary quarter to quarter.

Q9. What program, activity, or service will be provided? (e.g. six-week training program, instructional class or activity, structured community program that exposes students to new ideas and experiences)

Workshops make up the majority of our events on the topics mentioned above and others relating to the 8 core competencies. See attached.

Q10. How will the learning be shown or what does the learning look like? (e.g. demonstrated knowledge of course material, change in behavior, a practiced skill, a task achieved)

This varies by program, but in general GradPathways events are designed to increase knowledge around career and professional development topics. Accordingly, participants are taught practical skills such as creating individual development plans, developing leadership skills, managing writing projects, etc. In addition, we provide workshops to help graduate students cope with the stressors for graduate school and to connect them with counseling services.

Q11. How does the event/ program provide services that are of growing interest to students? (if applicable)

We evaluate our workshops and ask for suggestions both on improving existing workshops and topics for new ones. We reach out to the Graduate Student Association and the Postdoctoral Scholars Association for suggestions. We also work with our partners (the Internship and Career Center, the Center for Educational Effectiveness, the Institute for Innovation and Entrepreneurship, and Counseling Services, among others, to enhance and update our content and offerings.

Q12. How does the event/ program foster diversity? (if applicable)

We work with the Graduate Diversity Officers, Dr. Devin Horton and Dr. Josephine Moreno, in Graduate Studies to provide workshops on topics such as getting mentoring and succeeding as a first generation graduate student among others. We consult frequently to ensure our programs are designed to meet the needs of all graduate students.

Q13. How does the event/ program provide crucial services to students? (if applicable)

Graduate students face many challenges in graduate school - from acquiring the skills they need to succeed to dealing with the stressors of a competitive academic environment. The also go through numerous transitions while in graduate school. From entry and coursework to the qualifying exam to preparing for their careers. GradPathways works with our partners campuswide to address the need for professional development and creating a supportive community for graduate students.

FUNDING AMOUNT REQUESTED FROM COSAF

Name of Event/Program: GradPathways Institute for Professional Development, Graduate Studies

Item	AMT REQUESTED FROM COSAF
A. Lecture / Entertainment: Honoraria / Performers	
1.	$
2.	$
3.	$
B. Publicity: Flyers / Posters / Ads / Mailing / Printing	
1.	$
2.	$
3.	$
4.	$
5.	$
C. Food: Refreshments, Breakfast, Lunch, Dinner (Include cost per person)	
1.	$
2.	$
3.	$
4.	$
5.	$
D. Decorations / Props	
1.	$
2.	$
3.	$
4.	$
5.	$
E. Facility: Room Rental / Room Setup Fees / Equipment Rental / AV	
1. Room rental costs + labor + A/V set-up charges for several events throughout the year.	$ $11,000.00
2.	$
3.	$
4.	$
5.	$
F. Travel: Transportation / Parking / Lodging	
1.	$
2.	$
G. Other	
1.	$
5.	$

*Please see 2018-19 spreadsheet for information on previous expenditures. We received $13K for the 2019-20 year but believe our expenses will be somewhat less in 2020-21.

Total Amount Requested from COSAF
$11,000.00

Origin Code	Billing Unit	Posted Date	Expenditure
CS	Conference and Event Services	31-Jul-18	125.00
CS	Conference and Event Services	31-07-18 03-Aug-18	32.00
CS	Conference and Event Services	31-08-18	32.00
CS	Conference and Event Services	31-08-18	32.00
CS	Conference and Event Services	31-08-18	32.00
CS	Conference and Event Services	31-08-18	32.00
CS	Conference and Event Services	31-08-18	32.00
CS	Conference and Event Services	31-08-18	32.00
CS	Conference and Event Services	31-08-18	32.00
CS	Conference and Event Services	31-08-18	160.00
CU	Campus Unions Facility Recharge	31-08-18	162.00
SC	Student Community Center	31-08-18	238.00
CS	Conference and Event Services	30-09-18	32.00
CS	Conference and Event Services	30-09-18	32.00
CS	Conference and Event Services	30-09-18	32.00
CS	Conference and Event Services	30-09-18	32.00
CS	Conference and Event Services	31-10-18	32.00
CS	Conference and Event Services	31-10-18	32.00
CS	Conference and Event Services	31-10-18	32.00
CS	Conference and Event Services	30-11-18	32.00
CS	Conference and Event Services	30-11-18	32.00
CS	Conference and Event Services	30-11-18	32.00
CS	Conference and Event Services	30-11-18	32.00
CS	Conference and Event Services	30-11-18	32.00
CU	Campus Unions Facility Recharge	30-11-18	498.50
SC	Student Community Center	30-11-18	50.00
UCDC	UCD Conference Center Facility	31-12-18	147.00
CS	Conference and Event Services	31-12-18	32.00
CS	Conference and Event Services	31-12-18	32.00
CS	Conference and Event Services	31-12-18	32.00
CS	Conference and Event Services	31-12-18	32.00
CS	Conference and Event Services	31-12-18	32.00
CS	Conference and Event Services	31-12-18	32.00
CF	Campus Unions Facility Recharge	31-12-18	145.00
CF	Campus Unions Facility Recharge	31-12-18	154.50
CF	Campus Unions Facility Recharge	31-12-18	50.00
CF	Campus Unions Facility Recharge	31-12-18	154.50
CF	Campus Unions Facility Recharge	31-12-18	57.50
CF	Campus Unions Facility Recharge	31-12-18	50.00
SC	Student Community Center	31-12-18	103.00
SC	Student Community Center	31-12-18	129.00
CS	Conference and Event Services	31-01-19	32.00
CS	Conference and Event Services	31-01-19	32.00
CS	Conference and Event Services	31-01-19	32.00
CS	Conference and Event Services	31-01-19	128.00
CS	Conference and Event Services	31-01-19	64.00
CS	Conference and Event Services	31-01-19	32.00

CF	Campus Unions Facility Recharge	31-01-19	72.50
CF	Campus Unions Facility Recharge	31-01-19	176.50
CS	Conference and Event Services	28-02-19	32.00
CF	Campus Unions Facility Recharge	28-02-19	95.00
CF	Campus Unions Facility Recharge	28-02-19	159.50
CF	Campus Unions Facility Recharge	28-02-19	138.50
CS	Conference and Event Services	31-03-19	32.00
CS	Conference and Event Services	31-03-19	128.00
CS	Conference and Event Services	31-03-19	32.00
CS	Conference and Event Services	31-03-19	160.00
CS	Conference and Event Services	31-03-19	32.00
CS	Conference and Event Services	31-03-19	32.00
CS	Conference and Event Services	31-03-19	32.00
SC	Student Community Center	31-03-19	132.00
SC	Student Community Center	31-03-19	104.00
SC	Student Community Center	31-03-19	57.50
CS	Conference and Event Services	30-04-19	32.00
CS	Conference and Event Services	30-04-19	32.00
CF	Campus Unions Facility Recharge	30-04-19	28.75
CF	Campus Unions Facility Recharge	30-04-19	72.50
CF	Campus Unions Facility Recharge	30-04-19	72.50
SC	Student Community Center	30-04-19	458.00
SC	Student Community Center	30-04-19	90.00
SC	Student Community Center	30-04-19	215.50
CS	Conference and Event Services	31-05-19	64.00
CS	Conference and Event Services	31-05-19	160.00
CS	Conference and Event Services	31-05-19	32.00
CF	Campus Unions Facility Recharge	31-05-19	212.00
CF	Campus Unions Facility Recharge	31-05-19	310.00
CF	Campus Unions Facility Recharge	31-05-19	117.50
IETF	IET Mediaworks Feed	31-05-19	135.00
IETF	IET Mediaworks Feed	31-05-19	340.00
SC	Student Community Center	31-05-19	50.00
SC	Student Community Center	31-05-19	410.00
SCMP	SC-F00409276: Move expense to GradPat...	27-06-19	100.00
SCMP	SC-F00409274: Move expense to GradPat...	27-06-19	378.00
SCMP	SC-F00409275: Move expense to GradPat...	27-06-19	154.00
ARCR	ARC Facility Recharge	30-06-19	310.00
UCDC	UCD Conference Center Facility	30-06-19	905.00
CS	Conference and Event Services	30-06-19	64.00
CS	Conference and Event Services	30-06-19	32.00
CF	Campus Unions Facility Recharge	30-06-19	72.50
CF	Campus Unions Facility Recharge	30-06-19	92.00
CF	Campus Unions Facility Recharge	30-06-19	72.50
CF	Campus Unions Facility Recharge	30-06-19	583.00
CF	Campus Unions Facility Recharge	30-06-19	117.50

CF	Campus Unions Facility Recharge	30-06-19	132.50
CF	Campus Unions Facility Recharge	30-06-19	50.00
CF	Campus Unions Facility Recharge	30-06-19	147.50
SC	Student Community Center	30-06-19	177.00
CS	Conference and Event Services	31-08-19	32.00
TOTAL			**11042.75**