

# STUDENT SERVICES FEE (SSF)

2023-24

DEPARTMENTAL REPORT TO THE COUNCIL ON STUDENT AFFAIRS AND FEES (COSAF)

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## SECTION 1: DEPARTMENT SSF DATA

*The following data was provided to COSAF from Budget & Intuitional Analysis and Student Affairs Divisional Resources*

Student Services Fee Recipient: **Executive Staff, Office of the Vice Chancellor Student Affairs**  
Contact: Cory Vu  
Finance Manager: Monica Wilson  
Total 2023-24 SSF Projected Allocation: \$1,582,208  
Percent of Overall Budget Funded by SSF: 81%  
Approximate percent of the total 2023-24 SSF revenue: 4%

Expense	2022-23 SSF Actuals	2023-24 Projected SSF Allocation
Salaries/Benefits	\$1,509,192	\$1,582,208
Operational Costs	\$0	\$0
Other	\$0	\$0
<b>TOTAL</b>	<b>\$1,509,192</b>	<b>\$1,582,208</b>

Explanation if over a 10% differential between 2022-23 and 2023-24:

Includes 4.6% merit increases for all non-rep staff.

## SECTION 2: DEPARTMENT RESPONSES

*Use as much space as needed*

**1. Please provide a general description of your department's function**

The Office of the Vice Chancellor of Student Affairs, initiates, develops, and maintains programs and services that support students in their academic pursuits, provide stewardship for the campus climate, and promote leadership, teamwork, and social responsibility.

**2. Please list the departmental program(s) and/or service(s) specifically funded by the Student Services Fee**

The Office of the Vice Chancellor of Student Affairs supports 5.85 FTE, which includes the Vice Chancellor of Student Affairs, the Associate Vice Chancellor for Student Life and the Associate Vice Chancellor for Finance and HR, Student Affairs Student Assessment Director, Chief of Staff and support staff.

- 3. Please provide information regarding the benefit to UC Davis students from the departmental program(s) or service(s) specifically funded by the Student Services Fee**  
*Be as specific and concise as possible. Include the specific type (e.g., undergraduate, graduate, professional, transfer, etc.) and an estimated number of students served.*

The Office of the Vice Chancellor provides leadership and focus for the divisional units to ensure our students are supported throughout their academic careers and better prepared for life after graduation. The goals outlined for the division are as follows:

Goal 1: Steward resources responsibly to meet our mission, vision, values, and goals.

Goal 2: Assess programs and services in a coordinated and intentional manner to inform strategic decision-making utilizing benchmarks for improving student outcomes.

Goal 3: Deliver programs, services, and experiences that promotes student success, wellbeing, and engagement while building an inclusive campus community that seeks to address inequities so that every student can thrive.

Goal 4: Foster excellence through collaboration, continuous improvement and innovation.

Goal 5: Invest in efforts that support professional growth, career development, work-life harmony, wellness, and retention of our talented and diverse staff.