

STUDENT SERVICES FEE (SSF)

2024-25

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

SECTION 1: DEPARTMENT SSF DATA

The following data was provided to COSAF from Budget & Intuitional Analysis and Student Affairs Divisional Resources

Student Services Fee Recipient: **Student Affairs Finance**
Department Contact: Monica Wilson
Finance Contact: Erin Curtis Baker
Total 2024-25 SSF Projected Allocation: \$307,765
Percent of Overall Budget Funded by SSF: 15%
Approximate percent of the total 2024-25 SSF revenue: 1%

Expense	2023-24 SSF Actuals	2024-25 Projected SSF Allocation
Salaries/Benefits	\$503,385	\$306,805
Operational Costs	\$0	\$960
Other	\$0	\$0
TOTAL	\$503,385	\$307,765

Explanation if over a 10% differential between 2023-24 and 2024-25:
Moved positions off SSF in 24-25 budget and onto other available sources.

SECTION 2: DEPARTMENT RESPONSES

1. Please provide a general description of your department’s function

The Student Affairs Finance department provides financial expertise and support to 226 departments within the division. The overall Student Affairs annual expense budget totals \$409M which includes student affairs labor and benefits for 1,350 career staff and nearly 6,000 individual student staff. The department provides a range of analytics and reporting including monthly Profit & Loss, monthly labor, trend and ad-hoc, state and federal, UCOP and long-range business planning. In addition, the department has division wide oversight of financial services, ensuring policy and processes follow generally accepted accounting principles. The finance team oversees grant management for state and federal grants division wide and funding that covers 4.6M square feet of space.

2. Please list the departmental program(s) and/or service(s) specifically funded by the Student Services Fee
Finance staff that supports the Student Life areas as well Grad Student Association.

3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee

The SA Finance department provides fiscal management and advocacy for programs and operations for all student populations campus wide. SSF funding covers a portion of the finance staff who support Student Life which includes the Community Resource & Retention Centers, Career Center, Office of Student Support & Judicial Affairs and Aggie Compass. The staff provide fiscal expertise, budgeting and fiscal reporting for these areas ensuring that the division and university are being good stewards of student fee dollars.