

STUDENT SERVICES FEE (SSF)

2024-25

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

SECTION 1: DEPARTMENT SSF DATA

The following data was provided to COSAF from Budget & Intuitional Analysis and Student Affairs Divisional Resources

Student Services Fee Recipient: **Undocumented Student Resource Center**
Department Contact: Laura M. Bohórquez García M.Ed.
Finance Contact: Michael Rogai
Total 2024-25 SSF Projected Allocation: \$201,943
Percent of Overall Budget Funded by SSF: 29%
Approximate percent of the total 2024-25 SSF revenue: 1%

| Expense | 2023-24 SSF Actuals | 2024-25 Projected SSF Allocation |
|-------------------|---------------------|----------------------------------|
| Salaries/Benefits | \$256,004 | \$199,143 |
| Operational Costs | \$2,798 | \$2,800 |
| Other | \$0 | \$0 |
| TOTAL | \$258,801 | \$201,943 |

Explanation if over a 10% differential between 2023-24 and 2024-25:

-22%

Addition of 1.0 FTE Pathways coordinator position for 24-25, 23-24 included 0.5 FTE legal advisor, budgeted on COFI for 24-25

SECTION 2: DEPARTMENT RESPONSES

Use as much space as needed

1. Please provide a general description of your department's function

The Undocumented Student Resource Center (USRC) is a vital space and resource for students, staff, faculty, and community members navigating the complexities of immigration policies in the U.S. and higher education. We offer comprehensive support through information, advocacy, programming, and resources, including basic needs grants, inclusive internships, and scholarships for AB540/undocumented undergraduate, graduate, and professional students. Beyond UC Davis, the USRC is a regional and national leader, guiding the UC system, K-12 schools, and community colleges on best practices for supporting undocumented students. As a consultant to higher education institutions nationwide, we help our colleagues establish resource centers and develop impactful programs to foster student success and equity.

2. Please list the departmental program(s) and/or service(s) specifically funded by the Student Services Fee Undocumented Student Resource Center uses SSF funding to fund ImmiGrad graduation expenses in June and staff payroll.

3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee

Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.

The SSF funding directly supports our staff, enabling us to offer essential services such as walk-in support and campus referrals to undergraduate, graduate, and professional students. This funding ensures that our USRC doors remain open, providing a dedicated space for studying, programs, and student engagement. With this support, we can focus on strategic planning, operational efficiency, and, most importantly, prioritizing student well-being and a student-centered approach.