

## Response Summary:

### Q1. Applicant Information

<b>Name (first and last)</b>	Luis Couto
<b>Email address</b>	lcouto@ucdavis.edu
<b>Phone number (xxx) xxx-xxxx</b>	(510) 606-0673
<b>Name of Department/ Unit/ Student Organization</b>	SDC - Student Disability Center
<b>What is your role or position within the Department/ Unit/ Student Organization?</b>	Specialist/Program Coordinator

### Q2. Event/ Program Information

<b>Name of the Event/ Program</b>	SDC MU Drop-in Office Events
<b>Date(s) of Event (include the year)</b>	2025-26 - will match current years schedule
<b>Location</b>	Memorial Union - Other Campus Locations
<b>TOTAL event/ program budget (\$x,xxx)</b>	N/A
<b>Funding request amount from COSAF (Student Programming Fund) (\$x,xxx)</b>	4,000

### Q3. Please provide a detailed description and purpose of the event/ program.

The SDC MU office provides support and an accessible campus centered location for all students to ask questions or make a safe space. The SDC has drastically grown over the last two years in terms of campus reach and various events offered to all students and staff. Funding is currently being used to provide campus store giveaways to students during events, Decorations such as lighting for evening outside social events, and space rentals for events such as our Games Area Social.

### Q4. How will the requested funds be utilized to support this event/ program?

MU Events: Currently 8 per quarter  
 Space Rental: \$633/quarter  
 Giveaways: \$500/quarter  
 Decorations: \$200 per quarter

### Q5. Please enter estimated attendance for the following groups.

<b>UC Davis Students</b>	50-200 per event
<b>UC Davis Staff</b>	10 per event
<b>Faculty</b>	1-5 per event
<b>Other (please specify and include number)</b>	NA

### Q31. If this event does not receive funding or receives only partial funding, how will the event be impacted?

Without COSAF funding, events such as bowling and student store giveaways will likely lower. Office funding and allocation will differ from each year.

**Q6. Who is the target audience of the event/ program? (e.g. students, program participants, users of a specific service)**

The target audience are undergraduate students. Those affiliated with our office and not. We are looking to create a more inclusive environment through hosting these ongoing events.

**Q7. What program, activity, or service will be provided? (e.g. six-week training program, instructional class or activity, structured community program that exposes students to new ideas and experiences)**

Campus acclimation, social skills, access to resources available. These events will collaborate with additional student/campus offices.

**Q10. How does the event/ program provide services that are of growing interest to students? (if applicable)**

Offering access to disability services and providing knowledge of the range of accommodations/services offered for various disabilities.

**Q11. How does the event/ program foster diversity, equity, and inclusion? (if applicable)**

Bringing together every corner of the campus to socialize and learn more about our office, disability and accommodations in general.

**Q12. How does the event/ program provide crucial services to students? (if applicable)**

Direct access to SDC staff and resources, such as the Peer Mentor Program, SEED and Disability Davis Commencement.

**Q32. How does the event/program benefit a large range of student population?**

All UCD students will have access to engage in SDC MU Office programming. This will help students engage in resources offered through office and can assist students in breaking down that barrier of initiating gaining access to accommodations.

**Q13. Has your Department/ Unit/ Student Organization put on this event in the past?**

- Yes

**Q14. Please provide the following information on the previous event(s).**

<b>Event date(s) (Month(s)/ Date(s) / Year)</b>	*Bowling (5/16/24)
<b>Location</b>	MU Games Area
<b>Total attendance</b>	117

**Q15. How was the success of the event measured?**

Attendance logs for larger events, MU foot traffic, student engagement during Fun Friday and other smaller social events.

**Q33. If this is an annual event, is there a change to funding from previous years?**

- No

**Q34. If Yes, what is the change?**

N/A

**Q35. If this is an annual event, is there a substantive change to the program agenda from previous years?**

- No

**Q36. If Yes, what is the change?**

N/A

---

**Embedded Data:**

# FUNDING AMOUNT REQUESTED FROM COSAF | 2025-26

Name of Event/Program:

**SDC MU Drop-in Office Events**

Name of Department/Unit/Student Organization:

**Student Disability Center**

Program Date(s) in 2025-26:

**F'25, W'26, S'26**

ITEM	ESTIMATED COST	SUB-TOTAL
<b>FACILITY:</b> Room Rental, Room Set-Up, Equipment Rental, Audio/Video		
1. Room Rental	\$ 1,900.00	
2.	\$ _____	
3.	\$ _____	
4.	\$ _____	
5.	\$ _____	
6.	\$ _____	<b>\$ 1,900.00</b>
<b>FOOD:</b> Refreshments, Breakfast, Lunch, Dinner (include estimated cost per person)		
7.	\$ _____	
8.	\$ _____	
9.	\$ _____	
10.	\$ _____	
11.	\$ _____	
12.	\$ _____	<b>\$ 0.00</b>
<b>PERFORMERS, GUEST SPEAKERS, HONORARIA</b>		
13.	\$ _____	
14.	\$ _____	
15.	\$ _____	
16.	\$ _____	
17.	\$ _____	
18.	\$ _____	<b>\$ 0.00</b>
<b>PUBLICITY/MARKETING:</b> Flyers, Posters, Advertising, Mailing, Printing		
19. Student Store Item Event Giveaways	\$ 1,500.00	
20.	\$ _____	
21.	\$ _____	
22.	\$ _____	
23.	\$ _____	
24.	\$ _____	<b>\$ 1,500.00</b>
<b>SUPPLIES:</b> Decorations, Online Tools, Software, Licenses		
25. Decorations	\$ 600.00	
26.	\$ _____	
27.	\$ _____	
28.	\$ _____	
29.	\$ _____	
30.	\$ _____	<b>\$ 600.00</b>
<b>TRAVEL:</b> Transportation, Parking, Lodging		
31.	\$ _____	
32.	\$ _____	
33.	\$ _____	
34.	\$ _____	
35.	\$ _____	
36.	\$ _____	<b>\$ 0.00</b>

<b>Total Amount Requested from COSAF:</b>	<b>\$ 4,000.00</b>
---	--------------------