

# Application No. SP068

## Q1. Applicant Information

Name (first and last)	Chelsi Florence
Email address	ccflorence@ucdavis.edu
Phone number (xxx) xxx-xxxx	530-752-0224
Name of Department/ Unit/ Student Organization	Pre-Graduate & Pre-Law Advising Services (within Office of Educational Opportunity and Enrichment Services)
What is your role or position within the Department/ Unit/ Student Organization?	Coordinator

## Q2. Event/ Program Information

Name of the Event/ Program	Apply-a-Thon
Date(s) of Event (include the year; must take place in 2024-25 academic school year)	Saturday, November 2, 2024, 10am - 2pm (reserve 9-3)
Location	In-person, Meeting Room D, SCC (or South Hall 114)
Estimated # of UC Davis students that will attend/ benefit from program	30
TOTAL event/ program budget (\$x,xxx)	5,520.00
Funding request amount from COSAF (Student Programming Fund) (\$x,xxx)	5,520.00

## Q3. Please provide a detailed description and purpose of the event/ program.

The Apply-a-Thon is a pre-grad event for students who are currently applying to graduate programs. It will take place from 10 am to 2pm. Activities will include an online application workshop and dedicated time to fill out these forms with advisors present to answer questions, a statement of purpose peer editing workshop, lunch, a panel of current graduate students sharing their experiences, and a presentation of funding your graduate education. Participants are receiving a fee reimbursement for one application fee to the graduate program of their choice (up to \$40). If the student is applying to multiple programs, they can request funds from two programs up to the cap \$140

## Q4. How will the requested funds be utilized to support this event/ program?

Reimbursement process - Participants will receive reimbursement for one provided they attend, participate, and stay for the entire event. There is an option to try to virtually incorporate students out of the area by potentially arranging for a virtual peer review option if enough students/ alumni apply. Food - The program intends to provide light refreshments for participants and staff throughout the day Space - any associated costs

## Q5. Please enter estimated attendance for the following groups.

Staff	<input type="text" value="3"/>
Faculty	<input type="text" value="0"/>
UC Davis Students	<input type="text" value="30"/>
Other (please specify and include number)	<input type="text" value="4"/>

Q6. Who is the target audience of the event/ program? (e.g. students, program participants, users of a specific service)

Undergraduate UCD students currently applying to graduate/law school

Q7. What program, activity, or service will be provided? (e.g. six-week training program, instructional class or activity, structured community program that exposes students to new ideas and experiences)

"Activities will include an online application workshop and dedicated time to fill out these forms with advisors present to answer questions, a statement of purpose peer editing workshop, lunch, a panel of current graduate students sharing their experiences, and a presentation of funding your graduate education. Participants are receiving a fee reimbursement for one application fee to one or two graduate program(s) of their choice (up to \$140). Activities include an online application workshop and dedicated time to fill out these forms with advisors present to answer questions, and a statement of purpose peer editing workshop, graduate student panel, and funding presentation."

Q8. What will be learned? (i.e. acquired knowledge, skills or abilities, a new awareness/ sensitivity/ perspective, an adopted practice)

Participants will have the opportunity to get additional insight and support in their graduate application with a particular focus on the essays (statement of purpose).

Q9. How will the learning be shown or what does the learning look like? (e.g. demonstrated knowledge of course material, change in behavior, a practiced skill, a task achieved)

Students will complete a graduate application. Materially, the students will have an application essay that has been peer-reviewed and edited during our session, showing the application of some of the knowledge and feedback.

Q10. How does the event/ program provide services that are of growing interest to students? (if applicable)

The Apply-a-Thon is a pre-grad event for students who are currently applying to graduate programs. It takes place on Saturdays in November, right before a few major deadlines in the Fall quarter. Undergraduates at UCD interested in graduate training are often interested in gaining additional support in preparing competitive applications especially given that grad applications are distinct from the process many went through in applying for UC Davis.

Q11. How does the event/ program foster diversity, equity, and inclusion? (if applicable)

One aim of this event is to demystify the process, especially for those seeking additional support in the often nebulous and overwhelming process of applying to grad school. We particularly want to support our underserved and underrepresented populations, which includes but is not limited to first-generation college students, transfer, reentry, student parents, etc.

Q12. How does the event/ program provide crucial services to students? (if applicable)

Students are already facing a pretty full load as many are amid midterms and more in the quarter, and this Apply a Thon provides additional support at a crucial time in the quarter and during the application season for many.

Q13. Has your Department/ Unit/ Student Organization put on this event in the past?

- Yes
- No
- Uncertain

Q14. Please provide the following information on the previous event(s).

Event date(s) (Month(s)/ Date(s) / Year)	2018: Nov 3; 2021: Nov 6; 2023: Nov 4
Location	2018: in person; 2021: via Zoom; 2023: in person, UCD Campus
Total attendance	2018: 37; 2021: 27; 2023: 21

Q15. How was the success of the event measured?

The success of the event is measured by the number of participants (students and alumni) who completed and submitted a graduate school application.

## FUNDING AMOUNT REQUESTED FROM COSAF | 2024-25

Name of Event/Program:

**Apply a Thon**

Name of Department/Unit/Student Organization:

**Pre-Graduate/Pre-Law Advising Services, Office of Educational Opportunity and**

Program Date(s): **November 2024**

ITEM	ESTIMATED COST	SUB-TOTAL
<b>FACILITY:</b> Room Rental, Room Set-Up, Equipment Rental, Audio/Video		
1. <a href="#">Rental (Student Community Center Meeting Room - 6 hours), 9-3pm</a> - \$240 + misc	\$ 300.00	
2.	\$ _____	
3.	\$ _____	
4.	\$ _____	
5.	\$ _____	
6.	\$ _____	<b>\$ 300.00</b>
<b>FOOD:</b> Refreshments, Breakfast, Lunch, Dinner (include estimated cost per person)		
1. 40 - <a href="#">Panera Boxed Lunches</a> - 40 x (\$16*40 = \$640) + tax and tip	\$ 750.00	
2. Light breakfast / refreshments - <a href="#">Costco refreshments</a> : granola bars,	\$ 110.00	
3. Beverages - Peet's <a href="#">coffee</a>	\$ 80.00	
4.	\$ _____	
5.	\$ _____	
6.	\$ _____	<b>\$ 940.00</b>
<b>PERFORMERS, GUEST SPEAKERS, HONORARIA</b>		
1. Amazon gift cards for panelists (\$20 / panelist, total of 4)	\$ 80.00	
2.	\$ _____	
3.	\$ _____	
4.	\$ _____	
5.	\$ _____	
6.	\$ _____	<b>\$ 80.00</b>
<b>PUBLICITY/MARKETING:</b> Flyers, Posters, Advertising, Mailing, Printing		
1.	\$ _____	
2.	\$ _____	
3.	\$ _____	
4.	\$ _____	
5.	\$ _____	
6.	\$ _____	<b>\$ 0.00</b>
<b>SUPPLIES:</b> Decorations, Online Tools, Software, Licenses		
1. <a href="#">Reimbursement for Grad app fees to a grad program of choice (up to \$140 x</a>	\$ 4,200.00	
2.	\$ _____	
3.	\$ _____	
4.	\$ _____	
5.	\$ _____	
6.	\$ _____	<b>\$ 4,200.00</b>
<b>TRAVEL:</b> Transportation, Parking, Lodging		
1.	\$ _____	
2.	\$ _____	
3.	\$ _____	
4.	\$ _____	
5.	\$ _____	
6.	\$ _____	<b>\$ 0.00</b>

**Total Amount Requested from COSAF: \$ 5,520.00**

**OTHER FUNDING SOURCES:** Income, ASUCD, Dept & Club Contributions

1. _____	\$ _____	
2. _____	\$ _____	
3. _____	\$ _____	
4. _____	\$ _____	<b>\$ 0.00</b>

**BUDGET SUMMARY**

Please Enter Total Event/Program Budget:	\$ 5,520.00
Less Other Fund Sources:	\$ 0.00
Less Amount Requested from COSAF:	\$ 5,520.00
Balance (if any):	\$ 0.00